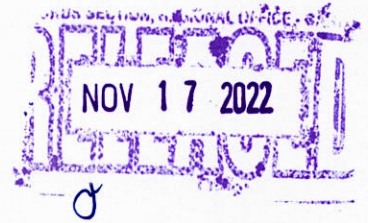




Republic of the Philippines
Department of Education
CARAGA REGION



November 17, 2022

REGIONAL MEMORANDUM

No. 1018, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION SUPPLY OFFICERS
This Region

SEMI-ANNUAL CONVERGENCE MEETING OF REGIONAL AND
DIVISION SUPPLY OFFICERS FOR SECOND SEMESTER 2022

1. There shall be the conduct of Semi-Annual Convergence Meeting of Regional and Division Supply Officers for Second Semester 2022 on December 2, 2022 at the Mezzanine, DepEd Caraga Regional Office, J.P. Rosales Avenue Butuan City.
2. The objectives of this one-day activity are to:
 - a. Identify existing rules and policies of supply and property management implemented in the Region;
 - b. Share practices that require improvement for immediate action;
 - c. Draft recommendations for a contextualized policy implementation.
3. Participants in this activity are personnel from the Asset Management Unit of the Regional Office and the Division Supply Officers of the Schools Division Offices.
4. Expenses incurred during this activity are chargeable against the Regional MOOE funds subject to usual accounting and auditing rules and regulations. Travel expenses, accommodation and per diem of the Division participants shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encl: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CONVERGENCE

MEETINGS

POLICIES

SUPPLY

AMU/zfb
11/16/2022



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