



Republic of the Philippines
Caraga Administrative Region
J.P. Rosales, Butuan City



April 17, 2018



Regional Memorandum

No. 215 s., 2018

**ADDENDUM AND CORRIGENDUM TO THE REGIONAL MEMORANDA NOS. 155 AND 166 S.,
2018, RE: REGIONAL MASS TRAINING OF TEACHERS ON SPECIAL EDUCATION (SPED)**

To : Schools Division Superintendents
Division SPED Coordinators
This Region

1. The field is hereby informed that the venue for the Regional Mass Training of Teachers on Special Education (SPED) on April 23-27, 2018 (Batch 1) and April 30 –May 4, 2018 (Batch 2) will be at Balanghais Hotel and Convention Center, Butuan City.

2. The following personnel are requested to attend the briefing on the specified dates, time and venue:

Trainers/ POAs/ QAME/ Nurse	Date/Time	Venue
Trainers: 1. Doris P. Villanueva- EPS, Agusan del Norte 2. Elma H. Madelo-P-II, Agusan del Norte 3. Gina L. Locaberte- Agusan del Sur 4. Maria Veronica Ivy T. Mitrofanous - Agusan del Sur 5. Jennifer Paynandos- Agusan del Sur 6. Corazon F. Adrales- EPS, Bayugan City 7. Jimuel F. Diva-T-I, Bayugan City 8. Marlita T. Sulapas-EPS, Bislig City 9. Deborah I. Napalla- T-I , Bislig City 10. Marie Joy M. Intong- EPS, Butuan City 11. Marebon M. Seronay, T-I, Butuan City 12. Marietta U. Bautista EPS, Cabadbaran City 13. Sharon Rose P. Puyo- MT-I Cabadbaran City 14. Villaflores D. Edillor-EPS, Dinagat Island 15. Wilma G. Cabizares, T-I, Dinagat Island 16. Shiela May G. Coniato-P-I Siargao 17. Verna B. Madlos- Siargao 18. Linda T. Geraldino-EPS, Surigao City 19. Rizza O. Espanto-T-I Surigao City 20. Cresencia T. Mantilla-EPS, Surigao del Norte 21. Jercelyn Joy Dagoc- T- I Surigao del Norte 22. Elenie M. Dela Torre- T-I Surigao del Norte 23. Analiza G. Doloricon- EPS, Surigao del Sur 24. Marry Ann B. Luna-T-I, Surigao del Sur 25. Reyna C. Ganut- Surigao del Sur 26. Nieves T. Sacay- EPS, Tandag City 27. Cerenita C. Cuartero, T-I, Tandag City	April 22, 2018 at 3 o'clock in the afternoon	Kapihan sa Balanghais

POAs: (first Batch) 1. Anabelle C. Senoc- MT- I, Surigao del Sur 2. Nerissa C. Pagura- MT-I, Surigao del Sur 3. Alexis Senanin –P-I, Agusan del Norte 4. Jiva Javier- P- II, Agusan del Norte 5. Lewelynnne Mejias- EPS, Butuan City 6. Reynaldo Encarquez-EPS, Butuan City 7. Neneil E. Dumajog-T-I, Siargao 8. Yvonn R. Layao-P-I, Agusan del Sur	April 22, 2018 at 3 o'clock in the afternoon	Kapihan sa Balanghai
POAs: (second Batch) 1. Gilbert R. Layao,P-I, Agusan del Sur 2. Christopher A. Gimena-SEPS, Dinagat 3. Michael C. Paso-EPS, Dinagat 4. Ferosana D. Tesiorna – T-III, Siargao 5. Alexis Senanin –P-I, Agusan del Norte 6. Jiva Javier- P- II Agusan del Norte 7. Yvonn R. Layao-P-I, Agusan del Sur 8. Filipina L. Quitoy- HT-I, Agusan del Sur	April 29, 2018 at 3 o'clock in the afternoon	Kapihan sa Balanghai
QAME: 1. Jine L. Havana- Agusan del Sur 2. Eraño M. Garcia- Butuan City 3. Christopher O. Kimilat- Bislig City 4. Jesus D. Nono-QAD, RO 5. Gilbert L. Gayrama- Chief QAD, RO	April 22, 2018 at 3 o'clock in the afternoon	Kapihan sa Balanghai
Nurse: 1. Josephine M. Dominguez- Agusan del Norte 2. Rochelle S. Aquino- Agusan del Norte	April 22, 2018 at 3 o'clock in the afternoon	Kapihan sa Balanghai

3. Teacher participants shall be entitled to a 1-day service credit for every eight hours of service rendered as stated in other rules letter c. of Dep Ed Order No. 53 s.,2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*.
4. Travel expenses and per diem of the participants shall be charged to local or downloaded funds subject to the usual accounting and auditing rules and regulations.
5. Participants are also requested to bring zumba/fitness attire.
6. All other provisions of Regional Memoranda Nos. 155 and 166, s., 2018 are still in effect.
7. Wide and immediate dissemination of this memorandum is hereby enjoined.


 BEATRIZ G. TORNO, Ph. D., CESO IV
 Regional Director

Encls. A. Slots per division and Training Matrix

References: as stated

Allotment:

To be indicated in the Perpetual Index under the following subjects:
 TRAINING MATRIX

clmd/14enc
 04/17/18

A. Slots per division

No	Division	Grade (G) level Receiving Teachers		Principals		Division SPED Coordina tor	CID Chief	Total
		G-1	G-7	Elem	Sec			
1	Agusan del Norte	32	30	4	3	1	1	71
2	Agusan del Sur	32	29	4	4	1	1	71
3	Bayugan City	31	29	4	4	1	1	70
4	Bislig City	31	29	4	4	1	1	70
5	Butuan City	32	29	4	4	1	1	71
6	Cabadbaran City	31	29	4	4	1	1	70
7	Dinagat Island	31	29	4	4	1	1	70
8	Siargao	32	30	3	4	1	1	71
9	Surigao City	32	28	4	4	1	1	70
10	Surigao del Norte	31	30	4	4	1	1	71
11	Surigao del Sur	32	29	4	4	1	1	71
12	Tandag City	31	29	4	4	1	1	70



REGIONAL MASS TRAINING OF TEACHERS ON SPECIAL EDUCATION (SPED)

To : Schools Division Superintendent
Division SPED Coordinators
This Region

1. The Department of Education Caraga Region shall conduct a Regional Mass Training of Teachers on Special Education (SPED) on April 23-27, 2018 for Batch 1 and April 30- May 4, 2018 for Batch 2. Venue will be announced later.
2. Batch 1 is the composition of Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Butuan City and Cabadbaran City while Batch 2 is the composition of Dinagat Islands, Siargao Island, Surigao City, Surigao del Norte, Surigao del Sur and Tandag City divisions.
3. The objectives of this Regional Mass Training are to:
 1. Orient teachers on the policy directions of Inclusive and Special Education;
 2. Enhance knowledge and skills of trainers in training receiving teachers in handling Learners with Special Educational Needs (LSENs);
 4. Enhance facilitating skills of potential trainers;
 5. Develop action plan for the division/ LAC plan for the receiving teachers.
4. The participants of this Regional Mass Training are Grade 1 and Grade 7 receiving teachers, CID Chief, Division SPED Coordinator, School Heads, PSDS of Caraga Region identified by the division office. Please see enclosure A for slots per division and training matrix.
5. Registration fee will be collected to participants in the amount of ₱1,172.00 each to defray board and lodging and miscellaneous fees during the training from the SDOs downloaded funds against Sub –ARO No. OSEC-13-17-10546. All Division offices are advised to register by division and pay to DepEd Caraga during the training.
6. The participants, trainers and monitors shall be entitled to a 1 day service credit in accordance with Dep Ed Order No. 53, s. 2003 entitled Updated on the grant

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7. Travel expenses and per diem of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Check in time shall be on April 22, 2018 at 3:00 o'clock in the afternoon. The first meal shall be dinner on April 22, 2018 and the last meal shall be afternoon snack on April 27, 2018 for **batch 1** while **batch 2** check in time shall be on April 29, 2018 at 3:00 o'clock in the afternoon. The first meal shall be dinner on April 29, 2018 and the last shall be afternoon snack on May 4, 2018.

8. Immediate and wide dissemination of this Regional Memorandum to all concerned is highly appreciated.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director 

clmd/14 enc
3/14/18

March 20, 2018



Regional Memorandum
No. 166 s., 2018

**ADDENDUM TO THE REGIONAL MEMORANDUM NO.155 S., 2018, RE: MASS TRAINING
OF TEACHERS ON SPECIAL EDUCATION (SPED)**

To: Schools Division Superintendents
Division SPED Coordinators
This Region

1. The field is hereby informed that the registration fee amounted to **Five Thousand Eight Hundred Sixty pesos** only (P5,860.00) per participant on April 23-27, 2018 for first batch and April 30-May 4, 2018 for second batch will be charged against funds downloaded to your division to defray the board and lodging, miscellaneous and supplies to be used during the training. Venue of the training shall be sent through a Regional Advisory. All Division offices are advised to register by division and pay to DepEd Caraga during the training.
2. All other provisions of Regional Memorandum No. 155, s. 2018 are still in effect.
3. For information and guidance.


H BEATRIZ G. TORNO, Ph.D. CESO IV
Regional Director 

Encls.

A. Slots per division

B. Training Matrix

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TN: 2018-03- 7504



Republic of the Philippines
Caraga Administrative Region
J.P. Rosales, Butuan City



REGIONAL MASS TRAINING FOR SPECIAL EDUCATION (SPED)

Time	Day 1 April 23, 2018- Batch 1	Day 2 April 24, 2018 Batch 1	Day 3 April 25, 2018 Batch 1	Day4 April 26, 2018 Batch 1	Day 5 April 27, 2018 Batch 1
	April 30, 2018- Batch 2	May 1, 2018- Batch 2	May 2, 2018- Batch 2	May 3, 2018- Batch 2	May 4, 2018- Batch 2
Day 0	Arrival and Registration of Participants	MOL -Siargao Island	MOL - Surigao City	MOL - Surigao del Sur	MOL- Dinagat Islands
8:00 – 9:00	Arrival of Participants	Plenary Session 5: Walkthrough the			
9:00-10:00	Opening Program: Surigao del Norte	Plenary Session 5: Walkthrough the Handbook for LSENS- Mrs. Mareita U. Bautista - EPS SPED Coordinator- Cabadbaran City	Parallel Session 2: (Break Out Session) Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)		Parallel Session 2: (Break Out Session) Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)
10:00 -11:00		Parallel Session 1: Basic Concepts, Nature and Understanding Learners with Special Educational Needs: Nieves T. Sacay- EPS SPED Coordinator- Tandag City			
11: 00-12:00	Plenary Session 1: Inclusive Education Policy Framework- Dr. Isidro M. Biol Jr., Ph. D- Chief CLMD				
12:00 – 1:00	LUNCH BREAK				Action Planning for DLACS/SLACS
1:00- 2:00	Plenary Session 2: Policy Provisions of Educational Services for LSENS- Elena N. Capangpangan, Ph. D. – RO EPS SPED Coordinator	Parallel Session 2: Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)	Con't. of Parallel Session 2: Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)	Con't. of Parallel Session 2: Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)	
2:00-3:00	Plenary Session 3: Orientation on the Multi-factored Assessment Tool (MFAT)- Doris P. Villanueva- EPS SPED Coordinator- Agusan del Norte				Presentation of Action Plan
3:00-4:00					video presentation
4:00-5:00	Plenary Session 4: Facilitating Skills for Teachers Handling LSENS Educational Needs- Marie Joy M. Intong- EPS SPED Coordinator- Butuan City	Parallel Session 2: Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)	Parallel Session 2: Accommodation Strategies for LSENS(by learning exceptionalities – A-H (please see attaché matrix for the break out session)		Closing Program: Agusan del Sur
5:00- 7:30					

Dinner

(Batch 1- Agusan del Norte, Agusan del Sur, Butuan City, Bislig City, Butuan City and Cabadbaran City, Batch 2- Dinagat Island, Siargao, Surigao City, Surigao del Norte, Surigao del Sur and Tandag City)
Registration of Participants- Elma H. Madejo (AdeIN, ADS, Bayugan City and Bislig City), Sharon Rose Pujo (Butuan City, Cabadbaran City, Dinagat Islands and Siargao) and Shella Mae Conlato and Rizza O. Espano (Surigao City, Surigao del Norte , Surigao del Sur and Tandag City Divisions)

REGIONAL MASS TRAINING FOR SPECIAL EDUCATION (SPED)

APRIL 23-27, 2018 BATCH 1 AND APRIL 30-MAY 4, 2018 BATCH 2

or the Breakout Session

Time	Class A	Class B	Class C	Class D	Class E	Class F	Class G	Class H
1:00-5:00 - April 24, 2018 Batch 1 and May 1, 2018- Batch 2	Difficulty in Remembering and Concentrating - M. Intong, J. Diva, R. Ganot	Difficulty in Displaying Interpersonal Behavior S. Coniato, J. Dagoc, M.Seronay, C. Cuartero	Difficulty in Hearing - S.Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla	Difficulty in Mobility - V. Edillor, G. Locaberte	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos	Difficulty in Performing Adaptive Skills - I. Mitrofanous M. Luna M.Sulapas	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto
8:00-12:00 - Day 3 April 25, 2018 Batch 1 and May 2, 2018- Batch 2	Difficulty in Displaying Interpersonal Behavior - S. Coniato, J. Dagoc, M.Seronay, C.	Difficulty in Hearing - S.Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla	Difficulty in Mobility - V. Edillor, G. Locaberte	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos C. Adrales	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto	Difficulty in Performing Adaptive Skills - I. Mitrofanous M. Luna M.Sulapas	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos C. Adrales
Lunch Break								
1:00-5:00	Difficulty in Hearing - S.Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla	Difficulty in Mobility - V. Edillor, G. Locaberte	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos C. Adrales	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto	Difficulty in Remembering and Concentrating - M. Intong, J. Diva, R. Ganot	Difficulty in Displaying Interpersonal Behavior S. Coniato, J. Dagoc, M.Seronay, C. Cuartero	Difficulty in Hearing - S.Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla
8:00-12:00 - Day4 April 26, 2018 Batch 1 and May 3, 2018- Batch 2	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla	Difficulty in Mobility - V. Edillor, G. Locaberte	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos C. Adrales	Difficulty in Performing Adaptive Skills - I. Mitrofanous M. Luna M.Sulapas	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto	Difficulty in Remembering and Concentrating - M. Intong, J. Diva, R. Ganot	Difficulty in Displaying Interpersonal Behavior S. Coniato, J. Dagoc, M.Seronay, C. Cuartero	Difficulty in Hearing - S.Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla

1:00-5:00	Difficulty in Mobility - V. Edillor, G. Locaberte	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos C. Adrales	Difficulty in Performing Adaptive Skills - I. Mitrofanous M. Luna M.Sulapas	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto	Difficulty in Remembering and Concentrating - M. Intong, J. Diva, R. Ganot	Difficulty in Displaying Interpersonal Behavior - S. Coniato, J. Dagoc, M.Seronay, C. Cuartero	Difficulty in Displaying Interpersonal Behavior - S. Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Hearing - S. Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla
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8:00-12:00 - Day 5 April 27, 2018 Batch 1 and May 4, 2018- Batch 2	Difficulty in Communicating - L. Geraldino J. Paynandos V. Madlos	Difficulty in Performing Adaptive Skills - I. Mitrofanous M. Luna M.Sulapas	Difficulty in Applying Knowledge - A. Doloricon M. Bautista R. Espanto	Difficulty in Remembering and Concentrating - M. Intong, J. Diva, R. Ganot	Difficulty in Displaying Interpersonal Behavior - S. Coniato, J. Dagoc, M.Seronay, C. Cuartero	Difficulty in Hearing - S. Puyo, E. Dela Torre, W. Cabizares, N. Sacay, D. Napalla	Difficulty in Seeing - E. Madelo, D. Villanueva, C. Mantilla	Difficulty in Mobility - V. Edillor, G. Locaberte
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Legend								
Legend:	Difficulty in Remembering and Concentrating	Difficulty in Displaying Interpersonal Behavior	Difficulty in Hearing	Difficulty in Seeing	Difficulty in Mobility	Difficulty in Communicating	Difficulty in Performing Adaptive Skills	Difficulty in Applying Knowledge