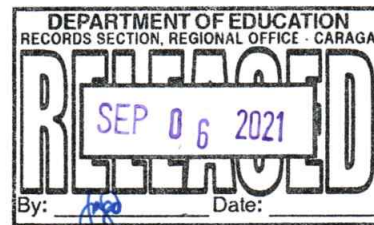




Republic of the Philippines
Department of Education
CARAGA REGION



September 3, 2021

REGIONAL MEMORANDUM

No. 699, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

FY 2021 3rd QUARTER FULL-TIME DELIVERY UNIT (FDU) MEETING

1. This pertains to the communication from DBM OIC-Regional Director Jenneth C. Partosa, received August 31, 2021 on the conduct of FY 2021 3rd Quarter Full-Time Delivery Unit Meeting on September 8, 2021, 8:00am via Teleconference.

2. Below are the proposed agenda:

2.1 Presentation of the Agency's Physical Report of Operations (Target vs Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of June 30, 2021;

2.2 Inventory of 2nd Quarter Accountability Reports;

2.3 Conduct of Mid-year Agency Performance Review for the period January-June 2021;

2.4 Status of Utilization of Lumpsum Appropriations

- a. FY 2021 Appropriation for Approved ERFs, Conversion to MT positions and Reclassification of Nonteaching positions
- b. Administration of Personnel Benefits
- c. New School Personnel Positions;

2.5 Issues and Concerns in P/A/P implementation and budget utilization; and

2.6 Other Matters

For Agenda No. 2.4 above, Issues and concerns should be submitted two (2) days before the meeting.

3. Participants of this activity are the Regional and Division FDU Teams composed of Schools Division Superintendents, Budget Officers, Accountants, Planning Officers, Personnel Officers, CID & SGOD Chiefs (7pax per DO x 12 = 84 pax plus 16 RO FDU Team) and RO FDU Team composed of RD, ARD, CAO-FD, SAO-FD, Accountant III, BO III, CAO Staff, Chiefs of PPRD, ASD, CLMD, ESSD and HRDD, PO III, HRMO III, Personnel and ICT.



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4. Participants may access <https://forms.gle/x7eFSJ8S8tujdvPi8> for confirmation of attendance. The meeting link will be then provided.

5. Immediate dissemination and compliance of this memorandum is hereby directed.


EVELRYN R. FETALVERO, CESO IV
Regional Director 

Encls.: DBM letter dated August 27, 2021

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

FDU

MEETING

QUARTERLY

FD/atb
09/03/2021

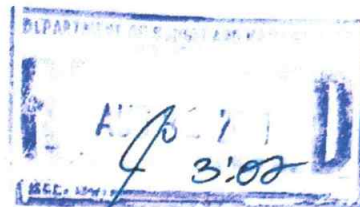


REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE XIII, BUTUAN CITY

August 27, 2021

EVELYN R FETALVERO, CESO IV

Regional Director
Department of Education
Regional Office XIII
Butuan City



Dear **Director Fetalvero**:

Greetings of peace and good health!

We wish to inform you that our FY 2021 3rd Quarter Full-time Delivery Unit (FDU) meeting scheduled on **September 8, 2021 (Wednesday) at 1:00 PM** via **teleconference**. You may access <https://forms.gle/x7eFSJ8S8tujdvPi8> for your attendance. The meeting link will be given after confirmation of your attendance.

Below are our proposed agenda:

1. Presentation of the Agency's Physical Report of Operations (Target vs. Accomplishment per FY 2020 GAA) and Budget Utilization Rate (BUR) as of June 30, 2021;
2. Inventory of 2nd Quarter Accountability Reports;
3. Conduct of Mid-year Agency Performance Review for the period January – June, 2021;
4. Status of the Utilization of Lumpsum Appropriations
 - a. FY 2021 Appropriation for Approved ERFs, Conversion to MT positions, and Reclassification of Nonteaching Positions
 - b. Administration of Personnel Benefits
 - c. New School Personnel Positions
5. Issues and concerns in P/A/P implementation and budget utilization; and
6. Other matters.

For agenda item no. 4 above, may we request the submission of your issues and concerns two (2) days before the meeting so we can provide advance response and action on the matter or coordination with our central office, if needed.

We enjoined your presence and the members of your FDU team, including your Human Resource Management Officer, in the meeting. A google link for the evaluation of activity will be provided after the meeting which shall be accomplished by the attendees as requisite to the issuance of electronic certificate of attendance.

For the details, you may contact any of our technical staff at telephone numbers 342-1227, 342-8977 or 341-5932. We hope to see you then.

Thank you.

Very truly yours,



JENNETH C. PARTOSA
OIC-Regional Director