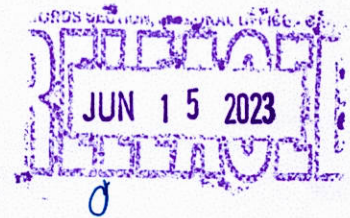




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



June 14, 2023

REGIONAL MEMORANDUM

No. 0513, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS  
SDO-BISLIG CITY  
SDO-SIARGAO  
This Region

PILOT TESTING OF THE IPCRF DATA COLLECTION (e-IPCRF) AND  
CONSOLIDATION SYSTEM FOR MULTI-YEAR RPMS-PPST

1. With reference to Memorandum No. DM-OUHROD-2023-0769 from the Office of Undersecretary for Human Resource and Organizational Development, USec. Gloria Jumamil-Mercado, the BHROD is developing an online IPCRF Data Collection (e-IPCRF) and Consolidation System that will gather teachers' Individual Performance Commitment and Review Form (IPCRF) data SY 2022-2023. As part of the development and finalization, there shall be conducting a large-scale pilot testing of the System to select schools across Regions in June 2023.
2. The pilot testing of the System will be participated by the following officials/ personnel from the **SDO-Bislig City** and **SDO-Siargao**:
3. Selected SDOs shall identify 10 schools (5 elementary and 5 secondary schools) to participate in the pilot testing with due consideration of the following criteria and parameters:
  - a. Large schools (with the most number of teachers)
  - b. Combination of Elementary Schools, Junior High Schools, Senior High Schools, and Integrated Schools
  - c. Combination of urban and rural schools
4. The pilot testing of the system will be participated by the following/ personnel:

| Governance Level        | Focal Office/ Person                          | Task                                                                        |
|-------------------------|-----------------------------------------------|-----------------------------------------------------------------------------|
| Schools                 | Teachers                                      | Encoding of IPCRF rating of teachers using the e-IPCRF                      |
|                         | Department Head                               | Uploading of the individual e-IPCRF of teachers to the consolidation system |
|                         | School Head                                   |                                                                             |
| Schools Division Office | Human Resource Development Section (SDO-HRDS) | Monitoring of the progress of uploading of schools                          |



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5969  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)  
Website: <https://caraga.deped.gov.ph/>



2023-06-08175

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| Effectivity    | 02.01.23    | Page | 1 of 2 |

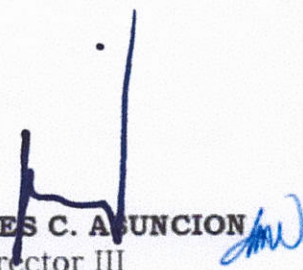
5. The selected SDOs, through the HRDS, shall accomplish School Information Form at <https://bit.ly/SIFPilotTesting> on or before June 16, 2023.

6. An online orientation for all participating schools and SDO-HRDS shall be conducted on **June 19, 2023 at 1:00 Pm- 3:00 Pm via Google Meet.**

7. Participating officials/personnel from across governance levels shall pre-register via this link: <https://bit.ly/BgnVlxM>. The meeting link will be provided to the registered participants via email.

8. Refer to the attached memorandum for more details.

9. For information and immediate compliance.

  
**MARIA INES C. ASUNCION**  
Director III  
Office-in-Charge  
Office of the Regional Director

Encl/s.: AS STATED

Reference/s: NONE

To be indicated in the Perpetual Index  
under the following subjects:

IPCRF

RPMS

TESTING

HRDD/mmv  
06/14/2023



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5969  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)  
Website: <https://caraga.deped.gov.ph/>



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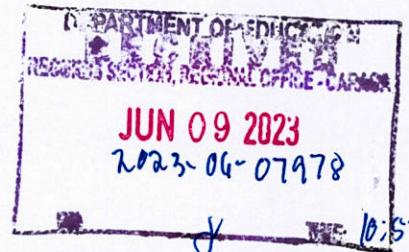


Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY

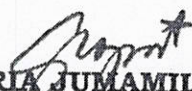
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



### MEMORANDUM

DM-OUHROD-2023-6269

TO : Regional Directors  
Concerned Schools Division Superintendents  
Concerned Public Elementary and Secondary School Heads  
All Others Concerned

FROM :  **GLORIA JUMAMIL-MERCADO**  
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Pilot Testing of the IPCRF Data Collection (e-IPCRF) and Consolidation System for Multi-year RPMS-PPST**

DATE : 07 June 2023

Consistent with DepEd Order (DO) No. 2, s. 2015 on the **Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education (DepEd)**, and pursuant to DO 42, s. 2017 which mandates that all performance appraisal for teachers shall be based on the set of standards, this Department released the **DepEd Memorandum (DM) No. 008, s. 2023** titled **Multi-Year Guidelines on the Results-based Performance Management System-Philippine Professional Standards for Teachers (RPMS-PPST)** on February 3, 2023.

With the Multi-Year RPMS-PPST, all 37 indicators of the PPST which are distributed across three (3) school years (SYs): SY 2022-2023; SY 2023-2024; and SY 2024-2025, are utilized as basis for teacher performance management. Accompanying tools, forms, and protocols are developed, modified, and provided to ensure that the measures of teacher performance throughout the SYs are systematic, objective, adaptive, and relevant to capture teachers' actual performance and are applicable to all contexts and scenarios faced by the schools adopting different learning modalities.

To efficiently capture the data of teachers' performance from the RPMS-PPST across the SYs, the Bureau of Human Resource and Organizational Development (BHROD), through the Human Resource Development Division (HRDD), is developing an online IPCRF Data Collection (e-IPCRF) and Consolidation System that will gather teachers' Individual Performance Commitment and Review Form (IPCRF) data starting SY 2022-2023 onwards.

This System seeks to establish an effective mechanism for collection, consolidation, and analysis of the RPMS-PPST data which will provide inputs, among others, in identifying and providing standards-based, needs-based, and targeted interventions

to teachers, in providing basis for rewards and incentives, and in providing basis for career progression of teachers.

As part of the development and finalization of the IPCRF Data Collection (e-IPCRF) and Consolidation System, the **BHROD shall be conducting a large-scale pilot testing of the System to select schools across Regions in June 2023.**

The pilot testing of the IPCRF Data Collection (e-IPCRF) and Consolidation System aims to achieve the following objectives:

- a. conduct a functionality and stress test of the electronic data collection (e-IPCRF) and consolidation system;
- b. identify usability issues and concerns of the electronic tools; and
- c. determine feasibility of the IPCRF data collection (e-IPCRF) and consolidation system.

The pilot testing of the System will be participated by the following officials/personnel from the selected Schools Division Offices (SDOs) and schools across all regions:

| Governance Level        | Focal Office/Person                           | Task                                                                        |
|-------------------------|-----------------------------------------------|-----------------------------------------------------------------------------|
| Schools                 | Teachers                                      | Encoding of IPCRF rating of teachers using the e-IPCRF                      |
|                         | Department Head                               | Uploading of the individual e-IPCRF of teachers to the consolidation system |
|                         | School Head                                   |                                                                             |
| Schools Division Office | Human Resource Development Section (SDO-HRDS) | Monitoring of the progress of uploading of schools                          |

With this, **selected SDOs as listed in Annex A are directed to identify 10 schools (5 elementary schools and 5 secondary schools) to participate in the pilot testing** with due consideration of the following criteria and parameters:

- a. Large school (with the most number of teachers)
- b. Combination of Elementary Schools, Junior High Schools, Senior High Schools, and Integrated Schools
- c. Combination of urban and rural schools

The **selected SDOs, through the HRDS, shall accomplish and submit the School Information Form (see Annex B) on or before June 16, 2023 through the provided BHROD-HRDD email provided below.**

The BHROD-HRDD shall conduct an **online orientation for all participating schools and SDO-HRDS on June 19, 2023 at 1:00 PM-3:00 PM via Google Meet.** Participating officials/personnel from across governance levels shall pre-register via this link: <https://bit.ly/3qnVlxM>. The meeting link will be provided afterwards to the registered participants through email.

For any questions or clarifications, you may contact Ms. Liz Carpio of the BHROD-HRDD at telephone no. (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

For dissemination and compliance.

**Annex A**

**List of Schools Division Office (SDOs) per Region and  
Number of Participating School Requested per SDO**

| <b>Region</b>      | <b>Schools Division Office</b> | <b>No. of School to be Identified by SDOs</b> |
|--------------------|--------------------------------|-----------------------------------------------|
| <b>Region I</b>    | Ilocos Norte                   | 10                                            |
|                    | Pangasinan I                   | 10                                            |
| <b>Region II</b>   | Nueva Vizcaya                  | 10                                            |
|                    | Quirino                        | 10                                            |
| <b>Region III</b>  | Angeles City                   | 10                                            |
|                    | Eulacan                        | 10                                            |
| <b>Region IV-A</b> | Dasmariñas City                | 10                                            |
|                    | Rizal                          | 10                                            |
| <b>Region IV-B</b> | Palawan                        | 10                                            |
|                    | Marinduque                     | 10                                            |
| <b>Region V</b>    | Albay                          | 10                                            |
|                    | Camarines Sur                  | 10                                            |
| <b>Region VI</b>   | Negros Occidental              | 10                                            |
|                    | Passi City                     | 10                                            |
| <b>Region VII</b>  | Bohol                          | 10                                            |
|                    | Negros Oriental                | 10                                            |
| <b>Region VIII</b> | Baybay City                    | 10                                            |
|                    | Eastern Samar                  | 10                                            |
| <b>Region IX</b>   | Dapitan City                   | 10                                            |
|                    | Zamboanga Sibugay              | 10                                            |
| <b>Region X</b>    | Comiguin                       | 10                                            |
|                    | Bukidnon                       | 10                                            |
| <b>Region XI</b>   | Davao de Oro                   | 10                                            |
|                    | Digos City                     | 10                                            |
| <b>Region XII</b>  | General Santos City            | 10                                            |
|                    | Tacurong City                  | 10                                            |
| <b>CARAGA</b>      | Siargao                        | 10                                            |
|                    | Bislig City                    | 10                                            |
| <b>CAR</b>         | Ifugao                         | 10                                            |
|                    | Abra                           | 10                                            |
| <b>NCR</b>         | Manila                         | 10                                            |
|                    | Valenzuela City                | 10                                            |
| <b>TOTAL</b>       |                                | <b>320</b>                                    |

# SCHOOL INFORMATION FORM

(This School Information Form will be accomplished and submitted by SDO HRDS on or before June 16, 2023, through the BHRD-HRDD email at [bhrod.hrdd@depd.gov.ph](mailto:bhrod.hrdd@depd.gov.ph).)

Division:

[illegible]