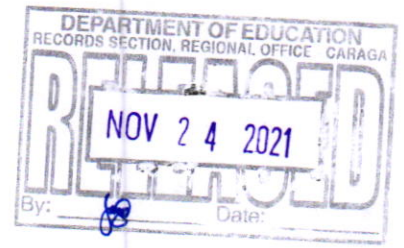




Republic of the Philippines
Department of Education
CARAGA REGION



November 24, 2021

REGIONAL MEMORANDUM

No. 902, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CY 2021 PERFORMANCE REVIEW AND CY 2022 TARGET SETTING
OF DEPED CARAGA RECORDS GROUP

1. In compliance with the Results-based Performance Management System (RPMS) and in pursuit to improve productivity, a Performance Review and Target Setting of DepEd Caraga Records Group will be conducted on December 2-3, 2021, via Google Meet.
2. The objectives of the activity are the following:
 - a. To present CY 2021 Office accomplishments; and
 - b. To set unified targets for CY 2022;
3. Participants of the activity are Regional and Division Records Officers and staff. Templates to be used for the presentations will be emailed to the Division Records Officers.
4. Expenses that will be incurred for the whole duration of the activity, shall be charged against the MOOE of the Administrative Services Division (ASD) subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is highly desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Encl.: NONE

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

PERFORMANCE REVIEW RECORDS MANAGEMENT RPMS

REC/mcao
10/25/2021



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