



Republic of the Philippines
Department of Education
CARAGA REGION



January 10, 2022

REGIONAL MEMORANDUM

No. 0024, s. 2022

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

DEPLOYMENT OF DIVISION OFFICE PERSONNEL FOR THE POST DISASTER
NEEDS ASSESSMENT (PDNA) FOR TYPHOON ODETTE

1. With the devastation brought by Typhoon Odette to schools in the hardest-hit Division Offices of Dinagat, Siargao, Surigao City, and Surigao del Norte, this office shall conduct a Post Disaster Needs Assessment (PDNA) on **January 11-27, 2022**, to focus on detailed assessment of damages in school facilities and assets.
2. For your reference, herewith attached is the list of personnel, deployment timeline, additional reminders, and reporting templates. The affected SDOs shall assign their Focal Person counterparts to assist in the damage assessment and serve as guide person to the deployed teams.
3. Due to the devastation in the areas of the affected SDOs, deployed teams are requested to bring their own hygiene kits, sleeping beddings/blankets, vitamins/medicines, first aid kits, power banks, mosquito repellents, and other essentials. Sending SDOs are also requested to purchase their own food and water enough for the week-long assignment.
4. Deployed teams shall ensure sufficient copies of the reporting templates as the affected SDOs may not have available printers or photocopiers. Deployed teams shall choose a team lead and a keeper of the daily damage assessment outputs to ensure complete retrieval of the reports.
5. Team output shall be encoded and sent to the Regional Office in one (1) excel version report and separated by sheets per area of assessment (as shared sample during the orientation). Reports shall be sent to the Regional DRRM Coordinator thru e-mail address: megnon.beldad@deped.gov.ph, copy furnish the DRRM Coordinator of the affected SDOs for their own reference.
6. Submission of initial reports shall be done every *Wednesday* and *Friday* of the week for information of the Regional Office.
7. Travel expenses, per diems and other expenses incurred during the activity are subject to the usual accounting and auditing rules and regulations.
8. Should there be queries, contact Megnon P. Beldad at mobile phone no. **0910 472 3654** or via FB Messenger: **MEG NON**.



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9. For immediate dissemination.

 
MA. GEMMA MERCADO LEDESMA, CESO V
Director IV 

Encl/s.: NONE

Reference/s: NONE

To be indicated in the Perpetual Index
under the following subjects:

DRRM PDNA

ESS/mpb
01/10/2022

Enclosure to Regional Memorandum No. 0024, s. 2022

LIST OF PERSONNEL FOR DEPLOYMENT

a. Deployment date: January 11-14, 2022

SDOs to be Deployed	Assigned Area of Deployment	Personnel for Deployment
SDO Surigao del Sur	SDO Siargao	Marvin Menguillan Frederick Lagui Lieu Gee Keeshia Guillen Cleben Lozada Rufino T. Reyes Jhunrey Larase
SDO Agusan del Norte	SDO Dinagat	-To follow-
SDO Agusan del Sur	SDO Surigao City	<i>Team A:</i> Jackie Lou C. Besana Billy Ray O. Vinson Ricky P. Orozco Ruth D. Gause Lelani R. Abutay Estefa Balbutin Efren Balbutin Arlin M. Batausa Kenneth D. Tafalla Ryan G. Muanag Marlon A. Panis <i>Team B:</i> Marjorie Pearl S. Piculados Jaypie M. Balana Clifford P. Flores Dyandyanil A. Flores Dante O. Sarno Jovelyn C. Sadumiano Jeffrey Q. Apat Febe M. Rivera Mark Dennis P. Perez Gilbert G. Muanag
SDO Bayugan City	SDO Surigao del Norte	<i>Team A:</i> Eljun Calimpusan Vermar Cubarol Marian P. Tonjoc Herlyn D. Asis Jonathan Arcuino Michael Porras Allan Noval

b. Deployment date: January 17-21, 2022

SDOs to be Deployed	Assigned Area of Deployment	Personnel for Deployment
SDO Cabadbaran City	SDO Siargao	Japheth K. Salar Joel L. Pelenio PhD. Kristian Dior Layno Elmer E. Hindap Jr. Jester P. Ceballos Dexter Cornites
SDO Butuan City	SDO Dinagat	<i>TEAM A</i> Jane Golandrina Marlon P. Bugas Hart Garcia Donald Orbillos Christopher Mortal Emelio B. Makiling,Jr. Joven Balaba <i>TEAM B</i> Christine Cameros Carlo S. Revilla Ryan Pujadas Joshua Albia Elmer Kent Cataluna Joey Norberte <i>TEAM C</i> Rhosemey Jessa Baltazar Esalco Congreso Argil Edradan Imee Valdez John Eric Bual Leonil A. Obiedo Ernesto Guhinting
SDO Tandag City	SDO Surigao City	<i>Team A:</i> Sheryl Q. Sitoy Marvelous B. Estal Glee Cris S. Urbiztondo Perna L. Tejano Macario L. Boniao

		<i>Team B:</i> Jeffrey S. Burdeos Gemma B. Espadero Ann M. Marapao Annabelle A. Geli Michael C. Noval
SDO Bislig City	SDO Surigao del Norte	<i>-To follow-</i>

c. RO LRMDs Team

Deployment dates	Assigned Area of Deployment	Personnel for Deployment
January 11-27, 2022	SDOs: Dinagat Siargao Surigao City Surigao del Norte	Maripaz F. Magno Maria Theresa M. Golosino Alexander Xavier M. Pag-ong