



Republic of the Philippine
Caraga Administrative Region
J.P. Rosales, Butuan City



March 21, 2018



Regional Memorandum
No. 165 s., 2018

**ADDENDUM TO THE REGIONAL MEMORANDUM NO.157 S., 2018, RE: MASS TRAINING
OF TEACHERS ON MULTI-FACTORED ASSESSMENT TOOL (MFAT)**

To: Schools Division Superintendents
Division SPED Coordinators
This Region

1. The field is hereby informed that the registration fee of **Five Thousand Five Hundred Pesos** only (P5,500.00) per participant on April 9-13, 2018 will be charged against funds downloaded to your division to defray the board and lodging, miscellaneous and supplies to be used during the training. All Division offices are advised to register by division and pay to DepEd Caraga during the training. The venue shall be sent through a Regional Advisory.
2. Slots for Division Coordinator: 1 SDO SPED Coordinator and 3 PSDSs.
3. All other provisions of Regional Memorandum No. 157, s., 2018 are still in effect.
4. For information and guidance.


BEATRIZ G. TORNO, Ph.D. CESO IV
Regional Director 

Encls.

A. Slots per division

B. Training Matrix

clmd14/enc
03/21/18

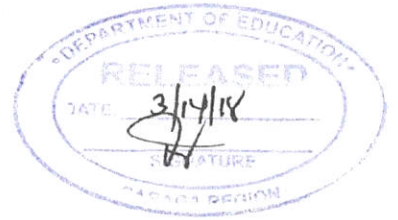
TN: 2018-03-2105



Republic of the Philippine
Caraga Administrative Region
J.P. Rosales, Butuan City



March 14, 2018



Regional Memorandum

No. 157 s., 2018

**REGIONAL MASS TRAINING OF TEACHERS ON MULTI-FACTORED
ASSESSMENT TOOL (MFAT)**

To: Schools Division Superintendents
Division SPED Coordinators
This Region

1. The Department of Education Caraga Region shall conduct Regional Mass Training on Multi-factored Assessment Tool (MFAT) April 9-13, 2018 at the venue to be announced later.
2. The objectives of this Regional Mass Training on Multi-factors Assessment Tool (MFAT) are to:
 - a. Orient and train the participants on the use of Multi-factored Assessment Tool (MFAT)
 - b. Simulate the conduct of the MFAT.
3. The participants of this training are selected Grade 1 Teachers, School Heads and PSDS of this region identified by the Schools Division Superintendent. Please see enclosure A for the slots per division and the training matrix.
4. Registration fee will be collected to participants in the amount of ₱1,100.00 each to defray board and lodging and miscellaneous fees during the training from the SDOs downloaded MFAT Funds against Sub –ARO No. OSEC-13-17-10560. All Division offices are advised to register by division and pay to DepEd Caraga during the training.
5. The participants, trainers and monitors shall be entitled to a 1 day service credit in accordance with Dep Ed Order No. 53, s. 2003 entitled Updated on the grant Vacation Service Credits to teachers. On the other hand, non teaching personnel including the management staff shall be provided with 1.5 days Compensatory Time-Cut off (CTO) as per Service Commission (SCS) and Department of Budget and Management (DBM) Joint Circular No. 2 s., 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. Travel expenses and per diem of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Check in time shall

TN. 2018-03-226

Enclosure A. Slot per division

Division	Participants			Total
	Grade 1 Receiving Teachers	School Heads and PSDS	Div. Coordinator.	
1. Agusan del Norte	14	7	4	25
2. Agusan del Sur	14	7	4	25
3. Bayugan City	14	7	4	25
4. Bislig City	14	7	4	25
5. Butuan City	14	7	4	25
6. Cabadbaran City	13	7	4	24
7. Dinagat Island	14	7	4	25
8. Siargao Island	14	7	4	25
9. Surigao City	14	7	4	25
10. Surigao del Norte	14	7	4	25
11. Surigao del Sur	14	7	4	25
12. Tandag City	14	7	4	25
TOTAL	167	84	48	299



REGIONAL MASS TRAINING ON MULTI-FACTORED ASSESSMENT TOOL (MFAT) TRAINING MATRIX



April 9-13, 2018

TIME	DAY-1 April 9, 2018	DAY-2 April 10, 2018	DAY-3 April 11, 2018	DAY-4 April 12, 2018	DAY-5 April 13, 2018
7:00-8:00 AM	MOL	MOL	MOL	MOL	MOL
8:00-9:00 AM	PLENARY SESSION1	Session 2: Treasure Box	Session: 4 Whether Weather	Demonstration Teaching Facilitators	Crafting of action
	OPENING PROGRAM - Agusan del Norte	Preparation of Materials	Preparation of Materials		Plan by Division/School- Cabadbaran City
		A. Isaiah B. Peligrino/ Sharon Rose Puyo	A. Estela F. Barbosa	A. M. Garillo	
9:00-10:00 AM	Levelling of expectation: Doris P. Villanueva	B. Angie E. Villa	B. Carolyn M. Caga	B. D. Villanueva	Presentation of Action
10:00-11:00AM	Orientation of the MFAT Manual -Elena N. Capangangan	C. Jeanifer A. Forinas	C. Ianne Amor A. Amihan	C. M. Intong	Plan by Division/School
11:00-12:00NN	Walkthrough of MFAT Tool- Mrs. Marieta U. Bautista	D. Marie Rose P. Abante	D. Jeanifer A. Forinas	D. M. Bautista	
		E. Estela F. Barbosa	E. Isaiah B. Peligrino	E. E. Capangangan	
12:00-1:00PM	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	
1:00- 5:00PM	Session 1: Let's Talk	Session 3: My Daily Routine	Session 5: Let's Get Physical and Work of Hands	Plenary Session 2	Video Presentation 1:00- 2:00 pm
2:00 -3:00	Preparation of Materials	Preparation of Materials	Preparation of Materials		Open Forum
3:00-4:00	A. Marivic M. Garillo	A. Marie Rose Abante	A.. Angie E. Villa		Clearing House
4:00-5:00	B. Doris P. Villanueva	B. Carolyn M. Caga	B. Marie Rose P. Abante		Closing Program - Butuan City
	C. Marie Joy M. Intong	C. Angie E. Villa	C. Ianne Amor A. Amihan	Facilitation Skills- Mrs. Marie Joy M. Intong	
	D. Marieta U. Bautista	D. Ianne Amor A. Amihan	D. Jeanifer A. Forinas		
	E. Carolyn M. Caga/ Sharon Rose Puyo	E. Estela F. Barbosa	E. Isaiah B. Peligrino / Sharon Rose Puyo		
MOL	IN CHARGE BY DIVISION	IN CHARGE BY DIVISION	IN CHARGE BY DIVISION	IN CHARGE BY DIVISION	