



Republic of the Philippines
Department of Education
CARAGA REGION



February 2, 2023

REGIONAL MEMORANDUM

No. 0100, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

FY 2023 1st QUARTER FULL-TIME DELIVERY UNIT (FDU) MEETING

1. This pertains to the communication from DBM Regional Director Maria Fe D. Jagna, CESO IV, dated January 25, 2023 on the conduct of FY 2023 1st Quarter Full-Time Delivery Unit Meeting on February 17, 2023 Friday, 9:00-12:00nn (venue to be announced later).
2. Below are the proposed agenda:
 - 2.1 Presentation of the Agency's Physical Report of Operations (Target vs Accomplishment per FY 2022 GAA) and Budget Utilization Rate (BUR) as of December 31, 2022;
 - 2.2 National Budget Circular No.590- Guidelines on the Release of Funds for FY 2023;
 - 2.3 Inventory of FY 2022 4th Quarter Accountability Reports;
 - 2.4 Specific instructions on the release and utilization of FY 2022 lump sum appropriations lodged in the Regional Office;
 - 2.5 Issues and Concerns in P/A/P implementation and budget utilization; and
 - 2.6 Other Matters

For Agenda No. 2.5 above, issues and concerns should be forwarded to DBM RO XIII 2 days before the meeting through the link <https://bit.ly/AdvanceQuestionsFDU>.

3. Participants of this activity are the Regional and Division FDU Teams composed of Schools Division Superintendent, Budget Officers, Accountants, Planning Officers, Personnel Officers, CID and SGOD Chiefs (7pax per DO x 12 = 84 pax plus 17 RO FDU Team) and RO FDU Team composed of RD, ARD, CAO-FD, SAO-FD, Accountant III, BO III, CAO Staff, Chiefs of PPRD, ASD, CLMD, ESSD, QAD, FTAD and HRDD, PO III/PPRD personnel, HRMO III and Personnel Officer.



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2023-02-01379

Doc. Ref. Code	RO-ASD-F107	Rev	00
Effectivity	02.01.23	Page	1 of 1

4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: DBM letter dated January 25, 2023

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FDU

MEETING

QUARTERLY

FD/atb
02/02/2023