



Republic of the Philippines
Department of Education
CARAGA REGION



July 19, 2021

REGIONAL MEMORANDUM
No. 528, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS OF THE FUNCTIONAL DIVISIONS
REGIONAL AND DIVISION SUPPLY OFFICERS
This Region

**GUIDELINES ON THE DELIVERY, DISTRIBUTION, AND REGISTRATION
OF SIM CARDS FOR THE PROVISION OF CONNECTIVITY LOAD**

1. The Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service – Technology Infrastructure Division (ICTS-TID) announces the delivery, distribution and registration of Smart Communications, Inc. sim cards and connectivity load for all teaching and non-teaching personnel. This is to ensure ease in communication and unhampered delivery of service amidst the COVID-19 pandemic.
2. Permanent, contractual and local government unit (LGU)-paid personnel who are working in DepEd schools and offices are allowed to receive sim cards. All identified recipients shall personally register on this link <https://depedconnect.com.ph/> prior to the date of delivery.
3. According to current update, the sim cards are expected to be delivered to the Regional and Division Offices on the last week of July 2021.
4. Attached are the allocation for the offices of Caraga Region as well as the OUA MEMO 00-0721-0015 and OUA MEMO 00-0721-0060 for further reference.
5. Immediate dissemination and compliance of this Memorandum is highly desired.


EVELYN R. FETALVERO, PhD., CESO IV
Director IV, Regional Director

Encl/s.: As stated.

Reference/s: OUA MEMO 00-0721-0015 and OUA MEMO 00-0721-0060
under the following subjects:

CONNECTIVITY LOAD DELIVERY DISTRIBUTION

AMU/zfb
07/19/2021



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DELIVERY, DISTRIBUTION, AND REGISTRATION OF SIM CARDS
FOR THE PROVISION OF CONNECTIVITY LOAD

ALLOCATION PER OFFICES IN CARAGA REGION

OFFICE	NO. OF RECIPIENTS
Agusan del Norte	3,361
Agusan del Sur	8,240
Bayugan City	1,451
Bislig City	1,124
Butuan City	3,660
Cabadbaran City	697
Dinagat Islands	1,756
Siargao Islands	1,970
Surigao City	1,484
Surigao del Norte	3,526
Surigao del Sur	6,398
Tandag City	726
Regional Office	150
TOTAL	34,543



OUAD00-0721-0060
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Republika ng Pilipinas
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OUA MEMO 00-0721-0060

MEMORANDUM

09 July 2021

For: **Regional Directors
Schools Division Superintendents
Regional and Division Supply Officers
Regional and Division IT Officers**

All Others Concerned

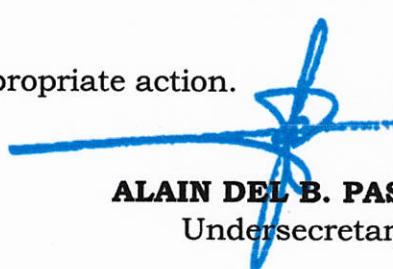
Subject: **ADDENDUM AND CORRIGENDUM TO OUA MEMO 00-0721-0015 RE: GUIDELINES ON THE DELIVERY, DISTRIBUTION, AND REGISTRATION OF SIM CARDS FOR THE PROVISION OF CONNECTIVITY LOAD**

This Memorandum is supplementary to the recently disseminated communication titled Guidelines on the Delivery, Distribution, and Registration of Sim Cards for the Provision of Connectivity Load.

Please be informed that in item Number 5 in the said memorandum, all recipients shall register on this link <https://depedconnect.com.ph/> instead of the Supply Officers and School Property Custodians.

For more information, questions or concerns on this subject, kindly contact depedcare@deped.gov.ph.

For immediate dissemination and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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SIM CARD DISTRIBUTION:

TEACHERS





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Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0721-0015
MEMORANDUM
01 July 2021

For: Regional Directors
Schools Division Superintendents
Regional and Division Supply Officers
Regional and Division Information Technology Officers
All Others Concerned

Subject: GUIDELINES ON THE DELIVERY, DISTRIBUTION, AND
REGISTRATION OF SIM CARDS FOR THE PROVISION OF
CONNECTIVITY LOAD

To ensure ease in communication and unhampered delivery of services in the midst of COVID-19 pandemic, the Department of Education (DepEd) procured Smart Communications, Inc. sim cards and connectivity load for all of its teaching and non-teaching personnel.

In this regard, the Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service – Technology Infrastructure Division (ICTS-TID) hereby issues the following guidelines on the delivery, distribution, and registration of sim cards for the provision of connectivity load.

1. The table below details the offices/officers responsible for releasing sim cards to identified recipients.

Issuing Authority	Recipient
Asset Management Division (AMD)	Central Office personnel
Regional Supply Officer	Regional Office (RO) personnel
Division Supply Officer	• Schools Division Office (SDO) personnel • School Property Custodians (responsible for picking up sim cards at the SDO)
School Property Custodians	School personnel



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Office of the Undersecretary for Administration (OUA)

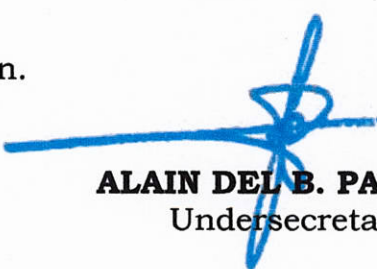
[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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2. Permanent, contractual and local government unit (LGU)-paid personnel who are working in DepEd schools and offices are allowed to receive sim cards.
3. The sim cards shall be delivered to ROs and SDOs between 05 July to 16 July 2021.
4. The identified issuing authority should release the sim cards to all teaching and non-teaching personnel by 23 July 2021.
5. The Supply Officers and School Property Custodians shall register all the sim cards through <https://depconnect.com.ph/> . All sim cards will be activated with an initial 34GB load on 30 June 2021, which will be usable for one year. Sim cards which are not registered on the website will not be loaded for the second month. Additional guidelines will be released for the provision of connectivity load in the succeeding months.
6. The release of a sim card to a DepEd employee shall be recorded following the procedures cited in Annexes A and B. For the Allocation per Region, please refer to Annex C.
7. A communal email with user ID depedcare@depd.gov.ph shall serve as a helpdesk/communication channel for the load recipients. Likewise, Smart Communications, Inc. and Curo Teknika will be sending SMS notices to load recipients using the name "DepEdCARE."
8. All sim cards that are not distributed to school and SDO personnel by the end of July 2021 should be returned to the Division Supply Officer for appropriate accounting. The same applies to the Regional Supply Officer for RO personnel.

For inquiries and concerns on this subject, please contact depedcare@depd.gov.ph .

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary

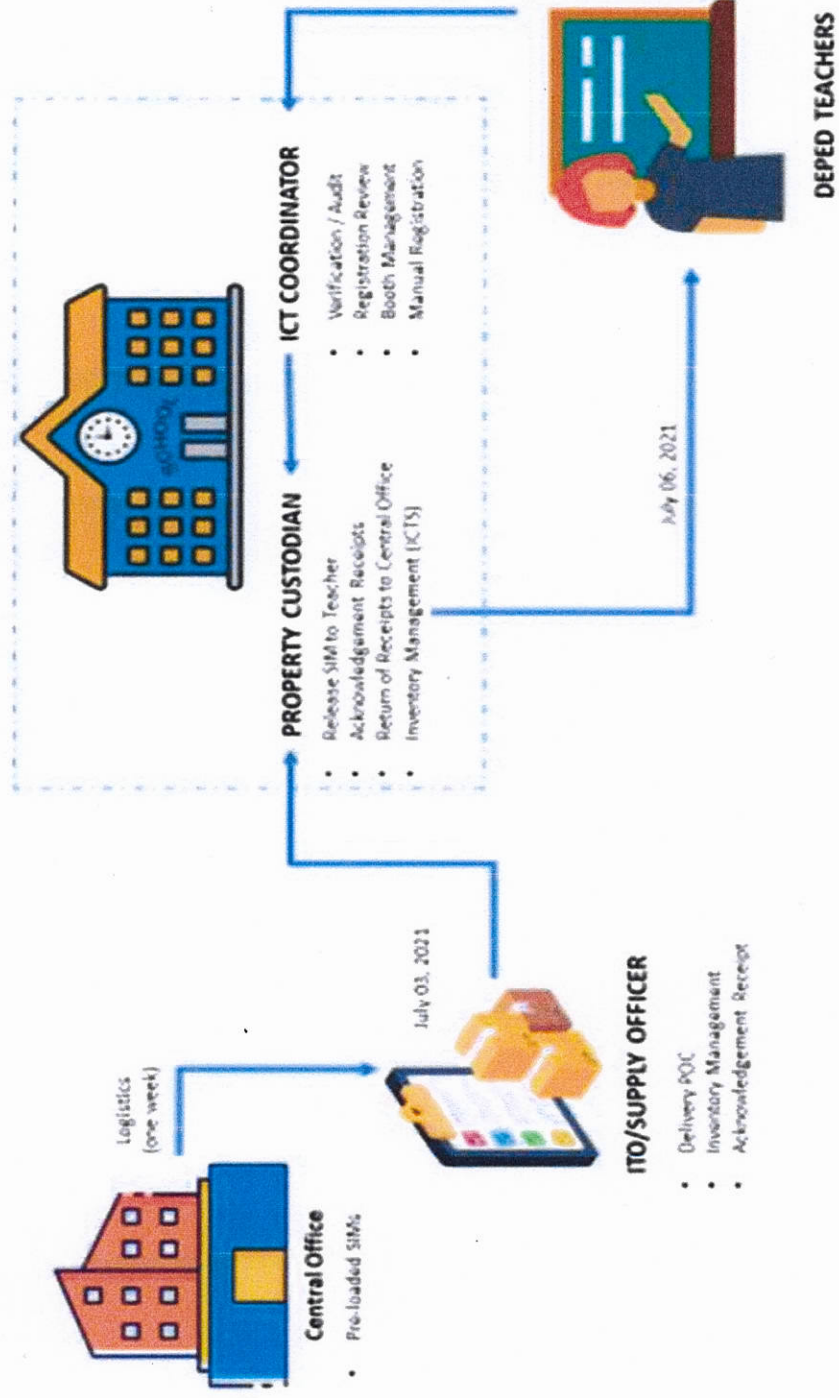


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Annex A

Sim Card Releasing Procedure



Annex B

School Property Custodian Sim Card Distribution Monitoring Report

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Annex C

Allocation per Region

Region	Recipients
Region I	54,837
Region II	39,395
Region III	101,616
Region IV-A	119,909
Region IV-B	38,742
Region V	77,182
Region VI	84,791
Region VII	82,920
Region VIII	61,354
Region IX	44,187
Region X	50,351
Region XI	51,786
Region XII	49,558
CARAGA	34,543
CAR	20,048
NCR	88,781
Grand Total	1,000,000

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