



Republic of the Philippines
Department of Education
CARAGA REGION



November 12, 2020

REGIONAL MEMORANDUM

No. 499, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
BISLIG CITY DIVISION
BUTUAN CITY DIVISION
CHIEFS OF THE FUNCTIONAL DIVISIONS
This Region

**PARTICIPANTS TO THE CONSULTATION MEETING RELATIVE TO REPORT
PREPARATIONS FOR THE GRANT OF THE PERFORMANCE-BASED BONUS FOR
FISCAL YEAR 2019**

1. With reference to Memorandum OM-PHROD-2020-00391 titled Consultation Meeting Relative to the Report Preparations for the Grant of the Performance-Based Bonus for Fiscal Year 2019, the Regional Office are required to send four (4) participants composed of two (2) from the Regional Performance Management Team (PMT), one (1) from the Schools Division Office, and one (1) from school who are in-charge of or are directly involved in the preparation of PBB reports.
2. The said Consultation Meeting will be conducted on November 17, 2020 at 9:00 Am to 12:00 noon, with the following agenda:
 - Presentation of FY 2019 PBB Agency Eligibility Status
 - Inventory of FY 2019 PBB Requirements
 - Next Steps and Timeline on the Submission of PBB Form 10
 - Other matters.
3. Participants to the Consultation Meeting are indicated in the enclosed L and D Nomination Form, who must register at <http://bit.ly/2019PBBRegistrationForm> on or before 12 November 2020.
4. The participants are required to gather the data needed in the accomplishment of the prescribed PBB forms, which may be downloaded at <https://tinyurl.com/2019PBBTemplates>.
5. For clarifications and/or queries relative thereto, participants may coordinate with Ms. Jen Flores of the PBB Secretariat, BHRPD-Personnel Division, through mobile number: 09217032284 or email address: pbb.secretariat@deped.gov.ph.



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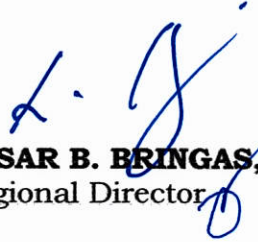
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6. For information, guidance and compliance.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director

Encls.: L and D nomination form

Memorandum OM-PHROD-2020-00391

Reference: Memorandum OM-PHROD-2020-00391

To be indicated in the Perpetual Index
under the following subjects:

MEETING

MEMORANDUM

PBB

ASD/mcd
11/12/2020



Republic of the Philippines
Department of Education
CARAGA REGION

November 12, 2020

**LEARNING AND DEVELOPMENT (L&D)
NOMINATION FORM**

(Note: In nominating participant/s, the undersigned is hereby directed to adhere to the principle of providing equal opportunity for all deserving personnel. Non-discrimination on account of gender identity, sexual orientation, disabilities, religion, and/or group membership should be exercised.)

L&D Activity Title : Consultation Meeting Relative to Report Preparations for the Grant of the Performance-Based Bonus for Fiscal Year 2019
Venue : virtual conference meeting
Date Covered : Nov. 17, 2020
Source of Funds : none

We are nominating the following to the above-named L&D Activity.

No	Name	Position/Designation
1	Sheryl R. Puyo	Administrative Officer V - ASD
2	Marlyne M. Villareal	Education Program Supervisor - HRDD
3	Hector Macalalag	ASDS - Bislig City
4	Joseph Ampong	School Principal I - Butuan City

Nominated by:

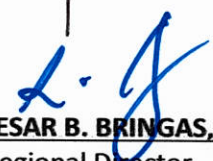

FLORDELISA R. DALIN, EdD
Chief, Human Resource Development Division


JOEL B. ROSALES
Chief Administrative Officer - ASD

Recommended for Approval:


LORENZO O. MACASOCOL, CESO VI
PDC Chairperson

Approved:


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director



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Republika ng Pilipinas

Department of Education

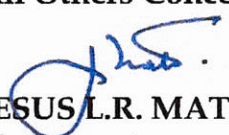
OFFICE OF THE UNDERSECRETARY

PLANNING, HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

OM-PHROD-2020-00391

TO: Regional Directors
Performance Management Teams
All Others Concerned

FROM: 
JESUS L.R. MATEO
Undersecretary

SUBJECT: Consultation Meeting Relative to Report Preparations for the
Grant of the Performance-Based Bonus for Fiscal Year 2019

DATE: 09 November 2020

With reference to the grant of the Performance-Based Bonus (PBB) for FY 2019, the Department is required to facilitate the submission of performance ranking reports (Form 1.0) of all its delivery units and personnel pending the release of the agency eligibility results from the AO 25 Interagency Task Force (IATF). In February 2020, the Department issued a Memorandum DM-PHRODFO-2020-00076 reiterating the use of the existing PBB Guidelines per DepEd Order No. 28, s. 2019 as applicable and effective in FY 2019.

In view of the foregoing and recognizing the need to expedite the processing of all rating and ranking reports nationwide, the DepEd National Performance Management Team thru the Bureau of Human Resource and Organizational Development – Personnel Division (BHROD – PD) will conduct a consultation meeting on **17 November 2020**, from 9:00 AM to 12:00 NN, covering the following subject matters:

1. Presentation of FY 2019 PBB Agency Eligibility Status
2. Inventory of FY 2019 PBB requirements
3. Next steps and Timeline on the Submission of PBB Form 1.0
4. Other Matters

Given this, all regional offices (ROs) are requested to send four (4) participants; two (2) from Regional PMT, one (1) from Schools Division Office (SDO) and (one) 1 from school who are in-charge of or are directly involved in the preparation of PBB reports. Participants must register at <http://bit.ly/2019PBBRegistrationForm> on or before **12 November 2020**.

In preparation, ROs are required to gather the following data needed in the accomplishment of the prescribed PBB forms, which may be downloaded at <https://tinyurl.com/2019PBBTemplates>:

- a. 2019 Office Performance Commitment and Review Form (OPCRF) of School Heads, Schools Division Superintendents and Regional Director;
- b. 2019 Individual Performance Commitment and Review Form (IPCRF) of First and Second Level employees, including officials holding managerial and Director positions but are neither Presidential appointees nor covered by the Career Executive Service Performance Evaluation System (CESPES);
- c. 2019 CESPES ratings of Third Level officials and all incumbents of Career Executive Service (CES) positions;
- d. FY 2018 Statement of Assets, Liabilities, and Net Worth (SALN);
- e. Liquidation of Cash Advances received in FY 2019 of Schools Division Offices;
- f. Liquidation of FY 2019 school Maintenance and Other Operating Expenses (MOOE) of elementary schools and other Non-Implementing Units (secondary schools);
- g. Timeliness of submission of liquidation reports of elementary schools and other Non-Implementing Units (secondary schools);
- h. FY 2019 Budget Utilization Rates based on obligations as of December 31, 2019 of Implementing Units (secondary schools) and Schools Division Offices; and
- i. Timeliness of submission of Budget Financial Accountability Reports (BFARs) of elementary schools and other Non-Implementing Units (secondary schools).

Attached are copies of the DO No. 028 s.2019 and DM-PHRODFO-2020-00076 on the Applicable Guidelines on the Grant of Performance-Based Bonus to the Department of Education Employees and Officials for Fiscal Year 2019, for your ready reference.

Clarifications and/or queries relative thereto may be coordinated with Ms. Jen Flores of the PBB Secretariat, BHROD- Personnel Division, through mobile number: 09217032284 or email address: pbb.secretariat@deped.gov.ph.

For your guidance and compliance.

BHROD-PD/JWFlores