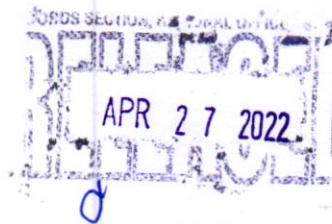




Republic of the Philippines
Department of Education
CARAGA REGION



April 20, 2022

REGIONAL MEMORANDUM

No. 0323, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENT
Siargao Division
This Region

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover expenses for the conduct of Writeshop on Revised Rehabilitation and Recovery Plan for Typhoon Odette-cum-Orientation on Updated and Detailed RADaR Monitoring Tools for newly hired Division DRRM Coordinators under OSEC-13-21-0359 dated March 31, 2021.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: as stated
Reference: FY 2022 GAA
To be indicated in the Perpetual Index
under the following subjects:

DISASTER PREPAREDNESS AND RESPONSE PROGRAM
SUB-ARO

BUD/nap
04/20/2022



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Republic of the Philippines
Department of Education
CARAGA REGION

April 8, 2022

MA. GEMMA MERCADO LEDESMA

Director IV
Department of Education-Caraga
JP Rosales Ave., Butuan City

Madam:

Healthy greetings!

We respectfully request for your approval to transfer funds from **OSEC 13-21-0359** (Disaster Preparedness and Response Program) to cover the expenses for the conduct of the *Writershop on Revised Rehabilitation and Recovery Plan for Typhoon Odette-cum-Orientation on Updated and Detailed RADaR Monitoring Tools* for newly hired Division DRRM Coordinators to be conducted on April 20-22, 2022, in Siargao Island Division:

SDOs	Amount	Charged from SARO:
Siargao Island Division	76,787.51	OSEC-13-21-0359

Thank you.

Very truly yours,

BERNABE L. LINO
OIC- Chief, ESSD

Funds available:

FE L. ALEGADO
Chief, Finance Division
DPRP OSEC 13-21-0359
Pur. 76,787.51

Approved by:

MA. GEMMA MERCADO LEDESMA
Director IV

ESS/mpb
04/08/2022



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