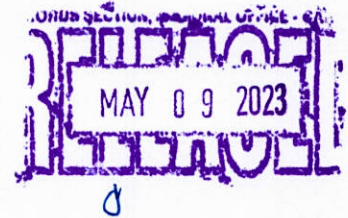




Republic of the Philippines
Department of Education
CARAGA REGION



May 9, 2023

REGIONAL MEMORANDUM

No. 0355, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

SUBMISSION OF UPDATES RELATIVE TO PROCUREMENT
CONTRACTS/AGREEMENTS WITH THE RECOGNIZED
GOVERNMENT PRINTERS

1. Please refer to the attached Memorandum OUPro No. 773, s. 2023 signed by Atty. Gerard L. Chan, Undersecretary for Procurement re: Request for Submission of Updates Relative to Procurement Contracts/Agreements with the Recognized Government Printers.
2. SDOs with schools/implementing units (IUs) shall submit and email the report in PDF and Excel File using the attached **Template 3** to the **Regional Office** through procurement_caraga@deped.gov.ph on or before **12:00 noon of May 12, 2023**.
3. For appropriate action and immediate compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROCUREMENT RECOGNIZED GOVT PRINTERS (RGPs)

PRO/edm
05/09/2023



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



2023-05-06115

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1

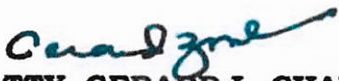


Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR PROCUREMENT

OUPro No. 773, s. 2023

MEMORANDUM

TO : **Undersecretaries**
Assistant Secretaries
Regional Directors
Bureau and Service Directors
Schools Division Superintendents
All others concerned

FROM : 
ATTY. GERARD L. CHAN, CESO I
Undersecretary for Procurement


ATTY. OMAR V. ROMERO
Assistant Secretary for Procurement

SUBJECT : **REQUEST FOR SUBMISSION OF UPDATES RELATIVE TO
PROCUREMENT CONTRACTS/AGREEMENTS WITH THE
RECOGNIZED GOVERNMENT PRINTERS**

DATE : May 2, 2023

In line with its mandate under DepEd Order No. 1, s. 2023,¹ dated January 9, 2023, and to assist the End-user Strands, in their preparation for and conduct of procurement, this Office inquires into the status of contracts entered into by the Department of Education (DepEd) with Recognized Government Printers (RGPs).

For background information and to assist in the evaluation of the status of procurement contracts/agreements with RGPs, the Procurement Strand respectfully **requests the CO Bureaus and Services, Regional Offices (ROs), and Schools Division Offices (SDOs) with schools/implementing units (IUs), to submit updates and relevant information relative to procurement contracts/agreements with RGPs in the last five (5) years or within years 2019 to 2023.**

¹ Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities.

The **ROs shall ensure the submission of their respective regions**, covering the RO, SDOs and schools/IUs with RGP procurement contracts/agreements within said period. **Submissions per region shall be made not later than May 12, 2023, through email** at procms.od@deped.gov.ph, copy furnish oupro@deped.gov.ph and oasp@deped.gov.ph, using the attached templates (Template 1 for CO Bureaus and Services; Templates 2 and 3 for ROs and SDOs with Schools/IUs). **The excel file (editable file) shall also be submitted.**

For concerns or clarification, the Procurement Strand may be reached through the Office of the Director, Procurement Management Service at procms.od@deped.gov.ph or telephone number 8633 - 7232 with Mr. Jeremiah D. Gaddi, Technical Assistant II, as a focal person.

RECEIVED

Date: 5-9-23
Signature: [Signature]

Schools Division Office of _____
Region _____

SDO (Proper)							
Date of Procurement Contract/ Agreement	Contract/Project Description*	Name of RGP	Contract Period**	Contract Amount	Status***	Encountered issues/ concerns or Advantages obtained/positive experience	Comments/ Recommendations/ Other Relevant Information
1.						Issues/ concerns	Advantages/ best practices
2.							
School/IU: _____							
1.							
2.							
School/IU: _____							
1.							
2.							

*[E.g., Procurement of Printing and Delivery of SLMs for Quarter 4 of SY 2021]
**Period and covered dates (e.g., 4 Months: March 15, 2020 to July 15, 2020)
*** Indicate specific status (e.g., if contract/agreement was regularly terminated/closed without issues/concerns; if contract period has been extended, or contract was not extended but with pending transaction/matter)

Submitted by: _____
Schools Division Superintendent
(or authorized representative)

Date: _____

REGION XIII

STATUS OF PROCUREMENT CONTRACTS/AGREEMENTS
WITH RECOGNIZED GOVERNMENT PRINTERS (RGPs)

Regional Office

Date of Procurement Contract/ Agreement*	Contract/Project Description*	Name of RGP	Contract Period**	Contract Amount	Status***	Encountered issues/concerns or Advantages obtained/positive experience		Comments/ Recommendations/ Other relevant information
						Issues/ concerns	Advantages/ best practices	
1.								
2.								
3.								

*Start from the most recent year (e.g., 2023, 2022, 2021...)
*(E.g., Procurement of Printing and Delivery of SLMs for Quarter 4 of SY 2021)
**Period and covered dates (e.g., 4 Months: March 15, 2020 to July 15, 2020)
*** Indicate specific status (e.g., if contract/agreement was regularly terminated/ closed without issues/concerns; if contract period has been extended, or contract was not extended but with pending transaction/matter)

Submitted by: _____
Regional Director
(or authorized representative)

Date: _____

STRAND: _____

**STATUS OF PROCUREMENT CONTRACTS/AGREEMENTS
WITH RECOGNIZED GOVERNMENT PRINTERS (RGPs)**

Bureau/Service _____						
Date of Procurement Contract/ Agreement	Contract/Project Description*	Name of RGP	Contract Period**	Contract Amount	Status***	Encountered issues/concerns or Advantages obtained/positive experience
						Issues/ concerns
						Advantages/ best practices
1.						
2.						
Bureau/Service _____						
1.						
2.						
Bureau/Service _____						
1.						
2.						

*[E.g., Procurement of Printing and Delivery of SLMs for Quarter 4 of SY 2021]
**Period and covered dates (e.g., 4 Months: March 15, 2020 to July 15, 2020)
*** Indicate specific status (e.g., if contract/agreement was regularly terminated/closed without issues/concerns; if contract period has been extended, or contract was not extended but with pending transaction/matter)

Submitted by: _____
(Undersecretary / Assistant Secretary)

Date: _____