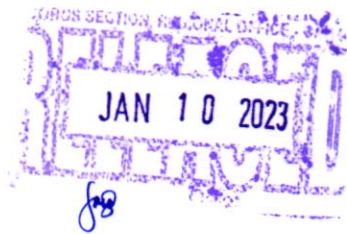




Republic of the Philippines
Department of Education
CARAGA REGION



January 6, 2023

REGIONAL MEMORANDUM
No. 0025, s. 2023

To: ASST. REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
FUNCTIONAL DIVISION CHIEFS
This Region

**RECONSTITUTION OF RECOGNITION APPROVAL COMMITTEE (RAC) AND
RECOGNITION EVALUATION COMMITTEE (REC) MEMBERS**

1. Due to the appointment, reassignment and retirement of Regional Office Functional Division Chiefs and other personnel, this office, through the Human Resource Development Division (HRDD), shall reconstitute the NEAP-Caraga Recognition Approval Committee (RAC) and Recognition Evaluation Committee (REC) in accordance with DepEd Order (DO) No. 001, s. 2020 titled "Guidelines for NEAP Recognition of Professional Development Program and Courses for Teachers and School Leaders."

2. The following DepEd Caraga personnel are hereby designated as members of the RAC and REC and shall perform the indicated duties and responsibilities related to Professional Development Program Recognition effective January 9, 2023:

A. Recognition Approval Committee (RAC) Members

Chairperson: Ma. Gemma Mercado Ledesma, Regional Director
Vice-Chairperson: Atty. Fiel Y. Almendra, Assistant Regional Director
Member: Dr. Flordelisa R. Dalin, Chief, HRDD

Responsibility:

- Validate and approve or disapprove the evaluation results endorsed by the REC

B. Recognition Evaluation Committee (REC) Members

B.1 Program Design Specialists

Flordelisa R. Dalin, Chief, HRDD
Violeta C. Nuñez, OIC Chief, PPRD
Roy S. Rele, SEPS, NEAP-Caraga
Elmer Augustus F. Conde, EPS-II, NEAP-Caraga
Junnah B. Tiu, MT-II/On-detail, NEAP-Caraga Focal



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Responsibilities:

- Validate each item, noncompliance, and discrepancies in the proposal's outline based on DO 001, s. 2020
- Identify deviation particularly on non-negotiable items as required by the recognition criteria. Take note of those in Evaluation Form for Recognition of PD Program/Course or FORM R.2 under comments/remarks column
- Evaluate the alignment of the objectives with the methodology/activities, output and intended learning outcomes
- Ensure the mapping of the proposal based on the Philippine Standards for teachers and school leaders
- Check individual attachment for consistency, accuracy, and compliance with what is being asked
- Meet with other evaluators to discuss and validate initial evaluation
- Consolidate the result of their evaluation through FORM R.3 Recognition Endorsement if successful or FORM R.4 Recognition Recommendation if unsuccessful
- Agree on the result of their initial evaluation
- Prepares clearly articulated recommendations for PD programs/courses that failed to meet the recognition requirements, for compliance of the LSP/DSP

B.2 Content Experts

Elaine N. Navarro, SAO, FD, ABM
Zenylou I. Frias, AO V, ASD, ABM
Kevin Hope Z. Salvaña, EPS, CLMD, STEM
Edmund D. Mendoza, EPS, QAD, STEM
Marlyne M. Villareal, EPS, HRDD, STEM
Gladys S. Asis, EPS, CLMD, HUMSS
Maria Consuelo C. Jamera, EPS, CLMD, HUMSS
Marygold C. Silao, EPS, QAD, GAS
Roy S. Rele, SEPS, HRDD, GAS
Celsa M. Cataluña, EPS, QAD, TVL
Jonathan F. Garzon, EPS, FTAD, TVL
Josephine Chonie M. Obseñares, EPS, CLMD, Arts and Design
Abe Naireza A. Ibano, EPS II, HRDD, Arts and Design
Bernard C. Abellana, EPS, CLMD, Sports
Bernabe L. Linog, Chief, ESSD, Sports
Elizabeth M. Ysulan, EPS, CLMD, Inclusive Education
Elena N. Capangpangan, EPS, CLMD, Inclusive Education
Dr. Jeanie L. Mativo, SDS, Leadership and Management
Dr. Hector DN Macalalag, ASDS, Leadership and Management

Responsibilities:

- Evaluate the proposal based on the alignment of the objectives, content, methodology, output and intended learning outcomes with the Philippine Professional Standards for Teachers (PPST)/ Philippine Professional Standards for School Heads (PPSSH)/ or Philippine Professional Standard for Supervisors (PPSS)
- Check the appropriateness of the content with the identified needs of the target participants
- Assure the quality of the resource package (session guides, slide decks, and participants' hand-outs) based on its appropriateness and accuracy in support to the proposed professional development program/course
- Meet with other evaluators to discuss and validate their initial evaluation result
- Agree on the result of their initial evaluation
- Consolidate the result of the evaluation
- Endorse the initial evaluation result to the Recognition Approval Committee (RAC)

C. Secretariat

Roy S. Rele, SEPS, NEAP-Caraga
Elmer Augustus F. Conde, EPS-II, NEAP-Caraga
Junnah B. Tiu, MT-II/On-detail, NEAP-Caraga Focal

Responsibilities:

- Receive the accomplished application form and its complete required attachments
- Check and validate the completeness and veracity of Form R.1 and the required attachments
- Endorse for evaluation the Form R.1 with the complete attachments to the REC
- Inform the LSP of the final evaluation result
- Ensure that the processing time for recognition and approval applications are being followed strictly

3. For guidance and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encls.: NONE

References: DepEd Order (No. 001, s. 2020); RM No. 836, s. 2021

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS	RECOGNITION	TEACHERS
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HRD/jbt
1/06/2023