



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XIII Caraga
J.P. Rosales Ave., Butuan City



May 8, 2018

REGIONAL MEMORANDUM

No. 261, s. 2018



**REGIONAL TRAINING OF TEACHERS ON THE CRITICAL CONTENT OF
GRADE 7 ENGLISH**

To: Schools Division Superintendents
Asst. Schools Division Superintendents
CID Chiefs
Education Program Supervisors in English
Heads of Public Secondary Schools
This Region

1. A Ten- day Regional Training of Teachers on the Critical Content of Grade 7 English shall be held on May 18-27, 2018 at Amontay Beach Resort, Nasipit, Agusan del Norte.
2. The training aims to capacitate the Grade 7 Teachers on the critical content in English.
3. The participants to this training are teachers handling Grade 7 English. The schools division office shall send one Grade 7 English teacher per school.
4. Below is the number of slots per division.

Breakdown of participants per division

Division	No. of Slots	Division	No. of slots
Agusan del Norte	50	Dinagat Islands	35
Agusan del Sur	90	Siargao	30
Bayugan City	15	Surigao City	25
Bislig City	20	Surigao del Norte	35
Butuan City	41	Surigao del Sur	90
Cabadbaran City	10	Tandag City	10

5. The participants are requested to observe the following:
 - a. The participants are expected to be at the venue on May 18, 2018. The service vehicle of Amontay beach resort shall ferry the participants from the DepEd Regional Office to the venue on the said date @ 8:00 – 11:00 o'clock in the morning;
 - b. Only those who are officially registered are accommodated;
 - c. Participants, facilitators are expected to bring their travel orders, laptops, extension cords and pocket wifis;
 - d. Participants are required to attend the sessions on time wearing proper attire and observe decorum throughout the duration of the training;
 - e. Replacements of participants, representations and or absence for valid reasons shall be endorsed by the Schools Division Superintendent;
 - f. Only those who will complete the attendance of the training shall be given a certificate of participation and appearance;
 - g. Participants with health concerns such as medical maintenance and the like shall bring with them their medicine sufficient for the entire duration of the training; and,
 - f. Pregnant teachers who are at high risk condition are not permitted to attend the training.
6. The Schools Division Superintendents shall submit the names of the participants to the regional office in hard and soft copies thru the email addresses at gladys.asis@yahoo.com and caraga@deped.gov.ph on May 11, 2018 following the attached template as enclosure 1.
7. The trainers/ facilitators to this training shall report to the venue on May 17, 2018 at 1:00 o'clock in the afternoon to attend the briefing. Refer to enclosure no. 2.
8. The first meal to be served is breakfast on day 1 (May 18, 2018) and the last meal to be served is dinner on day 10 (May 27, 2018.)
9. The CID Chiefs of the 12 Divisions shall attend the Opening Program on May 18, 2018 at 1: 00 o'clock in the afternoon.
10. Travel expenses and other incidental expenses of the participants and CID chiefs shall be charged against their Division/ Local MOOE funds while the travel expenses of the Training Facilitators, Process Observers, QAME Monitors and Program Management Team shall be charged to HRD Funds subject to the usual accounting and auditing rules and regulations.

11. The list of process observers and the matrix of activities are found in the attached enclosures no. 2 and 3.
12. The teacher participants and teacher trainers and facilitators shall be entitled to a 10- day service credits in accordance with DepEd Order No. 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers since the four days of the 10 -day activity falls on Saturdays, and Sundays. On the other hand, non- teaching personnel shall be provided with 6 - day Compensatory Time- Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non- Monetary Remuneration for Overtime Services Rendered.
13. Immediate dissemination of this Memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
OIC- Regional Director 


Encls: as stated

Reference:

To be indicated in the PERPETUAL INDEX under the following subjects:

ENGLISH K to 12 PROGRAM TRAININGS

Clmd05/gsa
05/09/18

Enclosure 1 to Regional Memorandum No. 261 s., 2018

Republic of the Philippines
DEPARTMENT OF EDUCATION
_____ Division

**OFFICIAL LIST OF PARTICIPANTS TO THE REGIONAL TRAINING OF TEACHERS ON THE
CRITICAL CONTENT OF GRADE 7 ENGLISH**

Amontay Beach Resort, Nasipit, Agusan del Norte.

May 18-27, 2018

Name	Designation	School

Prepared by:

Recommending Approval:

Division English Coordinator

CID Chief

Approved:

Schools Division Superintendent

TRAINING FACILITATORS				
Class	No. of Participants	Facilitators	Designation	Division
1	57	Geraldine Vergas	Education Program Supervisor	Bayugan City
		Jecel Taray	Senior Education Program Specialist	Agusan del Sur
2	57	Venus Bajao	Senior Education Program Specialist	Agusan del Sur
		Daisy Ruby Sinday	Master Teacher I	Bislig City
3	57	Lualhati Gupana	Education Program Specialist	Dinagat Islands
		Flordeliza Milan	Teacher III	Cabadbaran City
4	56	Daisy Marie Ligutom	Teacher III	Bislig City
		Marejoy Elape	Teacher I	Surigao City
5	56	Elnora Ordedor	Education Program Supervisor	Siargao
		Nigel Angub	Teacher III	Surigao del Norte
6	56	Carolina Curtina	Master Teacher II	Butuan City
		Irish Sarmiento	Teacher III	Bayugan City
7	56	Ponciano Alngog	Master Teacher II	Tandag City
		Bridget Escatron	Teacher III	Surigao del Sur
8	56	Marites Pinera	Master Teacher I	Siargao
		Ma.Rhiza Precioso	Teacher III	Agusan del Norte

Composition of Regional Training Team

Over-all Team Leader	Dr. Beatriz G. Torno, CESO IV
Over-all Training Management Staff	Dr. Isidro M. Biol, Chief, CLMD Dr. Flordelisa R. Dalin Dr. Gilbert Gayrama, Chief-QAD
Training Manager	Dr. Gladys S. Asis
Secretariat	Elizabeth Ysulan Melissa Peral
Nurses	Rochelle Serrano, Agusan del Norte Division Josephine Dominguez, Agusan del Norte Division
QATAME	Dr. Jesus Nono, EPS-QAD Marcos Sulapas, SEPS, Butuan City Medeline Busio, SEPS- Surigao City
Documentation	Roel Galido Imarc Fernand Verga
Training Kits, Materials, Program and Certificates	Edita Dequino Alma LLanos
ICT	Kevin Labonete, Bayugan City Jorick Rante, Datu Lipus Macapandong NHS, ADS

PROCESS OBSERVERS

Name of Process Observers	Designation	Division	Schedule of Process Observation
Fe Dizon	EPS	Agusan del Norte	May 18-20 Class 1
Ivy Naparan	EPS	Agusan del Sur	May 18-20 Class 2
Rhoda de los Santos	Division English Coordinator	Bislig City	May 18-27 Class 3
Ma. Dinah Abalos, Ph.D.	EPS	Butuan City	May 18-27 Class 4
Victoria Pabia, Ph.D.	EPS	Cabadbaran	May 18-27 Class 5
Conception Cagulada	EPS	Dinagat Islands	May 18-27 Class 6
Ricky Pedralba	EPS	Surigao City	May 21-27 Class 1
Mercedes Miasco	EPS	Surigao del Norte	May 21-27 Class 2
Camela Lerio, Ph.D.	EPS	Surigao del Sur	May 18-27 Class 7
Isabel Luayon	EPS	Tandag City	May 18-27 Class 8

Time	Day 1	Day 2	Day 3	Day 4	Day 5
	May-18	May-19	May-20	May-21	May-22
7:00-7:30	BREAKFAST				
7:30-8:00	REGISTRATION DIAGNOSTIC TEST WORKSHOP 1: Strategies for Reading Complex Texts Read for textual details - Analyze significant details in an expository text WORKSHOP 1: (Continuation) Strategies for Reading Complex Texts Use context clues to determine the meaning of unfamiliar words - Make inferences about the text by citing parts to support claim WORKSHOP 1: (Continuation) Strategies for Reading Complex Texts Interpret various non-prose texts				
8:00-8:30					
8:30-9:00					
9:00-9:30					
9:30-10:00					
10:00-10:30					
10:30-11:00					
11:00-11:30					
11:30-12:00					
12:00-12:30	LUNCH				
12:30-1:00	OPENING PROGRAM The NAT: An Interpretation of English Component Results WORKSHOP 1: (Continuation) Strategies for Reading Complex Texts Read for textual details - Analyze significant details in an expository text WORKSHOP 1: (Continuation) Strategies for Reading Complex Texts - Distinguish fact from opinion - Identify supporting details to justify conclusion WORKSHOP 1: (Continuation) Strategies for Reading Complex Texts Interpret various non-prose texts READING POST-TEST				
1:00-1:30					
1:30-2:00					
2:00-2:30					
2:30-3:00					
3:00-3:30					
3:30-4:00					
4:00-4:30					
4:30-5:00					
5:00-5:30	DINNER				
5:30-6:00	Daily Lesson Plan				
Expected Output					

Time		Day 6 May-23	Day 7 May-24	Day 8 May-25	Day 9 May-26	Day 10 May-27
BREAKFAST						
7:00- 7:30						
7:30- 8:00						
8:00- 8:30						
8:30-9:00						
9:00- 9:30						
9:30- 10:00						
10:00-10:30						
10:30-11:00						
11:00- 11:30						
11:30-12:00						
12:00-12:30						
12:30-1:00	LUNCH					
1:00- 1:30						
1:30- 2:00						
2:00-2:30						
2:30-3:00						
3:00-3:30						
3:30- 4:00						
4:00-4:30						
4:30-5:00						
5:00-5:30						
5:30-6:00						
Expected Output						

WORKSHOP 2: (Continuation) Academic Text		_ Differentiate literary from academic text _Compose clear and coherent sentences using appropriate grammatical structures and words)	WORKSHOP 2: (Continuation) Academic Text		_ Distinguish the different types of paragraph	WORKSHOP 2: (Continuation) Academic Writing		_Organize information from various sources _Synthesize information from various sources (Summarizing and Paraphrasing)	ENGLISH PROFICIENCY ENHANCEMENT TRAINING		Home Sweet Home
WORKSHOP 2: Academic Text			WORKSHOP 2: Academic Text			WORKSHOP 2: Academic Text			ENGLISH PROFICIENCY ENHANCEMENT TRAINING		
DINNER											
core											
WRITING POST-TEST											
Daily Lesson Plan											