



Republic of the Philippines
Department of Education
CARAGA REGION



December 11, 2020

REGIONAL MEMORANDUM

No. 588, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

YEAR-END MEETING OF CHILD PROTECTION POLICY (CPP) PROGRAM
REGIONAL AND DIVISION TECHNICAL WORKING GROUP

1. The Department of Education Caraga, Office of the Regional Director, Legal Unit will conduct the year -end meeting on December 28, 2020, venue will be announced later.
2. The participants of this meeting will observe proper protocol and present challenges and opportunities during the conduct under the new normal , this time of Pandemic of Covid 19.
3. The agenda of this meeting are as follows:
 - a. Plans and activities for the Virtual Launching of the School Handbook 2020;
 - b. Report and Update of Administrative Cases of each Division Offices, will be presented by Legal Officers and Designate Legal Officer/Administrative Officer V.;
 - c. Other important matters.
4. The participants of this activity are the following.

Name	Designation	Division/Region
1. Atty. Jose B. Guibone	Regional Legal Officer	Regional Office
2. Atty. Pearl Joy S. Dalingay	Division Legal Officer	Butuan City
3. Atty. Carlito B. Ranoco	Division Legal Officer	Agusan del Sur
4. Atty. Vivaniño B. Barrios	Division Legal Officer	Surigao City
5. Atty. Kristene Felva P. Licup	Division Legal Officer	Bislig City
6. Atty. Joseph Eric O. Lumactod	Division Legal Officer	Surigao del Sur
7. Atty. Mellicent Lianza	Division Legal Officer	Surigao City
8. Jill A. Marcilleones	Designate Legal Officer /AO	Cabadbaran City
9. Perna L. Tejano	Designate Legal Officer/AO	Tandag City
10. Sheralyne D. Pequñas	Designate Legal Officer /AO	Dinagat Islands
11. Jocelyn R. Mission	Designate Legal Officer	Agusan del Norte
12. Lucille H. Madelo	Designate Legal Officer/AO	Bayugan City
13. Miguella A. Ligutom	Designate Legal Officer/AO	Siargao
14. Maria Paulita S. Lomonsod	Legal Assistant II	Regional Office
15. Elizalde G. Bernales	Special Investigator II	Regional Office
16. Winston Ebin	ICT /CMT I	Regional Office



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2020-12-13433

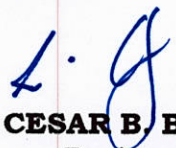
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17. Pedro A. Tecson	Administrative Officer V-PAO	Regional Office
18. Gil G. Ducena	Guidance Counselor	Agusan del Norte
19. Geneveve A. Apatan	Focal Person	Agusan del Norte
20. Annie C. Silabay	Principal / Focal Person	Agusan del Sur
21. Cathy Polinar	PDO/Focal Person	Siargao
22. Mark Rolyn P. Piedad	Teacher III/Focal Person	Surigao del Sur
23. Rowena L. Salas	EPS/Focal Person	Surigao City
24. Jane C. Basul	Guidance Counselor	Agusan del Norte
25. Marrietta U. Bautista	EPS/Focal Person	

6. All participants are required to attend the meeting and representatives are not allowed.

5. All Expense relative to the conduct of meeting will be charge to Division/Regional MOOE and OSEC funds. For the catering and venue will be charged to OSEC Funds 13-19-3846 and for the travelling expenses of division participants chargeable to Division MOOE, subject to usual government accounting and auditing rules and regulation.

7. Immediate dissemination of this memorandum is desired.


FRANCIS CESAR B. BRINGAS CESO V
Regional Director

Encls.: None

Reference: Regional Memo No. 551 s 2020

To be indicated in the Perpetual Index under the following subjects:

CPP MEMORANDUM

LEG/msl
12/11/2020



Republic of the Philippines
Department of Education
CARAGA REGION

ACTIVITY PROPOSAL

A. Name of Applicant/Proponent: **MARIA PAULITA S. LOMONSOD**
Position Agency/Functional Division: Legal Unit- Legal Assistant II / Focal Person

B. Profile of the Program or Course:

i. Title: **CHILD PROTECTION POLICY (CPP) PROGRAM – VIRTUAL LAUNCHING OF THE UNIFIED SCHOOL HANDBOOK 2020 AND YEAR END MEETING OF TECHNICAL WORKING GROUP(TWG)**

ii. Rationale:

DepEd Order (D. O.) No. 40-, s. 2012 or the DepEd Child Protection Policy (CPP) reiterates- a zero tolerance policy for any act of child abuse, violence, exploitation, discrimination, bullying and other forms of abuse.

Towards this end, the CPP mandates the conduct of capacity-building programs and activities for DepEd teaching and non-teaching personnel, to understand and implement the Child Protection Policy Program (CPP), Hence the Caraga Regional Office is not limited only to capacitate but to create a resilient policies to be implemented in field, used as guide among teachers, administrators, learners parents and stakeholders, thus, the creation of the UNIFIED SCHOOL HANDBOOK-for Child Protection Policy Program.

During this time of pandemic, the Regional Office finally Launch the UNIFIED SCHOOL HANDBOOK, compose of 8 Articles, numerous Provisions and Sections with supporting DepEd Orders as reference for the creation of the said handbook. The original 25 Technical Working Groups, who crafted the handbook, 34 Regional Officers from top management who validated and approved with 78 pages of the its content, is the working force for the creation of the handbook and now will be formally launched through virtual presentation by each Division this coming 1st Quarter of the year 2021. To facilitate the activity, the Regional Office downloaded the budgeted amount for the said launching to each division for them to initiate the Virtual Presentation that would be given by the Technical Working Group Composed and represented by each Division.

The launching of the Unified CPP School Handbook is now ready for the distribution of 12 Division Offices, to be implemented by 188 District Supervisors/Designates to cater 1,669 schools in the whole region of Caraga to be used by 437,516 thousand of learners in CARAGA Region. The solid ground of creation will be the utmost inner core of the policy leading to the best implementation basically from the core values of the Department of Education, and now committed and to ensure the protection of every child with competence and efficiency pertinent to policies laws and regulations. The Unified School Handbook – of Child Protection Policy is guiding written policies for the protection of the children while in their schools.

iii. Program or Course Description:

The one (1) day activity shall be participated in by Schools Division Superintendent, Assistant School Division Superintendent, Division Legal Officers and Designates, Guidance Counselors, School



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Principals, School Administrators, District Supervisors, this will be a Virtual Launching Presentation initiated by Division Offices who will facilitate as to presentation on their own determined schedule not later than the 1st quarter of the year 2021. Due to the limitations brought by the pandemic.

Part of the program is the distribution of the hard copy of the Handbook to different schools provided a copy from the regional office. certificates of recognition of Focal Persons and Technical Working Group, commending their extra efforts to ensure the safety of the learners and personnel amidst the new normal.

- iv. Professional Development Priorities: NA
- v. Professional Standards Covered (PPST, PPSSH or PPSS domain/s, strand/s, indicator/s): NA
- vi. Target Participant Profile (Career stage, Grade level, Learning Area):

ALLOTMENT OF FUNDS PER DIVISION PARTICIPANTS PER DIVISION

DIVISIONS	NO. OF PARTICIPANTS	AMOUNT
Agusan del Norte	50	30,000.00
Agusan del Sur	50	30,000.00
Bislig City	40	24,000.00
Butuan City	50	30,000.00
Bayugan City	40	30,000.00
Cabadbaran City	35	21,000.00
Dinagat Islands	35	21,000.00
Surigao City	50	30,000.00
Surigao del Norte	50	30,000.00
Surigao del Sur	50	30,000.00
Siargao	40	24,000.00
Tandag City	35	21,000.00
TOTAL	525	315,000.00

- vii. Number of hours (face to face, online application)
(if applicable): 3.5 hours (8:30am-12:00pm)
- viii. List of Resource Persons/ Learning Facilitators supported by CVs: N/A
- ix. Modality: Formal Learnings
- x. Delivery Platform: Online
- xi. Indicative Date of Implementation: December 28, 2020
- xii. Professional Regulation Commission (PRC) Program Accreditation No. if applicable: N/A

i. Objective/s or Outcome/s

General Objective:

1.To launch the approved CHILD PROTECTION POLICY –UNIFIED SCHOOL HANDBOOK of DepEd Caraga Region.

Specific Objectives:

1. Should be successfully presented and be given to School Administrators for ready implementation after the formal launching.

2. Prepare for the Roll –Out after the Launching on the second quarter of 2020, and implementation as unified School Policies on the School year 2020-2021 and beyond after the said launching.

ii. Detailed Program or Course Matrix: for finalization: Refer to attached course matrix.

iii. Modules or Learning Resources to be used: School Handbook and Accomplishment Report

iv. Assessment Plan:

Participants will submit the evaluation provided by QATAME.

D. Program or Course Implementation Plan

i. Schedule of Activities: December 28, 2020

ii: Budgetary Requirement:

ii: Budget Requirements: One (1) day Activity

Unit	Item	Quantity	Unit Cost	Total cost
11	Meals and Snacks for Regional Office – Technical Working Group – during the Regional Launching 4 LEGAL 3 PAO, 3 ICT, 1 EMCEE	1 meal and 1 snack	570.00	6,270.00
TOTAL	OSEC 13-19-3832- P 6,270.00 Part of the OSEC FUNDS was downloaded to Division Offices intended for the launching activity amounting P315,000.00			6,270.00

20	Meal and Snack Invited Guest from Regional Office during the Virtual Launching		570.00	11,400.00
	Honorarium /			5,000.00
25 pax	Meals and Snacks Meeting of Technical Working Group (TWG) Child Protection Policy (CPP) –Face to Face	1200.00		30,000.00
	Contingency			3,370.00
TOTAL	OSEC 13-19-3846- P 49,770.00			49,770.00

i. Monitoring and Evaluation

- The Regional Legal Unit will submit an activity completion report and will also provide the participants the online link to access the evaluation for the activity. Results of the evaluation and the list of participants shall be attached to the report.

ii. Gender and Development Mainstreaming

- The requester ensures that gender perspectives and needs are always considered in the implementation and conduct of mental wellness and psychosocial support services to learners and teachers using the materials to be procured. Likewise, it seeks to ensure that the end users, regardless of gender preference, have equal participation to and/or access to the various materials.

iii. Minimum Health Standards (MHS)

a. Program Management Team members who will be at the original office shall strictly observe the following:

1. conduct regular 5-10 minutes' exercise to boost participant's immune system;
2. Encourage participants to have their own packed lunch, snacks and water to avoid moving out during sessions.
3. Provide regular drinking water for the team;
4. Provide alcohol and sanitizers

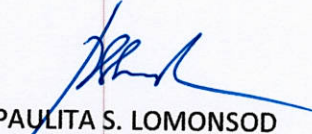
b. Participants-participants who will be joining from their residences (those who are on work-from-home arrangement) should:

3. Provide regular drinking water for the team;
4. Provide alcohol and sanitizers

b. Participants-participants who will be joining from their residences (those who are on work-from-home arrangement) should:

1. practice respiratory etiquette such as use of tissue or the inner portion of the elbow to cover nose and mouth and when sneezing /coughing and practice proper disposal of tissue after. They may also wear mask.
2. observe proper personal hygiene such as, frequent washing of hands, and use of disinfectant in their hands and in their work area.
3. ensure that their offices conduct daily monitoring and maintain availability of hand, soap, sanitizers, and disinfectant in restrooms and in all entrances and facilities.

Prepared by:


MARIA PAULITA S. LOMONSOD
Focal Person

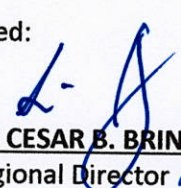
Funds Available:


FE L. ALEGADO
Chief, Finance Division

Recommended for Approval:


FLORDELISA R. DALIN, Ed.D.
PDC Vice-Chairperson

Approved:


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director 477

QUICK STATUS OF ALLOTMENT RELEASES AND ITS UTILIZATION
By GAAAO/ GARO/ SARO/ Sub-ARO

Regional Office - XIII

For the Period: 01-Jan-20 09-Dec-20

GAARD/SARO / GAROSub-ARO	Allotment Class	Allotment Received	Realignment	Transfer To	Transfer From	Obligations Incurred	Balances
OSEC-13-20-1347	200000100007000	Building Partnerships and Linkages Program					
	MOOE	0.00	0.00	150,000.00	150,000.00	0.00	0.00
OSEC-13-20-1463	200000100007000	Building Partnerships and Linkages Program					
	MOOE	0.00	0.00	0.00	120,000.00	0.00	120,000.00
OSEC-13-20-1435	200000100007000	Building Partnerships and Linkages Program					
	MOOE	0.00	0.00	0.00	137,500.00	0.00	137,500.00
OSEC-13-20-1894	200000100007000	Building Partnerships and Linkages Program					
	MOOE	0.00	0.00	0.00	307,200.00	0.00	307,200.00
OSEC-13-19-3846	200000100008000	Legal Service and Development of Education-Related Laws and Rules					
	MOOE	95,375.00	0.00	0.00	0.00	45,605.00	49,770.00
OSEC-13-20-1765	200000100008000	Legal Service and Development of Education-Related Laws and Rules					
	MOOE	0.00	0.00	0.00	232,500.00	0.00	232,500.00
OSEC-13-20-1733	200000100008000	Legal Service and Development of Education-Related Laws and Rules					
	MOOE	0.00	0.00	0.00	32,300.00	0.00	32,300.00
OSEC-13-19-3832	200000100009000	Child Protection Program					
	MOOE	321,875.00	0.00	315,000.00	0.00	0.00	6,875.00
OSEC-13-20-1749	200000100009000	Child Protection Program					
	MOOE	0.00	0.00	0.00	265,000.00	0.00	265,000.00
OSEC-13-20-1611	200000100009000	Child Protection Program					
	MOOE	0.00	0.00	0.00	27,125.00	0.00	27,125.00