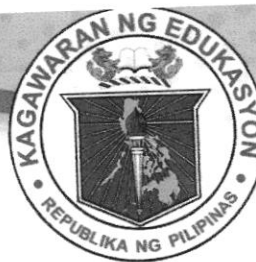


Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region XIII
J. Rosales Ave., Butuan City



REGIONAL MEMORANDUM
No. 428 s. 2018



TO: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
DIVISION INFORMATION OFFICERS
This Region

FROM: FRANCIS CESAR B. BRINGAS, CESO V
OIC- Regional Director

DATE: August 13, 2018

SUBJECT: VALIDATION OF THE DEPARTMENT OF EDUCATION MANUAL OF STYLE IN
VISAYAS AND MINDANAO REGIONS

This has reference to an unnumbered DepEd Memorandum from the Office of the Secretary dated August 4, 2018 entitled VALIDATION OF THE DEPARTMENT OF EDUCATION MANUAL OF STYLE IN VISAYAS AND MINDANAO REGIONS.

The said validation is scheduled on September 3-5, 2018 at the DepEd NEAP, Elpidio Quirino Avenue, Poblacion District, Davao City. In compliance to the aforementioned memorandum, the following Information Officers from CARAGA Region are hereby selected to attend the validation, to wit:

1. Ariem V. Cinco – Regional Information Officer III
2. Loverrose Joy Antigua – Agusan del Norte
3. Lualhati Bacuit – Dinagat Islands
4. Rose Jean Suarez – Surigao del Norte
5. Ma. Veronica Ivy Mitrofanous – Agusan del Sur
6. Lalaine Gamora – Bislig City

In this regard, the aforementioned are required to confirm their attendance to the Regional Information Officer by sending their updated e-mail address, and contact number before **August 17, 2018**. Failure to confirm attendance on or before the date specified would result in automatic replacement. Please refer to the attached memorandum for the schedule of registration and the program.

Incidental expenses shall be charged to each participant chargeable to MOOE, SEF, local funds, and any other sources subject to the usual accounting and auditing rules and regulations.

For your immediate action and dissemination.


FRANCIS CESAR B. BRINGAS, CESO V
OIC - Regional Director

CC: Administrative Assistant
Enclosure: As stated
Attachment: Unnumbered memo dated August 4, 2018 "VALIDATION OF THE DEPT. OF EDUC.
Reference: As stated
To be indicated in the **Perpetual Index** under the following subjects:

INFORMATION OFFICERS VALIDATION EDUCATION MANUAL OF STYLE



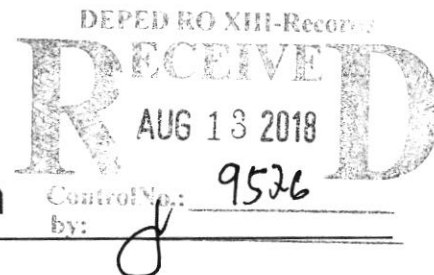
(085) 342 - 6267



caraga@depd.gov.ph



Republic of the Philippines
Department of Education



MEMORANDUM to -

Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors) Regions VI, VII, VIII, IX, X, XI, XII
and Caraga
Regional Secretary) ARMM
Schools Division Superintendents) Selected Schools Divisions
All Others Concerned

**VALIDATION OF THE DEPARTMENT OF EDUCATION MANUAL OF STYLE IN VISAYAS
AND MINDANAO REGIONS**

1. The Department of Education (DepEd), through the Public Affairs Service-Publications Division (PAS-PD), will conduct the **Validation of the DepEd Manual of Style (DMoS)** in Visayas and Mindanao Regions from September 3 to 5, 2018 at the DepEd NEAP, Elpidio Quirino Avenue, Poblacion District, Davao City.
2. The DMoS contains the standards for the language styling, writing and formatting of DepEd issuances, and other official documents, and communications. Its purpose is to build consistency in using a language and style to communicate the DepEd vision, mission and core values particularly in its programs, projects and activities.
3. The validation aims to:
 - a. orient the participants on the specific usage of the DMoS;
 - b. give them an opportunity to validate the contents of the DMoS on the use of italics, capital letters, abbreviations, date formats and spelling, among other language items on DepEd issuances and other official documents and communications; and
 - c. document the comments and recommendations made by the participants on the DMoS, which will be a reference/guide for the workers, editors, proofreaders and copyreaders of DepEd.
4. The target participants are the regional information officers (RIOs) and division information officers (DIOs) of Regions VI, VII, VIII, IX, X, XI, XII, Caraga Region and Autonomous Region in Muslim Mindanao (ARMM). Each region shall send **one RIO** and **five DIOs** from selected schools divisions.
5. Arrival and registration of the participants will be in the afternoon of **September 3, 2018** (Day 0). The first meal to be served will be p.m. snack of the same day and the last meal will be lunch of **September 5, 2018** (Day 2). The Program will start on **September 4, 2018** (Day 1) at exactly 8:00 a.m.
6. Expenses relative to the aforementioned activity, including board and lodging of the management staff/secretariat, resource persons and participants, contingency, supplies and materials, transportation expenses of the resource persons and management staff/secretariat, and other expenses shall be charged to the 2018 Education, Information and Communication Services (EICS) Funds. The transportation expenses of the participants shall be charged to local funds. All expenses incurred shall be subject to the usual accounting rules and regulations.
7. The names of the participants must be submitted, using the confirmation slip provided in Enclosure No. 2, to email address: pas.pd@deped.gov.ph **on or before August 17, 2018.**

8. For more information, all concerned may contact the **Public Affairs Service-Publications Division (PAS-PD)**, Department of Education (DepEd) Central Office, Ground Floor, Aguinaldo Building near Motorpool Area, DepEd Complex, Meralco Avenue Pasig City at telephone no. (02) 633-9341.

9. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES
Secretary

Encl.:
As stated

APA/UM Validation of the DMoS in Visayas and Mindanao Regions
0631/August 4, 2018

(Enclosure to Unnumbered Memorandum dated August , 2018)

VALIDATION OF THE DEPARTMENT OF EDUCATION MANUAL OF STYLE

IN VISAYAS AND MINDANAO REGIONS
September 3-5, 2018
DepEd NEAP- Region XI
Davao City

CONFIRMATION OF ATTENDANCE

Region: _____

Name of Regional Information Officer	Position	Email Address

Schools Division

Name of Division Information Officer	Schools Division	Position	Email Address
1.			
2.			
3.			
4.			
5.			