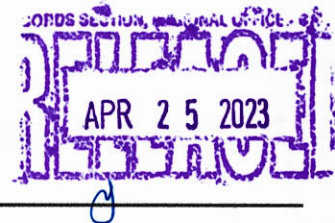




Republic of the Philippines
Department of Education
CARAGA REGION



April 24, 2023

REGIONAL MEMORANDUM
No. 0305, s. 2023

To: ASST. REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
ASST. SCHOOLS DIVISION SUPERINTENDENTS
RO FUNCTIONAL DIVISION CHIEFS
DIVISION CID AND SGOD CHIEFS
MANCOM SECRETARIATS
This Region

NOTICE OF MANAGEMENT MEETING FOR THE 4TH REGIONAL
EXPANDED MANAGEMENT COMMITTEE MEETING, CY 2023

1. The field is hereby informed of the conduct of the 4th Regional Expanded Management Committee Meeting for CY 2023 on April 27-28, 2023 at Dottie's Place Hotel and Restaurant, Butuan City to be hosted by the Schools Division of Butuan City.
2. The agenda of the meeting are the following:
 1. Status of actions from previous management meeting;
 2. Presentation of Best Practices of SDO-Butuan City;
 3. Updates from the Regional Director;
 4. Updates from RO Functional Division Chiefs; and
 5. Other Matters.
3. The participants of the said meeting are the Regional Director, Asst. Regional Director, Schools Division Superintendents, Asst. Schools Division Superintendents, Chiefs of the SDO and RO Functional Divisions, and ManCom Secretariat.
4. The first meal is breakfast on April 27, 2023 and the last meal is afternoon snacks on April 28, 2023. The accommodation will start accepting guests on April 27, 2023.
5. Participants are encouraged to wear jeans, rubber shoes, and polo shirts vis-à-vis the ongoing conduct of the 2023 Caraga Athletic Association-Regional Sports Competition (CAA-RSC).
6. Traveling and transportation expenses of the participants shall be charged against their respective local MOOE funds subject to usual accounting and auditing rules and regulations.
7. For queries and information, kindly contact the ManCom Lead Secretariat Mr. Kevin Hope Z. Salvaña through his email address at kevinhope.salvana@deped.gov.ph.



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8. Immediate dissemination of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encls.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:
MEETING OFFICIALS

CLMD/khzs
04/24/2023



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