



Republic of the Philippines
Department of Education
CARAGA REGION



June 1, 2023

REGIONAL MEMORANDUM

No. 0460, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
Curriculum and Learning Management Division Chief
This Region

PARTICIPATION TO THE CAPACITY BUILDING FOR THE CORE TEAM OF
TRAINERS FOR THE HIGHER ORDER THINKING SKILLS PROFESSIONAL
LEARNING PACKAGES (HOTS-PLPs) FOR SCIENCE,
MATHEMATICS AND ENGLISH TEACHERS

1. This is in reference to Regional Memorandum No. 0454, s. 2023, on the Conduct of Activities for the Higher Order Thinking Skills Professional Learning Packages (HOTS-PLPs) for Science, Mathematics, and English Teachers.
2. The following are the identified participants to the **Capacity Building for the Core Team of Trainers** which shall be on **June 5 to 9, 2023** at **Crown Regency Hotels and Towers, Osmeña Blvd., Cebu City**.

Name	Position	Office/SDO/School
Isidro M. Biol	Chief, CLMD	Regional Office
Rayfrocina T. Abao	Chief, CID	Agusan del Norte
Lorna P. Gayol	Chief, CID	Agusan del Sur
Imee R. Vicariato	Chief, CID	Bayugan City
Marvilyn C. Francia	Chief, CID	Bislig City
Maria Dinah D. Abalos	Chief, CID	Butuan City
Feldrid Suan	Chief, CID	Cabadbaran City
Lope S. Papelleras	Chief, CID	Dinagat
Carlo P. Tantoy	Chief, CID	Surigao City
Dominico P. Larong	Chief, CID	Surigao del Norte
Fluellen L. Cos	Chief, CID	Surigao del Sur
Gemna G. Pobe	Chief, CID	Siargao
Jeanette P. Isidro	Chief, CID	Tandag City
Nonita C. Patalinghug	EPS	Bislig City
Manuel L. Limjoco, Jr.	EPS	Surigao del Norte
Marites T. Pinera	EPS	Siargao Division
Analou O. Hermocilla	Principal I	Agay National High School, Agusan del Norte
Venus D. Bajao	Principal IV	Trento National High School, Agusan del Sur

3. All participants are required to fill out the registration form through <https://bit.ly/HOTSCoreTrainers> on or before **02 June 2023, 12:00nn**.



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Trunkline No: (085) 225-1151
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4. The cost of the board and lodging of all participants shall be charged against FY 2023 HRD Funds of NEAP-PDD. While the travel and other incidental expenses shall be charged against local funds or HRD Funds subject to the usual accounting and auditing rules and regulations.

5. Attached hereto are Regional Memorandum No. 0454, s. 2023, Unnumbered Memorandum from the Office of the Undersecretary for Human Resource and Organizational Development dated May 26, 2023, and NEAP Advisory from the Office of the Director IV of NEAP dated May 30, 2023 for reference.

6. For questions or concerns, contact Ms. Junnah B. Tiu, NEAP-Caraga Focal Person at 09177032321 or thru email at rneap_caraga@deped.gov.ph

7. For immediate dissemination.

MARIA INES C. ASUNCION, CESO IV
Director III
OIC-Office of the Regional Director

Encl/s.: 'NONE'

Reference/s: Regional Memorandum No. 0454, s. 2023; Unnumbered Memorandum dated May 26, 2023; NEAP Advisory dated May 30, 2023

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT

TRAINING

WORKSHOP

HRD/jbt
06/01/2023



Republika ng Pilipinas

Department of Education

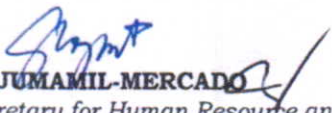
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,

MR. M. 2023-05. 07287

MEMORANDUM

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
HUMAN RESOURCE DEVELOPMENT DIVISION CHIEFS
NEAP-R FOCAL PERSONS
Curriculum and Learning Management Division Supervisors for
Early Education and Language Literacy
All Others Concerned

FROM : 
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **Conduct of Activities for the "Higher Order Thinking Skills Professional Learning Package (HOTS-PLPs) for Science, Mathematics and English Teachers"**

DATE : 26 May 2023

1. The National Educators Academy of the Philippines (NEAP), in collaboration with the Curriculum and Teaching Strand of the Department, shall be conducting the **"Higher Order Thinking Skills Professional Learning Package (HOTS-PLPs) for Science, Mathematics, and English Teachers"** to support the public school teachers in performing pedagogy and assessment practices that promote higher order thinking skills for Grades 7 to 10.
2. The program is aimed at:
 - a. Supporting the teachers in understanding HOTS and in reflecting these skills in their respective classroom practices through the development of HOTS items/questions for Science, Mathematics, and English/Reading subjects;
 - b. Helping the teachers in performing pedagogy and assessment practices that promote HOTS; and,
 - c. Developing guide materials intended for master teachers, school heads, and supervisors to support them in their mentoring roles in schools with a focus on helping teachers.

3. The activities to be conducted under HOTS-PLPs Program are the following:

Title of the Activity	Date and Venue	Participants
Capacity Building for the Core Team of Trainers	5 to 9 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	CLMD Chief ▪ 1 per Region CID Chief ▪ 1 per SDO PSDS ▪ 3 per Region School Heads ▪ 2 for Regions 1, 2, 4b, 5, 8, 9, 12, 13, and CAR ▪ 3 for Regions 3, 4a, 6, 7, 10, 11, and NCR
National Training of Trainers (Cluster 1) [Science]	19 to 23 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS ▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR ▪ 3 for Regions 4b and CAR School Heads ▪ 30 per Region
National Training of Trainers (Cluster 2) [Mathematics]	26 to 30 June 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS ▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR ▪ 3 for Regions 4b and CAR School Heads ▪ 30 per Region
National Training of Trainers (Cluster 3) [English]	3 to 7 July 2023 ECOTECH Center, Sudlon, Lahug, Cebu City	PSDS ▪ 4 for Regions 1, 2, 3, 4a, 5, 6, 7, 8, 9, 10, 11, 12, 13, and NCR ▪ 3 for Regions 4b and CAR School Heads ▪ 30 per Region

a. Capacity Building for the Core Team of Trainers

- i. This initial activity is aimed at capacitating the national or the **Core Team of Trainers** on the content and delivery of the HOTS-PLPs Program for its nationwide implementation.
- ii. The trained Core Team of Trainers are expected to serve as the trainers of the subsequent National Training of Trainers.
- iii. Participants to this activity who will serve as the Core Team of Trainers are the following:
 1. All Curriculum and Learning Management Division (CLMD) Chiefs of the Regional Offices
 2. All Curriculum and Instruction Division (CID) Chiefs of the Schools Division Offices
 3. Public Schools District Supervisors (PSDS) with specialization in Science, Mathematics, or English
 4. High School Principals

iv. Qualifications of the PSDS and Principals who serve as part of the Core Team of Trainers:

1. An existing PSDS or Principal / Teacher-in-Charge
2. Has served as a PSDS / Principal for at least five (5) years
3. With masters or doctoral degree in Science, Mathematics or English
4. Preferably someone who took part in the development and/or validation of the HOTS PLPs
5. With technical expertise in training and facilitation, including online training, coaching and mentoring, and research
6. Has served as a national trainer in Science, Mathematics, or English
7. Has attended relevant international and national trainings and/or courses in Science, Mathematics, or English
8. Comfortable in using varied educational technologies
9. Has a good command of English and Filipino

v. The cost of the board and lodging of all the participants shall be charged against FY 2023 HRD Funds of NEAP- PDD. While the travel and other incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

vi. Participants are advised to check in at 2:00pm of 4 June 2023 (Sunday) and to check out at 11:00am of 9 June 2023 (Friday):

Meals	4 June Sun	5 June Mon	6 June Tue	7 June Wed	8 June Thurs	9 June Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

vii. The regions are requested officially endorse their participants to the said activities on or before **1 June 2023** via email at pdd.pdi@deped.gov.ph, copy furnished neap.pdd@deped.gov.ph with the subject line "Region XX HOTS-PLPs Core Team Members." (eg. Region III HOTS-PLPs Core Team Members). Template is enclosed (Enclosure 2).

*PLPs Core Team Members." (eg. Region III HOTS-PLPs Core Team Members).
Template is enclosed (Enclosure 2).*

b. National Training of Trainers

- i. The National Training of Trainers shall be facilitated by the **Core Team of Trainers**.
- ii. In this activity, a set of National Trainers shall be capacitated on the content and delivery of the HOTS-PLPs Program for its nationwide implementation.
- iii. This shall be conducted in three (3) separate clusters: (1) Science; (2) Mathematics; and, (3) English.
- iv. The National Trainers shall likewise be assisted in the development of their respective implementation plans (cascading activities).
- v. Participants to this activity who will serve as National Trainers are the following:
 1. Public Schools District Supervisors (PSDS) with specialization in Science, Mathematics, or English
 2. High School Principals
- vi. Qualifications of the PSDS and Principals who serve as National Trainers:
 1. An existing PSDS or Principal / Teacher-in-Charge
 2. Has served as a PSDS / Principal for at least five (5) years
 3. With masters or doctoral degree in Science, Mathematics or English
 4. With technical expertise in training and facilitation, including online training, coaching and mentoring, and research
 5. Has served as a national trainer in Science, Mathematics, or English
 6. Has attended relevant international and national trainings and/or courses in Science, Mathematics, or English
 7. Comfortable in using varied educational technologies
 8. Has a good command of English and Filipino
- vii. A representative of the NEAP-R or Regional Human Resource Development Division (HRDD) is requested to serve as part of the Program Management Team (PMT).
- viii. The cost of the board and lodging of all the participants shall be charged against FY 2023 HRD Funds of NEAP - PDD. While the travel and other

incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

- ix. Participants are advised to check in at 2:00pm of 18 June 2023 (Sunday) and to check out at 11:00am of 23 June 2023 (Friday) for Cluster 1; to check in at 2:00pm of 25 June 2023 (Sunday) and to check out at 11:00am of 30 June 2023 (Friday) for Cluster 2; and, to check in at 2:00pm of 2 July 2023 (Sunday) and to check out at 11:00am of 7 July 2023 (Friday) for the Cluster 3:

Meals	18 June / 25 June / 2 July Sun	19 June / 26 June / 3 July Mon	20 June / 27 June / 4 July Tue	21 June / 28 June / 5 July Wed	22 June / 29 June / 6 July Thurs	23 June / 30 June / 7 July Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

- x. The regions are requested officially endorse their participants, along with the name of the representative of the HRDD, to the said activities on or before **13 June 2023** via email at pdd.pdi@deped.gov.ph, copy furnished neap.pdd@deped.gov.ph with the subject line "Region XX HOTS-PLPs National Trainers." (eg. Region III HOTS-PLPs National Trainers). Template is enclosed (Enclosure 3).
4. For the conduct of the aforementioned activities that will fall on weekends and holidays, the Regional Office and/or Schools Division Office is requested to provide Compensatory Time-Off (CTO) to the participants and core team to compensate for time rendered that is supposed to be for personal use and rest.
5. The following documents are enclosed for reference:
- Enclosure 1 - Program Matrix
 - Enclosure 2 - Endorsement of the Participants (Core Team of Trainers)
 - Enclosure 3 - Endorsement of the Participants (National Trainers)
 - Enclosure 4 - Program Briefer
6. For questions or concerns, please feel free to contact the Professional Development Division of NEAP at (02) 8715-9919 or thru email at pdd.pdi@deped.gov.ph using the subject line "Region XX HOTS-PLPs Concern" (eg. Region III HOTS-PLPs Concern).