



Republic of the Philippines
Department of Education
CARAGA REGION

FEB 18 2022

February 16, 2022

REGIONAL MEMORANDUM

No. 0104, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

FY 2022 1st QUARTER FULL-TIME DELIVERY UNIT (FDU) MEETING

1. This pertains to the communication from DBM Regional Director Maria Fe D. Jagna, CESO IV, dated February 14, 2022 on the conduct of FY 2022 1st Quarter Full-Time Delivery Unit Meeting on February 22, 2022, Tuesday, 1:00 pm via Teleconference.

2. Below are the proposed agenda:

2.1 Presentation of the Agency's Physical Report of Operations (Target vs Accomplishment per FY 2021 GAA) and Budget Utilization Rate (BUR) as of December 31, 2021;

2.2 National Budget Circular No. 587-Guidelines on the Release of Funds for FY 2022;

2.3 Inventory of FY 2021 4th Quarter Accountability Reports;

2.4 Specific instructions on the release and utilization of FY 2022 lumpsum appropriations logged in the Regional Office's specific budget;

2.5 Issues and Concerns in P/A/P implementation and budget utilization; and

2.6 Other Matters

For Agenda No. 2.5 above, issues and concerns should be forwarded to DBM RO XIII on or before February 21, 2022.

3. Participants of this activity are the Regional and Division FDU Teams composed of Schools Division Superintendents, Budget Officers, Accountants, Planning Officers, Personnel Officers, CID & SGOD Chiefs (7pax per DO x 12 = 84 pax plus 16 RO FDU Team) and RO FDU Team composed of RD, ARD, CAO-FD, SAO-FD, Accountant III, BO III, CAO Staff, Chiefs of PPRD, ASD, CLMD, ESSD and HRDD, PO III, HRMO III, Personnel and ICT.

4. Participants may access <https://forms.gle/AR2KsxmYyLBYZ9N96> for confirmation of attendance. The meeting link will be then provided.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2022-02-1688

Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

5. A Google link for the evaluation of activity will be provided after the meeting which shall be accomplished by the attendees as requisite to the issuance of electronic certificate of attendance.

6. Immediate dissemination and compliance of this memorandum is hereby directed.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Encls.: DBM letter dated February 14, 2022

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FDU

MEETING

QUARTERLY

FD/atb
02/16/2022