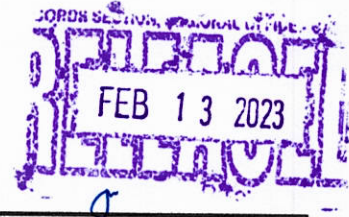




Republic of the Philippines
Department of Education
CARAGA REGION



February 7, 2023

REGIONAL MEMORANDUM

No. 0167, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR BASIC
EDUCATION CURRICULUM, FLEXIBLE LEARNING OPTIONS,
MADRASAH EDUCATION PROGRAM AND GENERAL
MANAGEMENT AND SUPERVISION

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) for the following:

Basic Education Curriculum	FY 2022 GAAAO OSEC-13-22- 8110 12.07.2022	For transportation expenses of participants in connection with the conduct of Capacity Building of Science, Technology and Engineering (STE) Implementers on Science Research	150,000.00
Flexible Learning Options	FY 2022 GAAAO OSEC-13-22- 7487 10.26.2022	For the conduct of the 19 th National Consultative Conference for Regional ALS Focal Persons and select DepEd Officials	153,600.00
General Management and Supervision	FY 2023 GAAAO	For the conduct of CY 2022 Year-End Seminar/Workshop on the Preparation and Consolidation of Financial Reports	336,500.00
Flexible Learning Options	FY 2022 GAAAO OSEC-13-22- 8052 11.29.2022	For the conduct of Consultative Conference on the Development of National ALS Capability Building Framework-Phase I	15,500.00
General Management and Supervision	FY 2023 GAAAO	For the conduct of face to face Management Committee Meeting (MANCOM)	279,500.00
Flexible Learning Options	FY 2022 GAAAO OSEC-13-22- 4204 06.21.2022	For the Advocacy Materials needed in the preparation for the Gallery Walk for the conduct of 19 th National Consultative Conference of Regional ALS Focal Persons and other DepEd Officials.	60,000.00
Madrasah Education Program	FY 2022 GAAAO OSEC-13-22- 1140 03.16.2022	For travelling expenses of participants for the Training-Workshop for the Asatidz Handling Arabic language and Islamic Values	140,000.00



Address: J.P. Rosales Avenue, Butuan City
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Email: caraga@deped.gov.ph
Website: <https://caraga.deped.gov.ph/>



Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1

		Education (ALIVE) Classes	
		Mindanao Cluster	

2. Attached are the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
 Regional Director

Encl.: as stated
 Reference: FY 2022 and FY 2023 GAA
 To be indicated in the Perpetual Index
 under the following subjects:
 SUB-ARO

FIN/nap
 02/06/2023



Republic of the Philippines
Department of Education
CARAGA REGION

January 3, 2023

MA. GEMMA MERCADO LEDESMA

Director IV
Department of Education-Caraga
J.P. Rosales Ave., Butuan City

Madame:

Healthy greetings!

The Department of Education-Caraga has thirteen (13) participants, twelve (12) from the Schools Division Offices (SDOs) and one (1) from the Regional Office, for the Capacity Building of Science, Technology and Engineering (STE) Program Implementers on Science Research on January 16 to 20, 2023.

With the aforementioned, we respectfully request for your approval to download funds to the Schools Division Offices as reflected below:

Schools Division Offices	Amount to be downloaded
Agusan del Norte	12,500
Agusan del Sur	12,500
Bayugan City	12,500
Bislig City	12,500
Butuan City	12,500
Cabadbaran City	12,500
Dinagat Islands	12,500
Siargao	12,500
Surigao City	12,500
Surigao del Norte	12,500
Surigao del Sur	12,500
Tandag City	12,500
TOTAL	150,000

The amount in sum Php 150,000.00 is from the Sub-Allotment Release Order No. OSEC-13-22-8110 (see attached document) which is intended for the transportation expenses of the participants.

Thank you.

Very truly yours,

ISIDRO M. BIOL, JR., PhD
Chief ES, CLMD

Approved by:

MA. GEMMA MERCADO LEDESMA
Regional Director

Funds available:

FE L. ALEGADO

Chief, Finance Division

CLM/khzs

01/03/2023

REC 002 17-22 - 910



Address: J.P. Rosales Avenue,
Butuan City
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Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2023-01-00005

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Republic of the Philippines
DEPARTMENT OF EDUCATION
BUDGET DIVISION - FINANCE SERVICE
CENTRAL OFFICE
DepED Complex, Meralco Avenue, Pasig City
Philippines 1600



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA302 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-22-8110
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA	DATE: 07-Dec-22
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2022	
PURPOSE: <i>Transfer of funds to cover transportation expenses of participants in connection with the conduct of Capacity Building of Science, Technology and Engineering (STE) Implementers on Science Research.</i>			
To: The Regional Director Regional Office - XIII Butuan City 070010300016			Region : 13
PARTICULARS		ALLOTMENT CLASS/ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	162,500.00
AMOUNT IN WORDS: *** One Hundred Sixty Two Thousand Five Hundred Pesos Only ***			Total: <u>162,500.00</u>
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance
Office of the Undersecretary for Finance



Republic of the Philippines
Department of Education
CARAGA REGION

January 4, 2023

MA. GEMMA MERCADO LEDESMA

Regional Director
Caraga Region
J. Rosales St., Butuan City

Madam:

In reference to Memorandum OM-OAGA-2022-179 dated December 9, 2022, we would like to request Authority from your good Office to Transfer the funds for the twelve (12) Division Offices chargeable against the Fiscal Year (FY) 2022 ALS Current Funds SARO No. OSEC-13-22-7487 to pay off the expenses for the conduct of the 19th National Consultative Conference for Regional ALS Focal Persons Select DepEd Officials on January 30 to February 3, 2023 in Region VI to wit:

DIVISION	AMOUNT
1. Agusan del Norte	12,800.00
2. Agusan del Sur	12,800.00
3. Bayugan City	12,800.00
4. Bislig City	12,800.00
5. Butuan City	12,800.00
6. Cabadbaran City	12,800.00
7. Dinagat Islands	12,800.00
8. Siargao Islands	12,800.00
9. Surigao City	12,800.00
10. Surigao del Norte	12,800.00
11. Surigao del Sur	12,800.00
12. Tandag City	12,800.00
TOTAL	153,600.00

Thank you.

Very truly yours,

Josephine Chonie M. Obseñares
JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:

Isidro M. Biol, Jr.
ISIDRO M. BIOL, JR., PhD
Chief, CLMD

Funds Available:

FE L. Alegado
FE L. ALEGADO
Chief, Finance
No OSEC 13-22-7487

Approved:

MA. Gemma Mercado Ledesma
MA. GEMMA MERCADO LEDESMA
Regional Director

CLM/jcmo
01/04/2023



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
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2022-12-16782

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SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA384 310300100003000 - Current Appropriations Flexible Learning Options (ADM/ALS/EIE)		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-22-7487
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA
		DATE: 26-Oct-22	FISCAL YEAR: FY 2022
PURPOSE: Transfer of funds to cover expenses for the conduct of National Consultative Conference of Regional ALS Focal Persons and other DepEd Officials.			
To: The Regional Director Regional Office - XIII Butuan City 070010300016		Region : 13	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	166,400.00
AMOUNT IN WORDS: *** One Hundred Sixty Six Thousand Four Hundred Pesos Only ***		Total:	166,400.00
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

[Signature]
MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Budget Division

APPROVED:

[Signature]
ANNALYN M. SEVILLA
Undersecretary for Finance
Office of the Undersecretary for Finance



Republic of the Philippines
Department of Education
CARAGA REGION

January 3, 2023

MA. GEMMA MERCADO LEDESMA

Regional Director
Caraga Region
J. Rosales St., Butuan City

Madam:

The DepEd Central Office issued Memorandum No. OUF-2022-0736 dated December 29, 2022, entitled 39th National Seminar/Workshop on the Consolidation of Year-End Financial Reports (CY 2022). In view of this, we would like to request authority from your good office to transfer funds to Surigao City Division for the regional conduct of CY 2022 Year-end Seminar/Workshop on the Preparation and Consolidation of Financial Reports on January 18-19, 2023 to be hosted by Surigao City Division.

The participants of the above-mentioned seminar/workshop will be the eleven (11) finance personnel from the region (7 Accounting Unit, 1 Budget Unit, 3 CAO office) and five (5) finance personnel from each division office (Accountant, Budget Officer, 3 Finance Staffs).

The expenses incurred during this activity such as board and lodging shall be charged against **Finance Division MOOE funds** subject to the usual accounting and auditing rules and regulations. Below is the budget breakdown of the expenses.

No.	Unit	Item Description	Qty	Unit Price	Total
1	pax	Board and Lodging (Day 0 or arrival) Meal (dinner @ P350.00/pax) and lodging @ P1,000.00/pax	50	1,350.00	67,500.00
2	pax	Board and Lodging (Day 1)	73	2,000.00	146,000.00
3	pax	Meals - 3 meals and 2 snacks (Day 2)	73	1,000.00	73,000.00
4	pax	Lodging (Day 2)	50	1,000.00	50,000.00
		Total			336.500.00

All Divisions are required to comply with the submission of all reports. The deadline for the submission of FAR Nos. 2, 2A, 3, 4, 5 and 6 is on January 13, 2023 while the Financial Statements, Supporting Schedules and Other Financial Reports shall be on January 19, 2023.



Address: J.P. Rosales Avenue,
Butuan City
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Telefax No: (085) 342-5969
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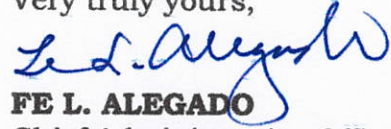


2023-01-00039

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Your positive response to this request is highly appreciated.

Very truly yours,



FE L. ALEGADO
Chief Administrative Officer

Approved:



MA. GEMMA MERCADO LEDESMA
Regional Director

FIN/enn
01/03/2023



Republic of the Philippines
Department of Education
CARAGA REGION

January 6, 2023

MA. GEMMA MERCADO LEDESMA

Regional Director
Caraga Region
J. Rosales St., Butuan City

Madam:

In reference to Memorandum OM-OAGA-2022-185 dated December 20, 2022, we would like to request Authority from your good Office to Transfer the funds for Agusan del Sur Division chargeable against 2022 FLO-ALS Current Funds, SARO No. OSEC-13-22-8052 to pay the expenses for the conduct of Consultation Conference on the Development of the National Alternative Learning System (ALS) Capability Building Framework- Phase I on January 23-27, 2023 in Palawan, Region IV-B to wit:

DIVISION	AMOUNT
Agusan del Sur -Nilo C. Zolina	15,500.00

Thank you.

Very truly yours,

Josephine Chonie M. Obseñares
JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:

fr: [Signature]
ISIDRO M. BIOL, JR., PhD
Chief, CLMD

Funds Available:

[Signature]
FE L. ALEGADO
Chief, Finance
FLO OSEC 17-22-8052

Approved:

[Signature]
MA. GEMMA MERCADO LEDESMA
Regional Director

CLM/jcmo
01/06/2023



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
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Email: caraga@deped.gov.ph



2023-01-00265

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SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA384 310300100003000 - Current Appropriations Flexible Learning Options (ADM/ALS/EIE)		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-22-8052
		LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA	DATE: 29-Nov-22
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	FISCAL YEAR: FY 2022	
PURPOSE: Transfer of funds to cover expenses for the conduct of Consultative Conference on the Development of National ALS Capability Building Framework-Phase.			
To: The Regional Director Regional Office - XIII Butuan City 070010300016			Region : 13
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	15,500.00
AMOUNT IN WORDS: *** Fifteen Thousand Five Hundred Pesos Only ***			Total: <u>15,500.00</u>
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
OIC, Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance
Office of the Undersecretary for Finance





Republic of the Philippines
Department of Education
CARAGA REGION

January 6, 2023

MA. GEMMA M. LEDESMA

Regional Director
DepEd Caraga Region
Butuan City

Ma'am:

We would like to request Authority from your good office to effect transfer of allotment amounting to TWO HUNDRED SEVENTY-NINE THOUSAND FIVE HUNDRED PESOS (Php 279,500.00) to Cabadbaran City Division to cover funding requirements on the conduct of Regional Face-to-Face Management Committee Meeting on January 19-20, 2023, to wit;

Meals & Accommodation - 65 pax @ Php 4,000.00	= Php 260,000.00
Supplies & Materials - 65 pax @ Php 300.00	= 19,500.00
TOTAL	279,500.00

Thank you and God bless.

Very truly yours,

Jessa Mae G. Prisco
JESSA MAE G. PRISCO
Admin Asst III/Secretariat

Funds Available:

FE L. Alegado
FE L. ALEGADO
Chief AO, Finance
FY 2023 Reg. Mgt. Gns

Approved:

MA. Gemma M. Ledesma
MA. GEMMA MERCADO LEDESMA
Regional Director



Address: J.P. Rosales Avenue,
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Republic of the Philippines
Department of Education
CARAGA REGION

January 10, 2023

MA. GEMMA MERCADO LEDESMA

Regional Director
Caraga Region
J. Rosales St., Butuan City

Madam:

In reference to Memorandum OM-OAGA-2022-179 dated December 9, 2022 we would like to request authority from your good Office to transfer the funds for the (2) Division offices chargeable against 2022 Flexible Learning Options Current Funds SARO No. OSEC-13-22-4204 to pay off the expenses for the Advocacy Materials (printing and reproduction of newsletter, flyers, leaflets, tarpaulin and other materials needed in preparation for the Gallery Walk on the conduct of the 19th National Consultative Conference for Regional ALS Focal Persons and select DepEd Officials on January 30- February 3, 2023 at Punta Villa Resort, Inc., Sto. Niño Sur Arevalo, Iloilo City, Region 6 to wit:

DIVISION	AMOUNT
1. Agusan del Norte	45,000.00
2. Cabadbaran City	15,000.00
Total	60,000.00

Thank you.

Very truly yours,

Josephine Chonie M. Obseñares
JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:

Isidro M. Biol, Jr.
ISIDRO M. BIOL, JR., PhD
Chief, CLMD

Funds Available:

FE L. Alegado
FE L. ALEGADO
Chief, Finance
NO OSEC 13-22-4204

Approved:

MA. GEMMA MERCADO LEDESMA
MA. GEMMA MERCADO LEDESMA
Regional Director

CLM/jcmo
01/10/2023



Address: J.P. Rosales Avenue,
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2023-01-00325

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SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA384 310300100003000 - Current Appropriations Flexible Learning Options (ADM/ALS/EIE)		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-22-4204
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA
		DATE: 21-Jun-22	FISCAL YEAR: FY 2022
PURPOSE: Transfer of funds for the Provision of ALS Program Support Fund (ALS PSF) to the Regional Offices.			
To: The Regional Director Regional Office - XIII Butuan City 070010300016		Region : 13	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	7,050,000.00
AMOUNT IN WORDS: *** Seven Million Fifty Thousand Pesos Only ***		Total:	7,050,000.00
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary
Office of the Undersecretary for Finance



Republic of the Philippines
Department of Education
CARAGA REGION

January 9, 2023

MA. GEMMA MERCADO LEDESMA
Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download funds from **OSEC-13-22-1140** to Schools Division Offices to cover the funding requirements for participants' travel expenses during the **Training-Workshop for Asatidz Handling Arabic Language and Islamic Values Education (ALIVE) Classes- Mindanao Cluster** which shall be conducted on January 23-27, 2023 and February 6-10, 2023 at Sunny Point Hotel and Suites, Davao City, Region XI, to wit:

No.	Division	No. of Pax	Amount of Allocation
1	Agusan del Norte	1	14,000.00
2	Bayugan City	1	14,000.00
3	Butuan City	2	28,000.00
4	Cabadbaran City	1	14,000.00
5	Surigao City	2	28,000.00
6	Surigao del Norte	1	14,000.00
7	Surigao del Sur	1	14,000.00
8	Tandag City	1	14,000.00
TOTAL		10	140,000.00

For your approval.

Very truly yours,

RHEA J. YPARRAGUIRRE
EPS-CLMD, MEP Focal Person

Funds Available:

FE L. ALEGADO
Chief, Finance Division
MEP OSEC 13-22-1140

bal. 352,542.50 1/9/2022

Recommended for Approval:

ISIDRO M. BIOL, JR., Ph.D.
Chief ES, CLMD

Approved:

MA. GEMMA MERCADO LEDESMA
Regional Director



Address: J.P. Rosales Avenue,
Butuan City
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2023-01-00413

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Republic of the Philippines
DEPARTMENT OF EDUCATION
BUDGET DIVISION - FINANCE SERVICE
CENTRAL OFFICE
DepED Complex, Morato Avenue, Pasig City
Philippines 1601



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPAS 310300100004000 - Current Appropriations Madrasah Education Program		REFERENCE: FY 2022 GAAAO dated 01/03/2022	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-22-1140
FUND CODE: 01101101		ORGANIZATION CODE: 070010100000	LEGAL BASIS: Republic Act No. 11639 - FY 2022 GAA
PURPOSE: Transfer of funds to cover funding requirements for travel expenses of participants to various workshops to be conducted under the Madrasah Education Program (MEP).		DATE: 16-Mar-22	FISCAL YEAR: FY 2022
To: The Regional Director Regional Office - XIII Butuan City 007010300016 Region : 13			
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Traveling Expenses - Local		MOOE 5020101000	471,100.00
AMOUNT IN WORDS: *** Four Hundred Seventy One Thousand One Hundred Pesos Only ***			Total: 471,100.00
NOTE: The allotment herein sub-allotted are valid for obligation until December 31, 2023.			

The above sub-allotments have been made available for expenditures of the Regional Division Schools. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overalls is prohibited. Parties responsible for the incurrence of overalls shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

ANSELMO M. SEVILLA
Undersecretary
Office of the Undersecretary for Finance