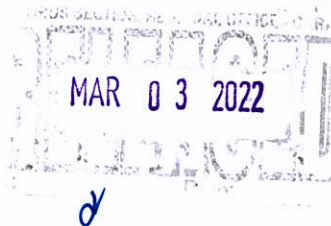




Republic of the Philippines
Department of Education
CARAGA REGION



February 28, 2022

REGIONAL MEMORANDUM

No. 0143, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

VIRTUAL MONITORING AND EVALUATION OF THE JOINT DELIVERY
VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL
VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- SHS TVL)
FOR SCHOOL YEAR 2021 – 2022

1. The field is hereby informed for the upcoming Virtual Monitoring and Evaluation for the Joint Delivery Voucher Program for Senior High School Technical Vocational Livelihood Specializations (JDVP-SHS TVL) for School Year 2021–2022 scheduled on March 10 to 11, 2022.
2. All participating public high schools and JDVP partners, through the Division JDVP Focal Persons, are directed to **upload the slide decks and the duly accomplished Annexes 1 to 11** at <https://bit.ly/caragaJDVP2021-2022> on or before **March 11, 2022**. In the uploading of annexes and means of verification (MOVs), proper file organization and naming must be observed. Division JDVP Focal Persons must ensure that the Google Drive folder named after the SDOs must contain sub-folders named after the participating public high schools.
3. In the virtual M&E, participating public high schools, in cooperation with the JDVP partners, must present their slide decks displaying the MOVs per indicator reflected in Annex 11 or the JDVP Monitoring and Evaluation Tool.
4. All blank JDVP annexes and templates are downloadable at <https://bit.ly/caragaJDVP2021-2022>. Regional monitors coming from the Curriculum and Learning Management Division and their corresponding assigned SDOs to monitor and evaluate are found in the Enclosure.
5. A short opening program to commence the virtual M&E is scheduled on March 10, 2022 from 8:00 AM to 9:00 AM via Zoom (Meeting ID: 940 8018 2290; Passcode: N5es0j). Individual links for the M&E proper per SDO shall be prepared by the Division JDVP Focal Persons.



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6. Immediate dissemination of this Memorandum to all concerned is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encls.: As stated.

Reference: DepEd Order No. 40, s. 2021

To be indicated in the Perpetual Index

under the following subjects:

JDVP

MONITORING AND EVALUATION

VIRTUAL

CLM/khzs
02/28/2022

Enclosure of RM ____, s. 2022

**REGIONAL MONITORS FOR THE VIRTUAL MONITORING AND EVALUATION
OF THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATIONS (JDVP- SHS TVL)
FOR SCHOOL YEAR 2021 – 2022**

Schedule of M&E: March 10-11, 2022

SDOs	Schools	Regional Monitors	Virtual M&E Facilitator from SDOs
Agusan del Sur	1. Agusan del Sur NHS 2. Prosperidad NHS 3. Lapinigan NHS 4. Libertad NHS 5. Kapatungan NHS 6. Trento NHS 7. Sta. Josefa NHS	Gladys S. Asis, PhD	Abraham L. Masendo, PhD (SDO-ADS)
Bayugan City	1. Bayugan City SHS- Stand Alone 2. Noli NHS	Maria Theresa M. Golosino	Manny Dela Mente (SDO-BAY)
Butuan City	1. Amparo NHS 2. Banza NHS 3. Basag NHS 4. Bugsukan IS		
	5. Butuan City CHS 6. Cabcabon NHS 7. Consuelo NHS 8. Kinamlutan NHS 9. La Tirinidad IS 10. Libertad NHS 11. Los Angeles NHS	Rhea J. Yparraguirre	Israel B. Reveche, PhD (SDO-BXU)
	12. Maibu NHS 13. Pedro D. Duncano NHS 14. San Vicente NHS 15. Taligaman NHS 16. Tungao NHS	Elizabeth A. Bautista, PhD	Jonivil L. Vidal, PhD (SDO-CBR)
Cabadbar an City	1. Cabadbaran City NHS 2. Calamba NHs 3. La Union SHS Stand Alone		
Dinagat Islands	1. Albor NHS 2. Cagdianao NHS 3. Cuarenta NHS 4. Don Ruben E. Ecleo, Sr. MNHS 5. DSOF 6. Malinao NHS	Maria Consuelo C. Jamera	Edeliza F. Seguis (SDO-DIN)

	8.R. E. Ecleo Sr. NHS 9.San Jose NHS 10.Sering NHS 11.Trinidad Mapa Gupana NHS 12.Tubajon NHS	Bernard C. Abellana	Arlene L. Abala (SDO-TAN)
Tandag City	1. Carmen IS		
Siargao	1.Dapa NHS 2.Gen. Luna NHS 3.Socorro NHS	Maripaz F. Magno	Florangel S. Arcadio (SDO-SIA)
Surigao City	1.Anomar NHS 2.Capalayan NHS		
	3.Mat-i NHS 4.Patricio A. Bernaldez MNHS 5.San Jose NHS 6.Surigao City NHS 7.Taft NHS	Elena N. Capangpangan, PhD	Noemi D. Lim (SDO-SC)
Surigao del Norte	1. Mainit NHS 2. Matin-ao NHS 3. Placer NHS 4. Surigao del Norte NHS 5. Tagana-an NHS 6. San Francisco NHS 7. Tubod NHS	Elizabeth M. Ysulan	Manuel L. Limjoco, Jr., PhD (SDO-SDN)
Surigao del Sur	1. Antipolo NHS 2. Bigaan NHS 3. Jose Sanvictores Sr. NHS 4. Maglatab NHS 5. Manambia IS 6. Nurcia IS 7. Sagbayan NHS 8. Tarusan IS	Kevin Hope Z. Salvaña	Elnie Anthony P. Barcena (SDO-SDS)

Note: SDOs assigned as M&E facilitators must create a meeting link (preferably Zoom) to be given to the Regional Monitors through the Regional JDVP Focal Person. For every Regional Monitor, there is one breakout session room. SDOs assigned to every Regional Monitor must join the breakout session for the M&E (ex. SDO-Tandag City shall facilitate the breakout session for 5 schools in SDO-Dinagat Islands and 1 school in SDO-Tandag City).



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

Monitoring and Evaluation Tool
School Year 2021-2022

Division: _____
Name of School: _____
Name of School Head: _____
Contact Number: _____
Name of School JDVP Focal Person: _____
Contact Number: _____
Total Number of Learner Beneficiaries: _____
Specialization: _____
Name of JDVP Partner: _____
Contact Number: _____

Direction: Fill in the required data with accuracy.

PART I. QUALIFICATIONS
A. PARTICIPATING SCHOOL

INDICATOR	YES	NO
1. The School offers Technical Vocational Livelihood Track for the past 2-3 years		
2. The School has been ascertained to have inadequate facilities, equipment, tools and teachers for an TVL Specialization for the past 2-3 years		
3. The school is located in areas where there are accessible Private SHSs, Non-DepEd Public SHS or Private TVIs		

B. JDVP PARTNERS

INDICATOR	YES	NO
1. The JDVP Partner offers Technical Vocational Livelihood Track for the past 2-3 years		
2. The JDVP Partner submitted the following documentary requirement upon application		
a. Certified True Copy of Provisional Permit to Offer SHS/ TESDA Accreditation		
b. Letter of Intent		
c. Board Resolution		
d. Application Form (Annex 1)		
3. The JDVP Partner must be within the 8-kilometer radius .If not:		
a. Must provide Mobile TVL Laboratories		
b. Must provide Free Dormitories		
c. Must provide Free Transportation with Insurance coverage		
d. Application Form (Annex 1)		

PART II: PRE IMPLEMENTATION

ACTIVITY	MODE OF VERIFICATION	YES	NO
For Participating Schools			
1. Secured copy of the DepEd Order ____, series of ____.	DepEd Order ____, series of ____.		
2. Attended Division Orientation on the conduct of Joint Delivery	Certificate of		



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

Voucher Program	Appearance		
3. Conducted an orientation to the learner beneficiaries with their respective parents in the school level	Narrative Report (Program, Attendance, Photos)		
4. Crafted flexible education and training schedule	Training Schedule		
5. Secured parental consent	Compiled Parental Consent		
6. Assigned School JDVP-TVL Focal Person	Designation		
7. Assigned teacher to regularly confer with the trainer	Designation		
8. Submitted the Annex 3A to the SDO	Receiving Copy of Annex 3A		
9. Provided Annex 4 to the JDVP Partner(s)	Receiving Copy of Annex 4		
10. Forwarded Annex 5 to the SDO	Receiving Copy of Annex 5		
11. Submitted Templates 11 and 14 to the SDO and provided copy to the JDVP Partner	Receiving Copy of Annexes 11 and 14		
For JDVP Partners			
1. Submitted application with complete documentary requirements	Annex 2		
2. Attended Division Orientation on the conduct of Joint Delivery Voucher Program	Certificate of Appearance		
3. Received a copy of the List of Learner Beneficiaries	Template 14		
4. Furnished a copy of the training schedule	Training Schedule		
5. Assigned trainers per school per specialization	Designation		
6. Conducted orientation prior to the training proper	Narrative Report		

PART III: IMPLEMENTATION PROPER

ACTIVITY	MODE OF VERIFICATION	YES	NO
1. Monitored the delivery of the training	Monitoring Plan		
2. Checked attendance	Attendance Sheets		
3. Reported the improvement of learners beneficiaries	Report Card		

AVAILABILITY OF RESOURCES

INDICATOR	Available?		Remarks
	Yes	No	
1. Sufficient Tools and Equipment a. 1:1 Ratio b. Updated Tools c. Complete Consumables d. Met the Set Standard			
2. Competent Trainer a. 25:1 Learner: Trainer Ratio b. Management Skill			



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

3. Safety Precautionary Measure a. Poster/ Signage b. Protective Gear			
4. Students' Participation a. Complete Attendance b. Present JDVP Focal Person			

PART IV: POST IMPLEMENTATION

ACTIVITY	MODE OF VERIFICATION	YES	NO
1. The JDVP Partner prepared Annex 6	Annex 6		
2. The JDVP Partner guided and assisted the learner-beneficiaries as regards to their choice of NC and Assessment Centre	Assessment Result		
3. The JDVP Partner completed Annex 7	Annex 7		
4. The JDVP Partner submitted Annexes 8 with accurate data	Annexes 8		
5. The JDVP Partner secured Annex 9	Annex 9		

PART V: INPUT ASSESSMENT

AREA OF CONCERN	BEST PRACTICE	PROBLEMS MET
APPLICATION		
ORIENTATION		
TRAINING SCHEDULE		
TRAINING PROPER Learners' Participation a. Attendance b. Performance Trainers' Competencies Resources' Sufficiency		
MONITORING		
NC ASSESSMENT		
BILLING		



JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL
TECHNICAL VOCATIONAL LIVELIHOOD SPECIALIZATION (JDVP-TVL)

Other Concern: _____		
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	Monitor:	Respondent (Participating School)	Respondent (JDVP Partner)
Signature			
Name:			
Position:			
Date:			