



Republic of the Philippines
Department of Education
CARAGA REGION



May 20, 2021

REGIONAL MEMORANDUM

No. 311, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

NOMINATIONS OF TEACHERS FOR SOUTHEAST ASIAN MINISTERS OF
EDUCATION – REGIONAL CENTER FOR SPECIAL EDUCATION NEEDS
(SEAMEO SEN) COURSE ON INTERVENTION TO DEVELOP
MOTOR SKILLS OF STUDENTS

1. The Southeast Asian Ministers of Education Regional Center for Special Education Needs (SEAMEO SEN) announces its regular course on Intervention to Develop Motor Skills of Students with Special Education Needs. Considering the current pandemic situation, the course will be offered via online mode using the WebEx video conferencing platform.
2. The scholarship course is designed for Primary or Secondary teachers who possess the following qualifications:
 - a. Filipino citizen;
 - b. must be 50 years old below;
 - c. at least five (5) years of service in the government (DepEd)
 - d. must hold a permanent appointment at the organization nominating him/her;
 - e. must be computer literate and have access to a stable Internet connection to enable them to participate in online interactions;
 - f. must have no pending administrative and/or criminal offense;
 - g. must have a college degree and/or sufficiently demonstrated ability and experience related/relevant to the course he/she is applying for;
 - h. must have a good command of the English language (spoken and written);
 - i. must have professional development needs aligned with the KRAs of the organization
 - j. must have outstanding accomplishments related/leading to the program applied for
 - k. must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for scholarship previously enjoyed;
 - l. must be physically and mentally fit, and
 - m. not an expectant mother.



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



2021-05-5904

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3. The SDOs shall nominate one (1) teacher. The expected participant must be Primary/Secondary School Teacher of Special Education/Inclusive/ Mainstream.
4. The following documents shall be scanned in one (1) pdf file and submit to this office via email at caraga@deped.gov.ph copy furnished the Human Resource Development Division at hrdd_caraga@deped.gov.ph:
 - a. Updated Personal Data Sheet
 - b. Nomination Form
 - c. Course Participation Form
 - d. Endorsement from school principal and from the Schools Division Office through the Office of the Schools Division Superintendent
5. The Course Participation Form for the course as well as the nomination form are attached for your reference. The deadline for submission of documents is on **May 26, 2021**. For further inquiries and clarification, you may contact the DepEd RO Scholarship Secretariat Mr. Elmer Augustus F. Conde, EPS II, RNEAP thru email at elmeraugustus.conde@deped.gov.ph.
6. Immediate dissemination and appropriate action for this Memorandum is highly desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Encls.: As stated

Reference:DM-CI-2021-0162

To be indicated in the Perpetual Index
under the following subjects:

LEARNING AND DEVELOPMENT

SCHOLARSHIP

SEAMEO

HRD/cafc
05/20/2021



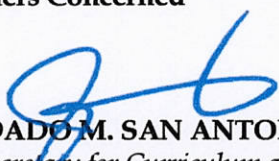
Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2021-00 **162**

TO : Minister of Ministry of Basic, Higher and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools
All Others Concerned

FROM : 
DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction
 

SUBJECT : SEAMEO Regional Center for Special Education Needs

DATE : 10 May 2021

The SEAMEO Regional Center for Special Educational Needs (SEAMEO SEN) announces its regular course on Intervention to Develop Motor Skills of Students with Special Educational Needs. The details of the course are as follows:

Course Title	Best Practices in Teaching and Learning: Intervention to Develop Motor Skills of Students with Special Educational Needs (Online Mode)
Course Schedule	Date 15-17 June 2021 Day 1 (Opening Ceremony & Slot 1) 9:30 AM - 12:00 PM (GMT +8, Malaysia Time) Day 2 (Slot 2) 10:00 AM - 12:00 PM (GMT +8, Malaysia Time) Day 3 (Slot 3 & Closing Ceremony) 10:00 AM - 12:30 PM (GMT +8, Malaysia Time)
Target Participants	Primary/Secondary School Teacher of Special Education/Inclusive/Mainstream

NEAP/PDD/LOZANO

Considering the current pandemic situation and travelling restriction in our region, SEAMEO SEN has decided to implement this course via online mode using the WebEx video conferencing platform.

For our selection purposes, we encouraged to nominate at least two (2) teachers per Region with the following qualification and corresponding documentary requirements:

Qualification	Documentary Requirements
a. Filipino citizen	- Updated Personal Data Sheet - Screening Form - Endorsements from the head of office - endorsement from the Schools Division Office through the Office of the SDS - Nomination Letter from the Regional/ Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
b. Must be 50 years old below.	
c. At least five (5) years of service in the government (DepEd) at the time of nomination	
d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions.	
e. Able and willing to utilize course learning as well as share them with other upon completion of the program.	
f. Must hold a permanent appointment at the organization nominating him/her	
g. Must have no pending administrative and/or criminal case	
h. Must have a college degree and/or sufficient demonstrated ability and experience related/ relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization.	
k. Must have outstanding accomplishments related/ leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Physically and mentally fit	

The Participant Nomination Form and required documents must be submitted via email at scholarships@deped.gov.ph on or before May 28, 2021.

Immediate dissemination and appropriate action for this memorandum is desired.



Southeast Asian Ministers of Education Organization
Regional Centre for Special Educational Needs (SEAMEO SEN)

Please fix a passport
size photo here

PARTICIPATION FORM

PLEASE TYPE ALL REQUIRED INFORMATION IN CAPITAL LETTERS

PARTICIPANT INFO:			
First Name:		Last Name:	
Date of Birth:		Age:	
Address:			
City:			
Province/State:		Postal Code:	
Tel No.:		Mobile No.:	
Occupation/Position:		Gender:	Male/Female
Email Address:		IC No. / Passport No.:	
Religion:		Marital Status:	Single/Married
Specialty/Expertise Area(s):			
Organization:			
Qualifications (Degree, PhD):			
Emergency Contact:			
Name:		Tel No.:	
Relationship:			
Address:			
Postal Code:			

TERMS OF AGREEMENT	
Programme/Course Title: Social Skills for Children with Special Educational Needs (Online)	
Date: 22 – 24 June 2021	Platform: Cisco Webex
I hereby agree to be the participant for the above-mentioned programme:	
Name:	Date:
Signature: _____	

Annex A

Qualification	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet 2. Screening Form 3. Endorsements from the head of office a. endorsement from the Schools Division Office through the Office of the SDS b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
b. Must be 50 years old below.	
c. At least five (5) years of service in the government (DepEd) at the time of nomination	
d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions.	
e. Able and willing to utilize course learning as well as share them with other upon completion of the program.	
f. Must hold a permanent appointment at the organization nominating him/her	
g. Must have no pending administrative and/or criminal case	
h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization.	
k. Must have outstanding accomplishments related/leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Physically and mentally fit	

COURSE TITLE

Application of **(NAME of NOMINEE)**

Region: _____

Submitted on **(DATE and TIME)**

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Work Station (School/Office Unit):	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of Years in DepEd	
10. Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
11. Outstanding Accomplishments (Max of 5)	
12. Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
13. What challenges had you experienced as a teacher? What did you learn from them?	
14. What initiatives do you plan to implement so your school/office will benefit from this program?	
15. How did you hear about this scholarship opportunity?	