



Republic of the Philippines
Department of Education
CARAGA REGION



April 18, 2022

REGIONAL MEMORANDUM
No. 0301 s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

REGIONAL ONLINE ORIENTATION ON THE PRESENTATION OF PORTFOLIO
ASSESSMENT IN ALTERNATIVE LEARNING SYSTEM ACCREDITATION
AND EQUIVALENCY FOR ELEMENTARY AND JUNIOR HIGH SCHOOL
LEARNERS FOR SY 2021-2022

1. The Department of Education Caraga Region, through the Curriculum and Learning Management Division (CLMD), shall conduct the Online Orientation on the presentation of Portfolio Assessment in ALS Accreditation and Equivalency for Elementary and Junior High School learners on April 20, 2022 at 1:00 PM onwards, via MS Teams link: <https://bit.ly/3jMZ0yt>.
2. The activity aims to ensure that all ALS Field Implementers have a unified interpretation and understanding on the process of portfolio assessment for ALS learners.
3. Participants to this activity are the Division ALS Focal persons, PSDS, EPSA, Mobile Teachers/DALCs, Community ALS Implementers including Jail Unit facilitators and must ensure to have a stable internet connection during the orientation.
4. Immediate dissemination of this Memorandum to all concerned is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: None

Reference: Memorandum OM-OAGA-2022-057
& Memorandum OM-OAGA-2022-126

To be indicated in the Perpetual Index
under the following subjects:

ALS	CAI	DALSC	EPSA	ORIENTATION
PSDS	TEACHERS			

CLM/jcmo
04/18/2022



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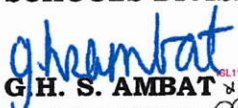
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Republic of the Philippines
Department of Education
Office of the Assistant Secretary
Alternative Learning System

MEMORANDUM
OM - OAGA – 2022 – 057

To : REGIONAL DIRECTORS
MINISTER, Basic, Higher, and Technical Education, BARMM
SCHOOLS DIVISION SUPERINTENDENTS

From : 
G.H. S. AMBAT
Assistant Secretary
Alternative Learning System

Subject : ONLINE ORIENTATION ON THE PRESENTATION PORTFOLIO
ASSESSMENT FOR ALTERNATIVE LEARNING SYSTEM
ACCREDITATION AND EQUIVALENCY ELEMENTARY AND
JUNIOR HIGH SCHOOL LEARNERS FOR SCHOOL YEAR
2021-2022

Date : April 8, 2022

The Department of Education (DepEd) through the Curriculum and Instruction strand and the Bureau of Alternative Education (BAE) drafted a Joint Memorandum on the conduct of the **Presentation Portfolio Assessment for Alternative Learning System Accreditation and Equivalency Elementary and Junior High School Learners for School Year 2021-2022.**

In anticipation of the issuance of the Joint Memorandum, the BAE will conduct an online orientation via Zoom for the Regional and Division ALS Focal Persons and Education Program Specialist II for ALS on the following dates:

CLUSTER	REGIONS	DATE and TIME	LINK
I	I, II, V, VII and NCR	April 12, 2022 8:30 – 11:30 AM	https://tinyurl.com/4a57h9km
II	III, IVA, IVB, VI and CAR	April 12, 2022 1:30 – 4:30 PM	https://tinyurl.com/vu9d8shv
III	VIII, IX, X, XI, XII, Caraga and BARMM	April 13, 2022 8:30 – 11:30 AM	https://tinyurl.com/5n7eyamy

Participants must ensure that they have a stable internet connection during the orientation.

Should you have questions or clarifications, please contact **Ms. Irene D. Barzaga**, Master Teacher II – Detailed, at telephone no. (02) 8636- 3603 or through email at irene.barzaga@deped.gov.ph.



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

**JOINT MEMORANDUM
DM-CI-2022-126**

For : **REGIONAL DIRECTORS**
MINISTER, Basic, Higher, and Technical Education, BARMM

From : **DIOSDADO M. SAN ANTONIO**
Undersecretary
Curriculum and Instruction

G.H. S. AMBAT 15 April 2022
Assistant Secretary
Alternative Learning System

Subject : **PRESENTATION PORTFOLIO ASSESSMENT FOR ALTERNATIVE
LEARNING SYSTEM ACCREDITATION AND EQUIVALENCY
ELEMENTARY AND JUNIOR HIGH SCHOOL LEARNERS FOR
SCHOOL YEAR 2021-2022**

Date : April 8, 2022

1. The Department of Education (DepEd), through the Curriculum and Instruction strand and the Bureau of Alternative Education (BAE), announces the conduct of the Presentation Portfolio Assessment (PPA) Year 3 for Alternative Learning System (ALS) Accreditation and Equivalency (A&E) Elementary and Junior High School Learners for School Year (SY) 2021-2022.
2. The Bureau of Education Assessment (BEA) plans to administer the Computer-Based A&E Test (CB-A&E) for the Alternative Learning System (ALS) Elementary and Junior High School Levels Program Completers for School Year (SY) 2021-2022. The Office of the Assistant Secretary for ALS through the BAE, requested BEA to administer the pilot CB-A&E in select Schools Division Offices (SDO) in the last quarter of 2022.

The selection of test takers shall be voluntary, and they shall also be allowed to undergo the Presentation Portfolio Assessment (PPA). The result of their A&E test shall not affect the result of their PPA.

A separate DepEd Order on the administration of the CB-A&E shall be issued by the Curriculum and Instruction strand through BAE and BEA.

3. As an alternative Certification, the results of PPA Year 3 (Attachment no. 3) for ALS A&E Elementary Level (EL) and Junior High School Level (JHSL) Learners for SY 2021-2022 shall be used as bases for the **issuance** of the following:
- **A&E Elementary Level – Elementary Certificate**
 - **A&E Junior High School Level – Junior High School Certificate**

(Refer to *Attachment no.11*).

4. The following are eligible to submit their Presentation Portfolio for assessment:
- a. A learner enrolled in the Learner Information System (LIS) for SY 2021-2022 who has satisfactorily met the set of competencies in the learning level of A&E Program as agreed with the ALS Teacher/Community ALS Implementor/Learning Facilitator.
 - b. Previous ALS Program Completer not registered in the LIS of the current school year who submitted but did not meet the minimum required points in the two (2) previous Presentation Portfolio Assessment **BUT** underwent additional learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator (*Attachment no. 5*).
 - c. Previous ALS Program Completer not registered in the LIS of the current school year who did not submit presentation portfolio but underwent appropriate learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) and with duly updated all the formal records certified by the ALS Teacher/Community ALS Implementor/Learning Facilitator (*Attachment no. 5*).
5. An ALS learner who shall undergo the process of PPA shall be at least 12 years old for EL and at least 16 years old for JHSL on or before **July 31, 2022**.
6. Only those who met the minimum required points and passed the PPA are eligible to receive the EL or JHS Certificate (*Attachment No. 11*). The certificate shall have an assigned Certificate Number with the following format - Community Learning Center (CLC) Number, year, and sequential unique number as the Portfolio Certificate Number (**Example: 31707833-2021-0123**) as indicated in Office Memorandum No. **OM-OAGA-2021-120**. The Certificate Number shall be placed on the upper right corner of the certificates. The release of Certificate of Completion shall be from **August 1 to 31, 2022**.

The Certificate Number and EL or JHS Certificate shall be in lieu of the A&E Certificate of Rating (COR) number.

The Certificate Number shall be used in the updating the status of PPA passers (EL and JHSL) to either Grade 7 or 11 in the Learner Information System (LIS).

7. To ensure common understanding, the following terms in the guidelines are defined as:
- a. **Certificate of ALS Program Completion** refers to the qualification awarded to ALS Elementary or Junior High School program completer to qualify for the Presentation Portfolio Assessment (PPA).
 - b. **Certificate Number** refers to the unique number assigned by the Schools Division Office in the Certificate of Completion of the passer of the ALS Presentation Portfolio Assessment.

- c. **Certificate of Rating (COR) Number** refers to the control number assigned by the Bureau of Education Assessment (BEA) to the Certificate of Rating of an Accreditation and Equivalency (A&E) test taker.
 - d. **District Qualifier** refers to an ALS learner who has satisfactorily completed the Presentation Portfolio Assessment requirements in the district validation.
 - e. **Division Qualifier** refers to District Qualifier who has met the minimum required points in the final assessment.
 - f. **Elementary Certificate** refers to the qualification awarded to an ALS Elementary (Grade 6) level PPA passer.
 - g. **Junior High School Certificate** refers to the qualification awarded to an ALS Junior High School (Grade 10) level PPA passer.
 - h. **Presentation Portfolio** refers to a collection of a learner's achievements, assembled specifically for assessment. It contains formal records that document the learner's background and experience, the learning process he/she has followed, and work samples selected by the learner to show what he/she can do. It also contains records documenting the learner's prior learning and records documenting the learner's progress toward achieving stated learning goals.
 - i. **Presentation Portfolio Assessment** refers to the process of measuring and certifying the competencies of ALS program completers through checking of learner's formal records, evaluating and validating the pieces of evidence in the work samples. It covers four (4) phases which include - initial assessment, district validation, final assessment, and inter-district revalida.
 - j. **Presentation Portfolio Assessment Passer** refers to Division Qualifier who passed the Presentation Portfolio Assessment.
 - k. **Program Completer** refers to an ALS learner who has met the set of competencies in either Elementary Level or Junior High School Level as agreed by the learner and ALS Teacher/ Community ALS Implementor/Learning Facilitator based on the ALS K to 12 Curriculum. Further, a learner should be tagged as completer in the Learner Information System.
8. **Once the Presentation Portfolio is forwarded for final assessment, no further improvements and changes shall be allowed to ensure its validity and credibility of the assessment.** Final assessment shall be done from June 1-30, 2022. District qualifier who obtains a score below the minimum required points shall not proceed to the inter-district revalida. Non-qualifier shall be advised to undergo additional learning intervention in the ALS K to 12 Basic Education Curriculum (BEC) in preparation for future Presentation Portfolio Assessment or A&E Test.
9. All duly designated officials and staff who shall serve during the Presentation Portfolio Assessment shall be given service credits/compensatory time off (beyond official time). Other expenses relative to the PPA process, except honorarium, shall be charged either in the downloaded Calendar Year (CY) 2021 ALS Program Support Funds (PSF), the CY 2022 ALS PSF, or the Schools Division Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing rules and regulations.

10. The Regional and Division ALS Focal Persons shall allocate portion of the ALS Program Support Funds (PSF) for the printing of documents, such as but not limited to ALS Assessment Forms, and ALS Elementary and Junior High School Certificates, to supplement other fund source.
11. The Regional and Division ALS Focal Persons shall conduct an orientation with concerned designated officials and staff who shall be involved and monitor the actual conduct of the Presentation Portfolio Assessment.

In addition, the Schools Division Office in coordination with the Regional Office shall come up with the mechanism, schedule, and modality of all activities related to the Presentation Portfolio Assessment depending on the **COVID-19 Alert Level System set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF)**, as well as the most recent DepEd rules and/or policies.

12. To ensure that the Presentation Portfolios are original outputs of the Division Qualifiers (Attachment no. 4), an inter-district revalida shall be conducted. For the inter-district revalida, oral reading and writing proficiency tests (**in Filipino and English**) shall be administered first followed by an interview.

The District or Division Office shall decide on the modality in conducting the inter-district revalida.

13. The Division Office shall develop their own mechanism in conducting the reading and writing proficiency.

The rubric below shall be used in assessing the oral reading and writing proficiency of the Division Qualifier.

Oral Reading

Score	Description
3	Can read all the words correctly and clearly. Can speak clearly and audibly.
2	Can read most of the words correctly and clearly. Can speak clearly and audibly most of the time.
1	Can read clearly but has the tendency to mispronounce some words. Frequently unable to speak clearly and audibly.
0	Cannot read the selection. Mispronounce most of the words. Cannot speak clearly and audibly.

Writing

Score	Description
3	Can write legibly and provide clear and correct answers to the questions about the selection read. The ideas are logically sequenced and stated in a complete sentence. Correct grammar, spelling and punctuations are evident.
2	Can write legibly and provide broad answer to the questions about the selection read. The ideas are not sufficiently developed yet they are stated in a complete sentence. Only few errors in grammar, spelling and punctuations are observed.
1	Can write legibly but answers to the questions are incomplete about the selection read. The ideas lack organization, and they are stated in fragments. There are several errors in grammar, spelling and punctuations that are identified and somehow affect the understanding of the answers.
0	No written answer about the selection read. The answer is inaccurate or not related to the question about the selection read.

12. The step-by-step process of the Presentation Portfolio Assessment is as follows:

Phase I – Initial Assessment

- a. The ALS Teacher/Community ALS Implementor/Learning Facilitator shall conduct an initial assessment of the Presentation Portfolio of the learners from **April 11 – 31, 2022**. He/She shall check the completeness of the work samples and formal records such as birth/marriage certificate or any proof of identification containing picture, complete name and birthdate (government-issued ID, barangay certification, Bureau of Jail Management and Penology (BJMP)/Bureau of Corrections (BuCor certification, or company ID); Enrollment Form (AF2); Personal Information Sheet (PIS) Pre and Post; Functional Literacy Test (FLT) Pre and Post; Assessment Forms; and Recognition of Prior Learning (RPL) Forms before submitting to the designated District Validator. ALS Teacher/Community ALS Implementor/Learning Facilitator shall provide a copy of the Masterlist of Enrolled Learners with End of Program/CY Status (AF3) to the District Validator.

Phase II – District Validations

- b. A district validation shall be conducted from **May 2 - 31, 2022** using the guidelines (*Attachment no. 1*). An ALS Teacher shall be designated by the Schools Division Superintendent as District Validator to quality assure all submitted Presentation Portfolios.

In case the submitted Presentation Portfolio is incomplete, the concerned ALS learner shall be given **ONE** chance to complete his/her Presentation Portfolio. He/She shall be given **five (5) days** to comply. The ALS learner may be assisted by his/her ALS Teacher/Community ALS Implementor/Learning Facilitator. Failure to comply shall be used as grounds for non-inclusion in the next step.

No Presentation Portfolio shall be accepted beyond May 31, 2022.

The District Validator shall submit all **validated** Presentation Portfolios of the District Qualifiers to the Education Program Specialist II for ALS (EPSA) including the AF3 for final assessment.

Phase III – Final Assessment

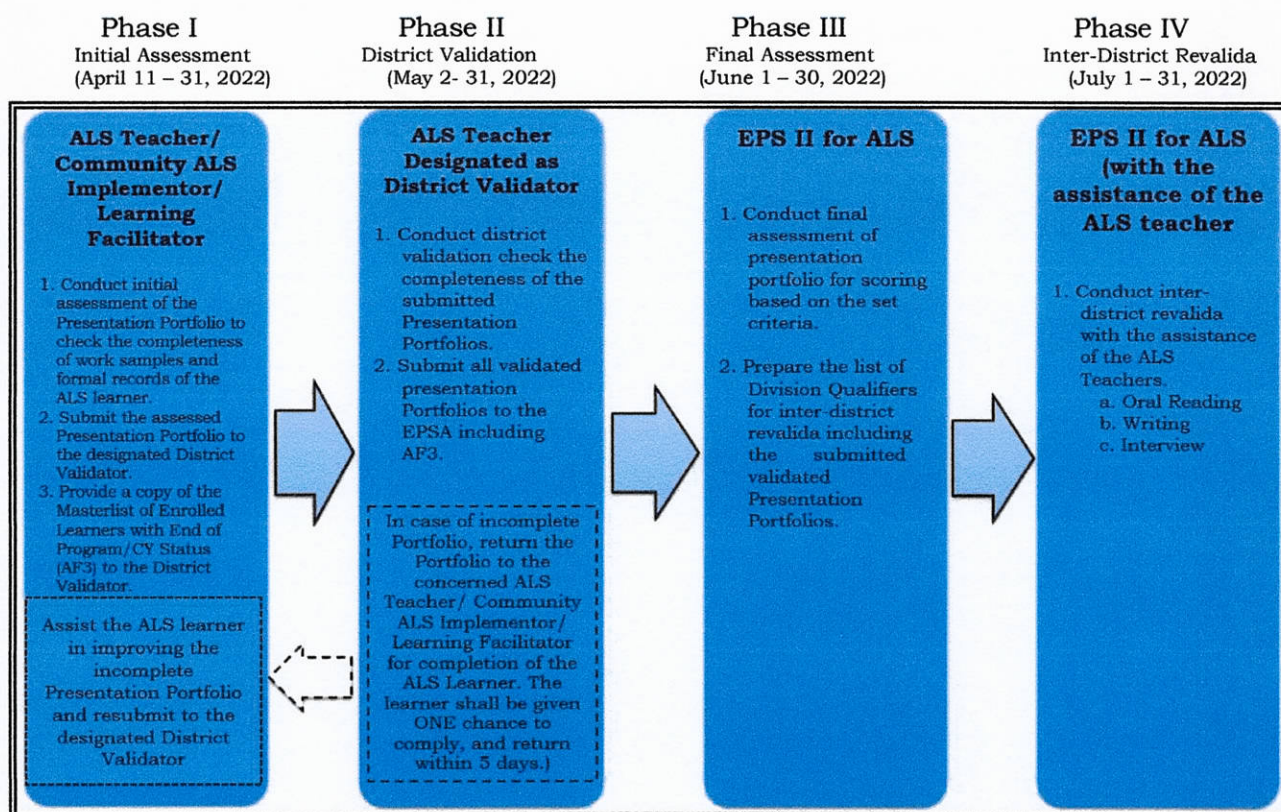
- c. The EPSA shall conduct the final assessment from **June 1 - 30, 2022** and prepare the list of Division Qualifiers for inter-district revalida (*Attachment no. 7*), including the submitted validated Presentation Portfolios. The District/Division Office in coordination with the Regional Office shall come up with the mechanism, schedule, and modality of inter-district revalida.

Phase IV – Inter-District Revalida

- d. An inter-district revalida (within the division) with Division Qualifier shall be conducted from **July 1 - 31, 2022** by the EPSA with the assistance of ALS Teachers to ensure that the Presentation Portfolios are original outputs of the learner. Part of the inter-district revalida are the conduct of the oral reading and writing proficiency tests, and the interview. The guide questions for the inter-district revalida interview are indicated in *Attachment no. 4*. The Division ALS Focal Person or the Curriculum Implementation Division (CID) personnel assigned by the Schools Division Superintendent (SDS) may perform the task in the absence of the EPSA. **Those who shall not pass the inter-district revalida shall not be included in the Masterlist of ALS EL and JHSL Passers (Attachment No.8).**

In case the personnel involved in the PPA completed each phase ahead of the given schedule or time frame, they may proceed to the next phase of the process.

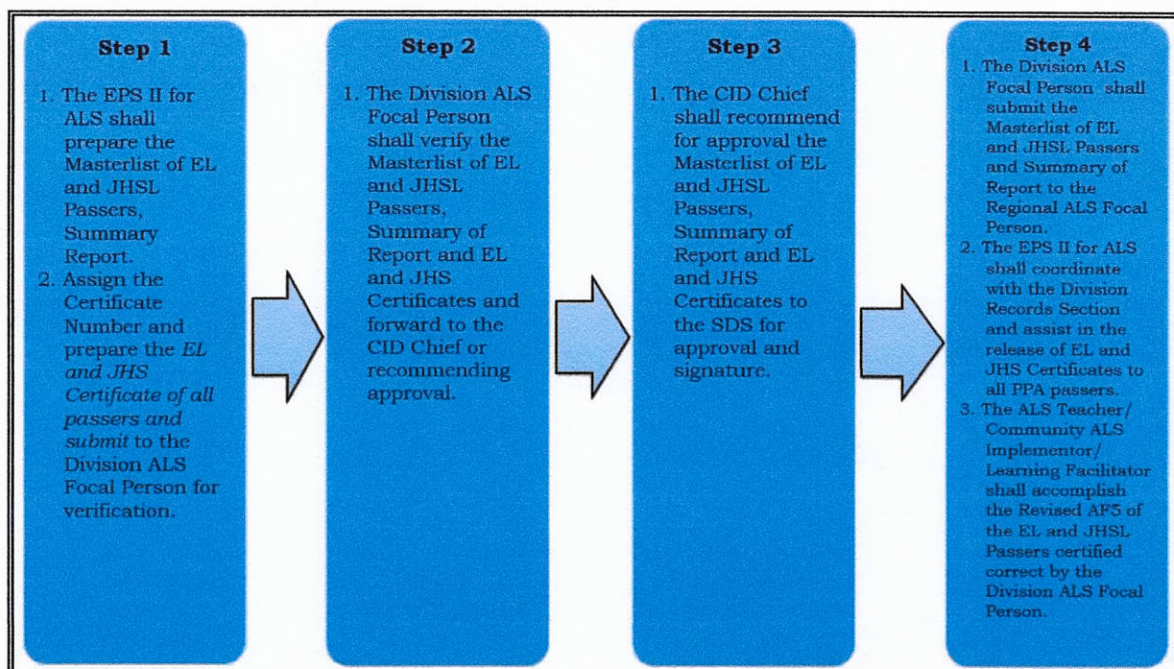
To illustrate the assessment process:



13. The Division Qualifier must have a **minimum passing score of 42 (equivalent to 80.77 percentage grade)** to be considered as a **PPA passer**. To accomplish Attachment No. 3 (Score Sheet), the EPSA shall convert the raw score (work sample and inter-district revalida score) of the Division Qualifier to the equivalent percentage grade (Attachment No. 13).
14. After the inter-district revalida, the EPSA shall prepare the Masterlist of EL and JHSL Passers (*Attachment no. 8*), as well as the Summary Report (*Attachment no. 9*), both in MS Excel Format. **The EPSA shall likewise assign the Certificate Number and prepare the EL or JHS Certificate of all passers** (*Attachment no. 11*) for submission to the Division ALS Focal Person for verification.
 - a. The Division ALS Focal Person shall verify the Masterlist of EL and JHSL Passers (*Attachment 8*), Summary of Report (*Attachment 9*) and EL and JHS Certificates to be forwarded to the CID Chief for recommending approval.
 - b. Curriculum and Implementation (CID) Chief shall forward the Masterlist of EL and JHSL Passers (*Attachment 8*), Summary of Report (*Attachment 9*) and EL and JHS Certificates to the SDS for approval.
 - c. Upon approval of the Schools Division Superintendent (SDS), the Division ALS Focal Person shall submit the Masterlist of EL and JHSL Passers (*Attachment 8*) and Summary of Report (*Attachment 9*) both in MS Excel and PDF format to the Regional ALS Focal Person for consolidation, filing, and reference on or before August 15, 2022.

- d. Upon approval of the SDS, the Division Records Section shall release the EL and JHS Certificates to all passers which shall be coordinated and assisted by the EPSA.
- e. The ALS Teacher/Community ALS Implementor/Learning Facilitator shall accomplish the Revised ALS Form 5 (AF 5) (Attachment No. 12) of the EL and JHSL Passers certified correct by the Division ALS Focal Person.

To illustrate the submission and issuance process:



15. The Regional ALS Focal Person shall submit the soft copy of the Consolidated Summary Report (MS Excel and PDF format) duly signed by the Regional Director (*Attachment 10*) and all the Masterlists of EL and JHSL Passers (MS Excel and PDF format) submitted by the SDOs through email bae.od@deped.gov.ph on or before **August 31, 2022**.

16. In summary, this shall be the timeline of the PPA Year 3 for ALS A&E EL and JHSL Learners of SY 2021-2022:

Activity	Date
Initial Assessment	April 11 - 30, 2022
District Validation	May 2 - 31, 2022
Final Assessment	June 1 - 30, 2022
Inter-District Revalida	July 1 - 31, 2022
Issuance of Certificate of Completion	August 1 - 31, 2022
Submission of Report to RO	August 15, 2022
Submission of Report to CO	August 31, 2022

17. SDOs shall conduct the Graduation Ceremony for ALS EL Passers and Moving Up Ceremony for ALS JHSL Passers upon submission of Masterlist of ALS EL and JHSL Passers to the Regional Office. The conduct of Graduation and Moving-Up Ceremonies shall be in accordance with the DepEd Order on the Conduct of the K to 12 Basic

Education Program End-of School Year Rites for SY 2021-2022 and in compliance with the COVID-19 Alert Level System set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF).

18. For any clarification or inquiry, contact the Bureau of Alternative Education at telephone number (02) 8636-3603 or through email at bae.od@deped.gov.ph.