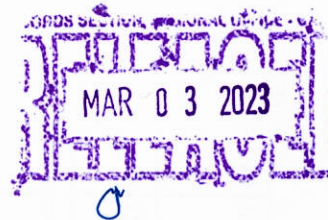




Republic of the Philippines
Department of Education
CARAGA REGION



February 27, 2023

REGIONAL MEMORANDUM

No. 0161, s. 2023

To: CHIEFS OF THE FUNCTIONAL DIVISIONS
SCHOOLS DIVISION SUPERINTENDENTS
All Concerned
This Region

ONE-DAY ORIENTATION ON THE GUIDELINES AND PROCEDURES IN THE
CONDUCT OF THE ONE-TIME CLEANSING OF PPE ACCOUNT BALANCES
OF GOVERNMENT AGENCIES (COA CIRCULAR NO. 2020-006) AND THE
IMPLEMENTATION OF THE GENERAL APPROPRIATIONS ACT (GAA)
FOR THE FISCAL YEAR 2022 RELATIVE TO THE INCREASE IN
CAPITALIZATION THRESHOLD FROM 15,000 TO 50,000
(COA CIRCULAR NO. 004-2022)

1. The Department of Education Caraga Regional Office, through the Asset Management Unit and in collaboration with the Accounting Unit, shall conduct a One-Day Orientation on the Guidelines and Procedures in the Conduct of the One-Time Cleansing of PPE Account Balances of Government Agencies (COA Circular No. 2020-006) and the Implementation of the General Appropriations Act (GAA) for Fiscal Year 2022 Relative to the Increase in Capitalization Threshold from 15,000 to 50,000 (COA Circular No. 004-2022). The activity shall be held on March 7, 2023, at the Balanghai Hotel and Convention Center, Butuan City.
2. This activity aims to explicitly discuss the implementation guidelines stipulated in the aforementioned issuances and enable the agency to attain a comprehensive implementation in their respective offices.
3. Participants in this activity are the Regional Director, Assistant Regional Director, Schools Division Superintendents, Regional Chief Administrative Officers, Regional Supervising Administrative Officers, Division Administrative Officer V, Regional and Division Accountants and staff, Regional and Division Supply Officers, and Asset Management Unit Staff. The number of slots per Office is indicated in the table below.

Office	RD/ARD/ SDS	CAO/ SAO/ AO V	SO	RO Staff	Accountants & Acctng. Staff	COA	TOTAL
Agusan del Norte Division	1	1	1	0	2	0	5
Agusan del Sur Division	1	1	1	0	2	0	5
Bayugan City Division	1	1	1	0	2	0	5
Bislig City Division	1	1	1	0	2	0	5
Butuan City Division	1	1	1	0	2	0	5



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Cabadbaran City Division	1	1	1	0	2	0	5
Dinagat Islands Division	1	1	1	0	2	0	5
Siargao Islands Division	1	1	1	0	2	0	5
Surigao City Division	1	1	1	0	2	0	5
Surigao del Norte Division	1	1	1	0	2	0	5
Surigao del Sur Division	1	1	1	0	2	0	5
Tandag City Division	1	1	1	0	2	0	5
RO	2	4	1	5	3	1	15
TOTAL	14	16	13	4	27	2	75

4. All participants must submit their Travel Authority upon arrival at the venue. Completion of required documents, attendance, evaluation, and submission of outputs shall be the basis for the issuance of a Certificate of Participation.

5. Expenses incurred during the conduct of the activity are chargeable against the Regional MOOE funds subject to usual accounting and auditing rules and regulations. The travel expenses and per diem of the Schools Division Office participants are chargeable against their local funds subject to usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: NONE

Reference: COA Circular No. 2020-006 and COA Circular No. 004-2022

To be indicated in the Perpetual Index

under the following subjects:

ACTIVITIES LEARNING AND DEVELOPMENT ORIENTATION

ASD/zfb
02/27/2023