



Republic of the Philippines
Department of Education
CARAGA REGION



December 17, 2020

REGIONAL MEMORANDUM

No. 598, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
Division ELLN and Reading Program Focal Persons
This Region

REGIONAL PROGRAM IMPLEMENTATION REVIEW ON THE CONDUCT OF EARLY
LANGUAGE LITERACY AND NUMERACY (ELLN) SCHOOL LEARNING ACTION
CELL (SLAC) AND IMPLEMENTATION OF DIVISION READING PROGRAM

1. In line with the goals of the Early Language Literacy and Numeracy Program Professional Development Component, a program implementation review on the conduct of the Monitoring and Evaluation of the Learning Action Cells (LAC) in schools shall be conducted on January 27-29, 2021. Venue will be announced later.
2. This activity aims to identify the strengths and weaknesses of the program and to address the needs of the Kindergarten to Grade 3 learners with the objectives to:
 - a. craft a road map for the first key stages for the continuous implementation of ELLN program; and
 - b. evaluate, revisit and enhance the mechanics and procedures of the existing division reading programs.
3. The participants of this activity are the Division ELLN Coordinators and Division Reading Coordinators.

Division/Offices	ELLN Coordinator	Reading Coordinators	Total
Regional Office	1	1	2
Agusan del Norte	1		1
Agusan del Sur	1	1	2
Bayugan City	1		1
Bislig City	1		1
Butuan City	1	1	2
Cabadbaran City	1		1
Dinagat Islands	1		1
Siargao	1	1	2
Surigao Cit	1		1
Surigao del Norte	1	1	2
Surigao del Sur	1		1
Tandag City	1		1
RTWG			2
		Total	20



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4. Participant from each division is expected to deliver a presentation of accomplishment report and best practices in the implementation of ELLN and Reading Program.
5. Enclosed in Annex A is the program of activities and Annex B provides the guidelines for preparing the presentation.
6. This is a live-in review for three (3) days. Meals and accommodation will be provided while travelling expenses and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For other inquiries and concerns, kindly contact Maria Consuelo C. Jamera, EPS, Regional ELLN Focal Person at mobile number 09120821145 or through e-mail at mariaconsuelo.jamera@deped.gov.ph.
8. Immediate dissemination of this Memorandum to all concerned is highly desired.

FRANCIS CESAR B. BRINGAS, CESO V

Regional Director *Final*

Encls.: Annex A- Indicate Program of Activities
Annex B – Presentation Guidelines

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

REVIEW

ELLN

PROGRAMS

LITERACY

CLM/mcj
12/17/2020

for the Regional Director:
LORENZO O. MACASOOL

Enclosure to Regional Memorandum No. 598, s. 2020

Annex A – Indicative Program of Activities

REGIONAL PROGRAM IMPLEMENTATION REVIEW ON THE CONDUCT OF EARLY
LANGUAGE LITERACY AND NUMERACY (ELLN) SCHOOL LEARNING ACTION
CELL (SLAC) AND IMPLEMENTATION OF DIVISION READING PROGRAM
January 27-29, 2021

INDICATIVE PROGRAM OF ACTIVITIES

Time	Day 1 (January 27, 2021) Wednesday	Day 2 (January 28, 2021) Thursday	Day 3 (January 29, 2021) Friday
7:00AM-8:00AM	Breakfast		
8:00AM -10:00AM	Arrival of Participants and Registration	Presentation of Division Accomplishment Report on the monitoring and evaluation of the ELLN SLAC (Division ELLN Coordinators)	Enhancement of Reading Program (Dr. Gladys S. Asis)
10:00AM – 10:30AM	Health Break		
10:30AM - 12:00NN	Submission of Reports on the monitoring and evaluation of ELLN SLAC and Implementation of Division Reading Program	Analysis of the weaknesses and crafting of the next steps (Maria Consuelo C. Jamera)	Presentation of the Enhanced Reading Program (Division Reading Coordinators)
12:00PM-1:00 PM	Lunch Break		
1:00PM- 3:00 PM	Meeting of ELLN and Reading Coordinators	Crafting of the Learning Roadmap in ELLN (Division ELLN Coordinators)	Critiquing of the Division Reading Program (Dr. Gladys S. Asis)
3:00PM- 3:30 PM	Health Break		
3:30PM- 5:00PM	Opening Program	Presentation of Division Report on Reading and Reading Program (Division Reading Coordinators)	Closing Program
5:30PM	Dinner		

Annex A – Presentation Guidelines

GUIDELINES IN THE PREPARATION OF PRESENTATIONS

A. ELLN Accomplishment Report

No. of Slide	Topic	Points of Discussion
1	Title of Presentation	
1 - 5	Activities/Strategies (Written on the submitted 2020 Action Plan)	Accomplished and Unaccomplished
1 - 5	Implementation of the unaccomplished activities/strategies	Plan of Action Proposed Date Modality TA needed from RO
1 - 5	Next Step	Plans to strengthen the implementation of the ELLN Program
1 - 5	MOVs	1 or 2 picture per accomplished activity/strategy

B. Report on Reading and Division Reading Program

No. of Slide	Topic	Points of Discussion
1	Title of Presentation	
1 - 5	Update on Reading and Division Reading Program	Status of the Program ➤ Actual Physical accomplishment ➤ Facilitating Factor ➤ Hindering Factor
1 - 5	CIGPs	Challenges, Issues, Gaps and Problems encounter
1 - 5	Next Step	Plans to strengthen the Division Reading Program
1 - 5	MOVs	1 or 2 picture per actual accomplishment