



Republic of the Philippines
Department of Education
CARAGA REGION



February 3, 2023

REGIONAL MEMORANDUM
No. 0086, s. 2023

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

GRANT OF SERVICE CREDITS AND COMPENSATORY TIME OFF TO IDENTIFIED WRITERS AND REVIEWERS OF THE TEACHER RESOURCE PACKAGE FOR NON-MATH MAJORS HANDLING JUNIOR HIGH SCHOOL MATHEMATICS

1. Pursuant to Regional Memorandum: Nos. 897, 936, 969, 1064, and 1101, s. 2022, the Department of Education Caraga Region through the Curriculum and Learning Management Division (CLMD) spearheaded the Development of Teacher Resource Package for Non-Math Majors handling Junior High School Mathematics from October 2022- January 20, 2023.
2. To avoid disruption of classes and to comply with DepEd Order No. 9, s. 2005 on Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith, all activities were undertaken outside of class time and on weekends.
3. As provided in the above-cited issuances, teaching personnel involved shall be granted service credits while the non-teaching personnel shall be granted Compensatory-Time Off (CTO) in accordance with DepEd Order No. 53, s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered.
4. To determine the personnel who are eligible for this grant and the number of days to be given, all issuances related to the Development and Review of the Teacher Resource Package for Non-Math Majors handling Junior High School Mathematics at the RO and SDO Levels shall be attached along with the submission of the following requirements:
 - a. 2 copies of signed DTR (CSC Form 48)
 - b. Photocopy of the Finalized Teacher Resource Package corresponding to the assigned Most Essential Learning Competency (MELC) or cluster of MELCs
 - c. Photocopy of Regional Certificates
5. The requirements of the teacher-writers and the Division-level Review Team shall be submitted to the SDOs while the Regional Office Personnel involved in the activity shall submit the requirements to the Administrative Services Division on or before February 24, 2023.



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6. For queries and clarifications, please contact the Curriculum and Learning Management Division through Ms. Rhea J. Yparraguirre, the Mathematics Regional Focal Person at rhea.yparraguirre@deped.gov.ph.
7. Immediate and widest dissemination of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl.: None.

References: Regional Memorandum: Nos. 897, 936, 969, 1064, and 1101, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AREA, MATHEMATICS
TEACHERS
TRAINING PROGRAMS

CLM/rjy
02/03/2023