



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Caraga Administrative Region  
 Butuan City



August 20, 2018

**REGIONAL MEMORANDUM**

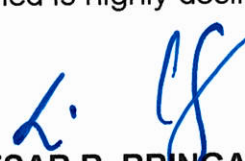
No. 444, s. 2018



**CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL  
 ADMINISTRATORS (CARASSA) BOARD MEETING**

To: Schools Division Superintendents  
 Asst. Schools Division Superintendents  
 CARASSA Officers & Board of Directors

1. The Caraga Regional Association of Secondary School Administrators (CARASSA) shall hold its Board Meeting on September 6, 2018 at the Teacher Development Center, Regional Office, Butuan City from 8:00 a.m. to 5:00 p.m.
2. The objectives of the activity are to:
  - a. Discuss the plans and proposals for the 19<sup>th</sup> CARASSA Congress;
  - b. Plan for the Bienvenida of the new Regional Director;
  - c. Present plans for the SBM Validation: Regional Level; and
  - d. Other matters.
3. The participants of this meeting are the officers of CARASSA and the members of the Board of Directors including the CARASSA consultant, Dr. Isidro M. Biol, Jr. Please see the Enclosure for the participants.
4. A registration fee of One Thousand Pesos (P1, 000. 00) shall be collected from each participant to defray expenses for meals (lunch) with morning and afternoon snacks. The registration fee and travelling expenses of participants shall be charged against the Local/School MOOE Funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this memorandum to all concerned is highly desired.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
 OIC - Regional Director

Encl: As stated.

Reference: None.

Allotment: 2 – (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

**ORGANIZATION CONFERENCE MEETING CONGRESS**

clmd01/imb  
 08/20/18

Enclosure to Regional Memorandum No. \_\_\_\_\_, s. 2018

CARASSA Officers and Board of Directors

|                    |                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| President          | DR. TEODORO N. PLAZA                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Vice President     | DR. WILSON C. CALVO                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                         |
| Secretary          | DR. MA. LUISA A. GUYANO                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                         |
| Treasurer          | MR. EDUARDO J. JULVE                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Auditors           | DR. LEOPOLDO M. PULIDO<br>MR. MARIO JICKEY C. PERANG                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Business Managers  | MS. FLORIQUEITA D. DULFO<br>MR. DENNIS R. ROA                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                         |
| PIO                | DR. DULCESIMA A. CORVERA<br>DR. ELVINA G. MORON                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |
| Board of Directors | MS. JOCELY B. PACON<br>MR. ANTONIO R. SARUMINES<br>MR. JESSIE I. ESMAD JR<br>MS. EDNA B. DE LOS SANTOS<br>MR. ELMER M. CATALUNA<br>MR. FILMAR M. ANINO<br>MS. ELDA L. CABALHIN<br>MS. VIRGINCITA A.GORGONIO<br>DR. ARTHUR E. JAMERA<br>MR. CORSINO M. GALELA JR.<br>MR. AURELIO J. DEGUITO<br>MS. DOROTHY L. SUAZO | Agusan del Norte<br>Agusan del Sur<br>Bayugan City<br>Bislig City<br>Butuan City<br>Cabadbaran City<br>Dinagat Islands<br>Siargao<br>Surigao City<br>Suriao del Sur<br>Surigao del Norte<br>Tandag City |
| Consultant:        | DR. ISIDRO M. BIOL, JR.<br>Chief, CLMD                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                         |
| Adviser:           | FRANCIS CESAR B. BRINGAS, CESO V<br>OIC - Regional Director                                                                                                                                                                                                                                                        |                                                                                                                                                                                                         |

Enclosure to Regional Memorandum No. \_\_\_\_\_, s. 2018

CARASSA Officers and Board of Directors

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| President          | DR. TEODORO N. PLAZA                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Vice President     | DR. WILSON C. CALVO                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                         |
| Secretary          | DR. MA. LUISA A. GUYANO                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                         |
| Treasurer          | MR. EDUARDO J. JULVE                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Auditors           | DR. LEOPOLDO M. PULIDO<br>MR. MARIO JICKEY C. PERANG                                                                                                                                                                                                                                                               |                                                                                                                                                                                                         |
| Business Managers  | MS. FLORIQUITA D. DULFO<br>MR. DENNIS R. ROA                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                         |
| PIO                | DR. DULCESIMA A. CORVERA<br>DR. ELVINA G. MORON                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |
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| Consultant:        | DR. ISIDRO M. BIOL, JR.<br>Chief, CLMD                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                         |
| Adviser:           | FRANCIS CESAR B. BRINGAS, CESO V<br>OIC - Regional Director                                                                                                                                                                                                                                                        |                                                                                                                                                                                                         |





Republic of the Philippines  
 Department of Education, Culture and Sports  
**CARAGA ADMINISTRATIVE REGION**  
 Caraga Regional Association of Secondary School Administrators  
 (CARASSA)  
 Butuan City



August 15, 2018

**FRANCIS CESAR B. BRINGAS, CESO V**  
 OIC-Regional Director  
 DepEd, CARAGA



Sir:

CARASSA once again is requesting AUTHORITY to hold a 1-day CARASSA board meeting on Thursday, September 6, 2018 at 8:00 o'clock in the morning at the Bulwagan ng Karunungan DepEd Caraga, Butuan City, to discuss vital concerns relevant to the needs and benefits of School Heads, as follows;

1. 2018 19<sup>th</sup> Congress plans and proposals,
2. Bienvenida of the new Regional Director,
3. SBM Validation: Regional Level
4. Other Matters

A registration fee of Php. 1,000.00 shall be collected for 2 snacks, 1 lunch, token and other related expenses, including transportation, chargeable against local funds and subject to auditing and accounting rules and regulations.

Your approval to this request is highly appreciated.

God Bless...

Sincerely yours,

TEODORO N. PLAZA, Ed.D., LTC (RES) PA  
 Principal IV CARASSA President

Approved:

**FRANCIS CESAR B. BRINGAS, CESO V**  
 OIC-Regional Director