



Republic of the Philippines
Department of Education
CARAGA REGION



January 15, 2021

REGIONAL MEMORANDUM

No. 021, s. 2021

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

**PANAGTIGUMAN: THE QUARTERLY COLLABORATIVE MEETING OF
DEPED CARAGA RECORDS GROUP**

1. To create an avenue to gather together for discussions on matters pertinent towards achieving common goals, the Regional Office, through the Records Unit, launches the *Panagtigum*: The Quarterly Collaborative Meeting of DepEd Caraga Records Group.
2. The activity is geared towards achieving the following objectives:
 - a. To present updates on the issues and concerns presented on previous meetings;
 - b. To present newly occurring issues and concerns and to gather recommendations for actions;
 - c. To discuss topics relevant to records management (learning session); and
 - d. To share best practices and lessons learned.
3. The *Panagtigum* will be participated by all the Records Officers of the 12 Schools Division Offices and their staff. For 2021, the activity is done purely online through Google Meet on the following schedule:

Quarter	Date
1	January 21 (Thursday)
2	May 6 (Thursday)
3	August 4 (Wednesday)
4	November 8 (Monday)

4. Wide dissemination of this Memorandum to all concerned is highly desired.

FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

Encls.: NONE

Reference: NAP General Circular No. 2

To be indicated in the Perpetual Index
under the following subjects:

PANAGTIGUM RECORDS

ASD/mcao
01/15/2021



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