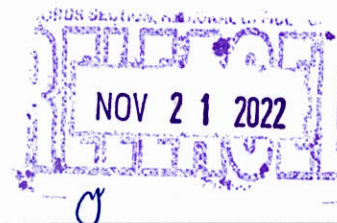




Republic of the Philippines
Department of Education
CARAGA REGION



November 21, 2022

REGIONAL MEMORANDUM

No. 1048, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CONDUCT OF PREPAREDNESS AND RESPONSE ACTIVITIES
FOR SCHOOL AND WORKPLACE EMERGENCIES

1. With the recent incidents on bomb threats, armed conflict, and school disturbances, all DepEd Offices and their schools are reminded to conduct emergency preparedness and response activities on a regular basis to counter these incidents.
2. Part of these interventions are the provision of psychological first aid, establishment and monitoring of school safety measures, and orientation with the learners and their parents on the various school emergencies in one of the regular meetings and/or at the start of every school year.
3. The school management is also encouraged to review the Comprehensive School Safety (CSS) Checklist and other relevant issuances to identify the requirements set to ensure that learners and personnel are safe in a conducive learning environment.
4. All Division DRRM Coordinators are likewise instructed to continue conducting regular field visits to frequently affected or exposed schools and provide technical assistance to the School Heads and/or DRRM Coordinators.
5. For other concerns, your staff may contact the DRRM Program Coordinator, Megnon P. Beldad, thru email address: megnon.beldad@deped.gov.ph.
6. For immediate dissemination.

 **MA. GEMMA MERCADO LEDESMA**
Regional Director

Encl/s.: NONE

Reference/s: SCHOOL DRRM MONITORING TOOL

To be indicated in the Perpetual Index

under the following subjects:

DRRM

M&E TOOLS

SCHOOL EMERGENCIES

ESS/mpb
11/21/2022



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School DRRM Monitoring Tool

Region	Division	School ID	School Name

A. General Information

No.		Yes	No	Remarks
1	Implemented Comprehensive School Safety (CSS) Monitoring Tool			
2	Received SDRRM Manuals 1 and 2			
3	Oriented on RADAR			
4	Recipient of Response Interventions (Triangulate w/ DRRMS Data)			
	4a. Temporary Learning Spaces			
	4b. School Clean-Up and Minor Repair			
	4c. Temporary WASH			
	4d. Hygiene Kit			
	4e. Learners' Kit			
	4f. Teachers' Kit			
	4g. School Emergency Feeding			
5	Experienced flooding			
6	Experienced landslide			
7	Experienced armed conflict			

B. Safe Learning Facilities

No.		Yes	No	Remarks
1	Facilitated the assessment of school electrical system to make necessary repairs and/or upgrades to prevent fire incident.			
2	Installed appropriate and available fire suppression equipment or resources such as fire extinguishers, water source, and other indigenous materials.			
3	Made sure that corridors and pathways are unobstructed and that all sharp, protruding objects which may cause harm to students are removed.			
4	Cleaned and cleared drainage to prevent clogging. Cover drainage canals and provide necessary warnings.			
5	Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings.			
6	Secured cabinets and drawers and ensure that heavy objects are below head level.			
7	Posted safety measures in laboratories and workshops.			
8	Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property.			

C. School Disaster Management

No.		Yes	No	Remarks
1	Posted a directory of emergency contact numbers of relevant government agencies and offices, in various areas of the school.			
2	Identified alternative sources and/or maintain supply of drinking water within the school.			
3	Ensured that students, teachers, and personnel have identification cards with relevant information.			
4	Created database of student and their family contact details.			
5	Secured vital school records and store in safe locations.			
6	Identified a storage area for safekeeping of vital schools records, textbooks, teaching manuals, computers, and other school equipment			
7	Coordinated with barangay officials on pedestrian safety of students.			
8	Documented accidents experienced by students and personnel within the school to improve prevention and mitigation measures.			
9	Conducted activities for declaring schools as zones of peace (e.g. code of conduct with community to parties to armed conflict, peace education, peace month celebration, etc.)			

D. Disaster Risk Reduction in Education

No.		Yes	No	Remarks
1	Integrated DRRM and CCA in school subjects			
2	Conducted National Disaster Resilience Month (NDRM)			

E. Others

Issues/Concerns	Recommendations

References:

- Department of Education (2015) DRRM in Basic Education Framework
- Comprehensive School Safety (CSS) Monitoring Tool

Monitored by:

Interviewee:
