



Republic of the Philippines
Department of Education
CARAGA REGION



December 6, 2022

REGIONAL MEMORANDUM
No. 1087, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

ONLINE CAPACITY BUILDING FOR MASTER TEACHERS (BATCHES 6-7)

1. This office hereby announces the conduct of Online Capacity Building for Master Teachers Batches 6-7 on December 9-11, 2022, via MS Teams through <https://tinyurl.com/47bdhxxn> instead of Zoom.
2. Identified participants and program management team shall be entitled with Service Credits for teaching personnel and Compensatory Time-Off for the non-teaching and teaching-related personnel on December 10-11, 2022, Saturday and Sunday respectively.
3. The granting of non-monetary compensation is in adherence to DepEd Order No. 53, s. 2003 re: Updated Guidelines on the Grant of Vacation Service Credits to Teachers and CSC and DBM Joint Circular No. 2, s. 2004 on Non-monetary Remunerations for Overtime Services Rendered.
4. All other statements to the R.M. No. 0583, s. 2022 are still in effect.
5. Kindly refer enclosures for the Matrix of Activities and List of PMT.
6. For your guidance and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl/s.: As stated

Reference/s: RM No. 0583, s. 2022, RM NO. 951, s. 2021

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT PROGRAM

TEACHERS

HRD/rsr
12/6/2022



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MATRIX OF ACTIVITIES

TIME	ACTIVITY	PERSONS INVOLVED
December 9, 2022 8:30 AM-9:00AM	Preliminaries: Opening Prayer/National Anthem/Caraga Hymn	Multimedia Presentation
	Opening Remarks	Atty. Fiel Y. Almendra Assistant Regional Director
	Statement of Purpose and Acknowledgement of Participants	Flordelisa R. Dalin, EdD Chief, HRDD
	Message	Ma. Gemma Mercado Ledesma Regional Director
	QATAME Orientation	Dr. Edmund D. Mendoza EPS, QAD
	Webinar Protocols/Flow of Activity	Roy S. Rele SEPS, NEAP Caraga
9:01 AM - 9:15 AM	Break/ Stretching/Online Zumba	PMT
9:16 AM – 12:00 NN	Session I Master Teacher: Duties and Responsibilities vis-a-vis Performance Assessment	Dr. Violeta C. Nunez OIC Chief, PPRD
12:00-1:00 PM	Lunch Break/Financial Literacy Video Playing	Program Management Team
1:00 PM – 5:00 PM	Session 2 Teaching Strategies in the New Normal	Prof. Cornelio B. Labao, Jr. PNU-Mindanao

Day 2 December 10, 2022 8:00 AM-12:00 NN	Session 3 Presentation and Facilitation Skills	Dr. Julius M. Nunez Supervising Professional Regulation Officer PRC-Butuan
12:00-1:00 PM	Lunch Break/Financial Literacy Video Playing	Program Management Team
1:00 PM – 5:00 PM	Session 4 Mentoring and Coaching Skills	Dr. Julius M. Nunez Supervising Professional Regulation Officer PRC-Butuan
Day 3 December 11, 2022 8:00 AM-12:00 NN	Session 5 Continuing Professional Development in the New Normal	Dr. Madelyn Amante Chief, PREGO PRC Butuan
12:00-1:00 PM	Lunch Break/Financial Literacy Video Playing	Program Management Team
1:00 PM-5:00 PM	Session 6 Action Research Writing for Master Teachers	Prof. Rennie C. Saranza, PhD PNU-Mindanao
5:01 PM-5:15 PM	Ways Forward & Closing Program	HRDD-NEAP Caraga Personnel

LIST OF PROGRAM MANAGEMENT TEAM MEMBERS

NAME	POSITION/DESIGNATION	TERMS OF REFERENCE
1. Dr. Flordelisa R. Dalin	Chief, HRDD	Over-All Training Manager
2. Marlyne M. Villareal	EPS, HRDD	Assistant TM
3. Dr. Edmund C. Mendoza	EPS, QAD	QATAME Monitor
4. Abe Naireza A. Ibano	EPS-II, HRDD	Online Registration/Attendance/E- Certificates/Pre-Post Test
6. Junnah B. Tiu	NEAP-Caraga Focal Person	Online Registration/Attendance/E- Certificates/Pre-Post Test
7. Roy S. Rele	SEPS, NEAP-Caraga	Proponent
8. Dr. Elmer Augustus F. Conde	EPS-II, NEAP-Caraga	Documentation/Welfare
9. Jimuel Diva	MT-II On Detail, HRDD	Documentation/Welfare
10. Natsume Suarez	Administrative Assistant I	Logistics/Materials/Meals and Snacks
11. Ricky Inson	JO-HRDD	Logistics/Materials/Meals and Snacks
12. Dr. Violeta C. Nuñez	OIC- Chief, PPRD	Resource Speaker