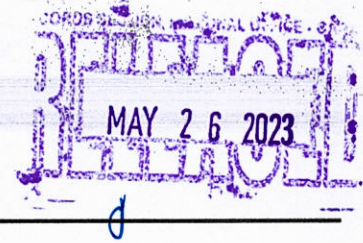




Republic of the Philippines
Department of Education
CARAGA REGION



May 23, 2023

REGIONAL MEMORANDUM

No. 0426, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Bayugan
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION - ROP**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements on the Conduct and Hosting of the Regional Turn-Over Ceremony of the Incoming and Outgoing DepEd RO XIII Regional Directors under FY 2023 GAAAO dated January 3, 2023.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated
Reference: FY 2023 GAA
To be indicated in the Perpetual Index
under the following subjects:

**GENERAL MANAGEMENT AND SUPERVISION - ROP
SUB-ARO**

FIN/nap
05/23/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
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Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1



Republic of the Philippines
Department of Education
CARAGA REGION

May 23, 2023

MA. GEMMA MERCADO LEDESMA

Regional Director
DepEd Caraga Region
Butuan City

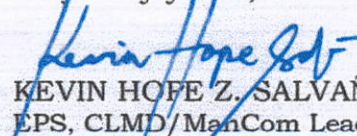
Ma'am:

We would like to request Authority from your good office to effect transfer of allotment amounting to ONE HUNDRED SIXTY THOUSAND PESOS (Php 160,000.00) to Bayugan City Division to cover funding requirements on the conduct of the REGIONAL TURN-OVER CEREMONY OF THE INCOMING AND OUTGOING DEPED-RO XIII REGIONAL DIRECTORS on May 26, 2023, to wit;

CO/Region	Details	Amount
CO	ASec. Bringas – 1 pax @ Php 4,600.00 (Inclusions: Full board Accommodation for 3D 2N)	Php 4,600.00
Caraga	Regional Expanded ManCom – 58 pax @ Php 500.00 -(1) RD, (1) ARD, (8) RO Chiefs, (12) SDSs, (12) ASDSs, (12) CID & (12) SGOD Chiefs (Inclusions: PM Snacks & Dinner)	Php 29,000.00
R12	RD Rocafort & OIC-RD Asuncion – 2 pax @ Php 1,700.00 R12 Personnel – 41 pax @ Php 1,700.00 (Inclusions: Lunch, PM Snacks, Dinner & Accommodation)	Php 73,100.00
Contingency Funds		Php 53,300.00
GRAND TOTAL		Php 160,000.00

Thank you and God bless.

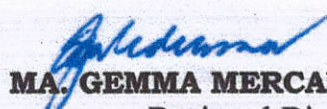
Very truly yours,


KEVIN HOPE Z. SALVAÑA
EPS, CLMD/ManCom Lead Secretariat

Funds Available:


FE L. ALEGADO
Chief AO, Finance

Approved:


MA. GEMMA MERCADO LEDESMA
Regional Director



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Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1