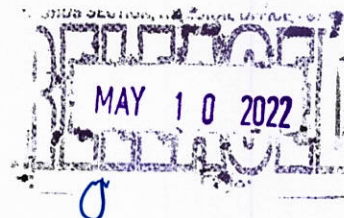




Republic of the Philippines
Department of Education
CARAGA REGION



May 04, 2022

REGIONAL MEMORANDUM

No. 0377, s. 2022

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

**REORIENTATION SEMINAR ON THE REVISED GUIDELINES ON THE
ESTABLISHMENT, MERGING, CONVERSION, AND NAMING/
RENAMING OF PUBLIC SCHOOLS, AND SEPARATION
OF PUBLIC SCHOOL ANNEXES IN BASIC
EDUCATION, RE: DO NO. 40, S. 2014**

1. The Department of Education (DepEd) Caraga, through the Quality Assurance Division (QAD), shall conduct a Re-Orientation Seminar on the Establishment, Merging, Conversion, and Naming/Renaming of Public Schools, and Separation of Public School Annexes in Basic Education, re: DO No. 40, s. 2014 on May 16-17, 2022, at Balanghai Hotel and Convention, Butuan City.
2. Recognizing the complexity of issues brought about by the implementation of DO No. 40, s. 2014, the Quality Assurance Division has considered it necessary to conduct the said seminar to reassure education implementers from the division, district, and school levels, as well as the organization as a whole, of the strict implementation of the aforementioned DepEd Order.
3. The participants of the said seminar are the following: Regional Director, Assistant Regional Director, RO Legal Officer, QAD Personnel, Schools Division Superintendents, SGOD Chiefs, M&E Focal Persons for Public Establishment of Schools, and SDOs Lawyers or Designated Legal Officers.
4. Board and Lodging, travel, per diem, and incidental expenses of the participants shall be charged against local funds, subject to usual accounting and auditing rules and regulations.
5. Attached is the training matrix.
6. Immediate dissemination of this Memorandum to all concerned is highly desired.

MA. GEMMA MERCADO LEDESMA
Regional Director



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

Encls.: As stated

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

INSPECTION

OCULAR

PUBLIC

PRIVATE

SCHOOLS

QAD/eme
05/04/2022

Matrix of Activities

Date and Time	ACTIVITY	RESOURCE SPEAKER/FACILITATOR
May 16, 2022 7:30 AM – 9:00 AM 9:01 AM – 10:00 AM	Registration * * Opening Program * * Prayer and National Anthem Welcome Remarks Statement of Purpose Recognition of Participants Message	Multimedia Presentation Atty. Fiel Y. Almendra, CESO IV Asst. Regional Director Marilyn F. Antiquina Chief, QAD Jesus D. Nono, Ph.D. EPS, QAD Ma. Gemma Mercado Ledesma, CESO IV Regional Director
<i>Morning Session</i>	Seminar Proper	
10:01 AM – 11:30 PM	Reiteration of the Revised Guidelines on the Establishment, Merging, Conversion, and Naming/Renaming of Public Schools, and Separation of Public School Annexes in Basic Education	Atty. Jose B. Guibone Attorney IV DepEd Caraga Regional Office
11:30 AM – 12:00 PM	Open Forum	Elan M. Elpidang, Ph.D. EPS, QAD
* * Lunch Break * *		
<i>Afternoon Session</i>	Seminar Proper	
1:00 PM – 4:00 PM	Titling Processes on All Classifications of Land: -Timberland - Alienable and Disposable Land (A & D) - Agricultural Land - Others	Marlon M. Geolingo Development Management Officer III Chief, Patents and Deeds Section DENR Regional Office
4:00 PM – 5:00 PM	Open Forum	Elan M. Elpidang, Ph.D. EPS, QAD
May 17, 2022		

8:00 PM – 11:00 AM	Titling Process for Transfer Certificate of Title and Registration of Title Number.	Ejille Marie Tan Carbon, OIC-Chief, Registry of Deeds, Agusan del Norte
11:00 AM – 12:00 PM	Open Forum	Elan M. Elpidang, Ph.D. EPS, QAD
12:00 PM-1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Process on NCIP Certification for land under CADT and Issuance of Usufruct Agreement	Atty. Leslie Mae F. Plaza Attorney VI, Acting TMSG Chief NCIP Caraga Region
3:00 PM-4:00 PM	Open Forum	Elan M. Elpidang, Ph.D. EPS, QAD
4:00 PM- 5:00 PM	Closing Program	
Home Sweet Home		