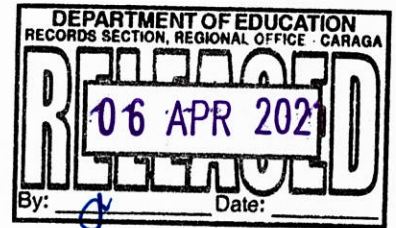




Republic of the Philippines
Department of Education
CARAGA REGION



March 30, 2021

REGIONAL MEMORANDUM
No. 199, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENT
Division of Agusan del Sur
This Region

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR TERMINAL
LEAVE BENEFITS (TLB)**

1. This office announces the release of Sub-Allotment Release Order (Sub-ARO) to cover payment of Terminal Leave Benefits (TBL) of Teresita T. Sumile and Rogelio Q. Secoya of Agusan del Sur Division under FY 2021 GAAAO dated December 28, 2020.
2. Attached is the approved request.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request for Issuance of Notice of Cash Allocation from the DBM RO XIII and disbursement of such fund shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination and compliance of this memorandum is hereby directed.


EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director

Encls.: as stated
Reference: FY 2021 GAA
To be indicated in the Perpetual Index
under the following subjects:

**ADMINISTRATION OF PERSONNEL BENEFITS
SUB-ARO**

BUD/nap
03/30/2021



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
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Republic of the Philippines
Department of Education
CARAGA REGION

March 25, 2021

EVELYN R. FETALVERO, PhD., CESO IV

Director IV
Regional Director
DepEd Caraga Regional Office
J. Rosales Ave., Butuan City

Madam:

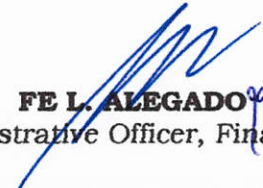
This is to request to download a Sub-Allotment Order (SARO) to the **DIVISION OF AGUSAN DEL SUR**. The fund is intended to be used to cover funding requirement for Terminal Leave Benefit (TLB) chargeable against APB-TLB of the following:

Name of Retiree	Total Number of Days TLB	Amount of TLB	Station
TERESITA T. SUMILE (Administrative Assistant III)	80.00	P 73,638.45	Trento West Elementary School
ROGELIO Q. SECOYA (Head Teacher I)	188.484	P 298,067.70	San Mariano Elementary School

For your approval. Thank you.


SHERYL R. PUYO
AO V/HRMO III

Funds Available:


FE L. ALEGADO
Chief Administrative Officer, Finance Division

Approved:


EVELYN R. FETALVERO, PhD., CESO IV
Director IV
Regional Director

PER/srp
3/25/2021



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