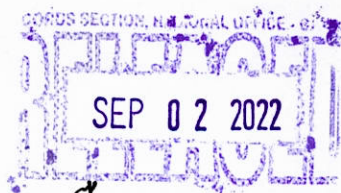




Republic of the Philippines
Department of Education
CARAGA REGION



August 30, 2022

REGIONAL MEMORANDUM
No. 0744, s. 2022

To: ASSISTANT REGIONAL DIRECTOR
REGIONAL DIVISION CHIEFS
SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
SCHOOLS DIVISION PERSONNEL
ALL CONCERNED
This Region

DISSEMINATION OF DepEd MEMORANDUM, RE: RESCHEDULE OF THE CONDUCT
OF TRAININGS, WORKSHOPS, SEMINARS, AND PARTICIPATION TO MEETINGS,
AND OTHER ENGAGEMENTS THAT WILL REQUIRE OFFICIALS AND
EMPLOYEES TO LEAVE THEIR WORK STATIONS

1. Attached is a copy of the DepEd Memorandum from the Office of the Secretary dated August 22, 2022 which mandates all officials and employees to devote their time and effort for the preparations of the smooth opening of classes, in adherence to DepEd Order No. 034, s. 2022;
2. Except activities which are related to enrolment and opening of classes, Schools and School Division Offices are advised that the conduct of trainings, workshops, seminars, and the participation to meetings and other engagements that will affect the conduct of classes and that will require officials and employees who are essential and have specific roles in the opening of classes to leave their respective offices to attend the said activities, **shall be suspended until September 17, 2022;**
3. Should the conduct of the aforementioned activities cannot be avoided or moved in conformity with this Memorandum, the office concerned shall provide justifiable reasons, subject to the approval of the Regional Director for School and Schools Division Office-initiated activities and to the Supervising Undersecretary of DepEd Central Office for activities initiated by the Regional Office;
4. For information, guidance and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director



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2022-08-11340

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Encls.:NONE

Reference: Unnumbered DepEd Memorandum
Dated August 22, 2022

To be indicated in the Perpetual Index
under the following subjects:

GUIDELINES

MEMORANDUM

SEMINARS

TRAININGS

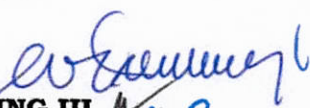
ASD/jbr
8/30/2022



Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs
All Others Concerned

FROM: **EPIMACO V. DENSING III** 
Undersecretary and Chief of Staff

SUBJECT: RESCHEDULE OF THE CONDUCT OF TRAININGS, WORKSHOPS, SEMINARS, AND PARTICIPATION TO MEETINGS AND OTHER ENGAGEMENTS THAT WILL REQUIRE OFFICIALS AND EMPLOYEES TO LEAVE THEIR WORK STATIONS

DATE: August 22, 2022

In light of DepEd Order No. 034 s. 2022, dated 11 July 2022, entitled *School Calendar and Activities for the School Year 2022-2023*, which provides that the School Year 2022-2023 shall formally start on Monday, 22 August 2022, all officials and employees are enjoined to devote their time and effort for the preparations of the smooth opening of classes.

In view hereof, it is advised that across all governance levels, the conduct of trainings, workshops, seminars and the participation to meetings and other engagements that will affect the conduct of classes and that will require officials and employees who are essential and have specific roles in the opening of classes to leave their respective offices, shall be suspended until 17 September 2022.

Only activities related to enrolment and opening of classes shall be allowed. Otherwise, the concerned office shall provide justifiable reasons, subject to the approval of the Regional Director for school and division office-initiated activities. For activities initiated by the regional offices, it must be for approval of the supervising Undersecretary. For Central Office initiated activities, the activity must be recommended by the Bureau Director, for onward submission to the supervising Executive Committee Official.

For guidance and strict compliance.