



Republic of the Philippines
Department of Education
CARAGA REGION



November 9, 2020

REGIONAL MEMORANDUM
No. 474, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
DIVISION SBM COORDINATORS
This Region

ONE-DAY VIRTUAL ORIENTATION ON “**LAGDA SA KADUMALAHAN**”: A
CONTEXTUALIZED MANUAL ON SCHOOL-BASED MANAGEMENT (SBM)

1. School-Based Management (SBM) is the decentralization of the decision-making process from the Central Office to the schools. DepEd Order No. 83, s. 2012 cited SBM as a strategy to improve the efficiency and operation of education by transferring significant decision-making authority from state and district offices to individual schools. SBM provides principals, teachers, learners, and parents greater collaborative control over the education process by giving them responsibility for decisions about the budget, personnel, and the curriculum. Through the involvement of stakeholders in these key decisions, SBM can create more effective learning environments for the holistic development of our learners.
2. SBM is not merely a requirement to be followed and to be implemented in schools but a way of life. As we embark on institutionalizing SBM in the region, we recognized 35 elementary schools and 24 secondary schools with a total of 59 as SBM Level III (Advanced Level) Implementers for CY 2018 and 2019. The recognition was an offshoot of rigorous conduct of Document Analysis, Observation and Discussion (DOD) by the Regional SBM Coordinating Team. This is considered a milestone for DepEd Caraga Region.
3. One of the milestones that Field Technical Assistance Division (FTAD) had, is the crafting of the “Lagda sa Kadumalahan”: A Contextualized SBM Manual. It contains significant rules and instructions that schools can apply.
4. On this premise, FTAD will be holding a **One-Day Virtual Orientation “Lagda sa Kadumalahan”: A Contextualized SBM Manual** on November 20, 2020 via google meet @ meet.google.com/ktq-npod-fre.
5. A total of 100 participants are required to join in this activity who are distributed as follows:

Division	Division SBM Coordinator	Recognized Schools in CY 2018	Recognized Schools in CY 2019
Agusan del Norte	Adam Neil Uba	1. Bangonay CES-Jabonga 2	1. Punta ES – Nasipit District



Address: J.P. Rosales Avenue,
Butuan City
Trunkline No: (085) 342-8207
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph



Document Control No:
DepEdRO13-F-REC-013/R3/02-18-2020

		2. Nasipit CES - Nasipit West 3. RTR CES - RTR District	2. Jagupit CES – Santiago District 3. Magallanes NHS 4. Agay NHS – RTR 5. Nasipit National Vocational School 6. Carmen NHS
Agusan del Sur	Annie Silabay	4. Aurora ES - Sta. Josefa District 5. Talacogon CES- Talacogon 6. Agusan del Sur NHS 7. Trento NHS 8. Datu Lipus Makapandong NHS	7. San Luis NHS 8. Esperanza CES 9. Sta. Josefa CES 10. Vuela CES 11. Rosario CES 12. Logum CES 13. San Francisco Pilot CES with SPED Center 14. Sibagat CES 15. East Prosperidad CES
Bayugan City	Niesa B. Cultura	9. Bayugan Comprehensive NHS	16. Agusan del Sur Pilot School
Bislig City	Mercedita Q. Juralbar		17. Bislig City Division SPED Center 18. Bislig CES/SSES
Butuan City	Dr. Rosemarie Olmedo	10. San Vicente ES - Southwest 11. Tungao CES - South 2 12. Silad ES - North Butuan	19. Taligaman NHS 20. Doongan IS 21. Alviola Village CES 22. Tagpulangi ES
Cabadbaran City	Prelyn P. Sandimas	13. North Cabadbaran CES 14. Cabadbaran South CES 15. La Union ES	23. Calamba NHS
Dinagat Islands	Christopher Gemina		24. Tubajon NHS
Siargao	Dr. Regemie A. Alburo	16. Socorro CES with SPED Center	25. Pamosaingan ES 26. Pamosaingan NHS
Surigao City	Dr. Lea Sarvida	17. Surigao Pilot School-Surigao District 2	27. Caraga Regional Science High School
Surigao del Norte	Dr. Alma Ponio-Guir	18. Alegria CES- Alegria District 19. Mainit NHS- Mainit I District 20. Taganito NHS- Claver District	28. Matin-ao NHS 29. Balite NHS

Surigao del Sur	Rufino Reyes	21. Cantilan Pilol School- Cantilan I 22. Cortes CES- Cortes I 23. Quezon IS- Tagbina I 24. Hinatuan NHS 25. MK Yusingco NHS 26. Anibongan NHS	30. Dughan ES 31. Tagbina NHS 32. Cantilan NHS
Tandag City	Dr. Maria Teresa Ajos		33. Buenavista NHS
Total	12	26	33

Regional Field Technical Assistance Team Members	
HRDD (5)	Dr. Flordelisa N. Dalin, Dr. Violeta Nuñez, Marlyne Villareal, Roy S. Rele, Rowena Calumpang
FTAD (3)	Carolina M. Niepes, Alejandro P. Macadatar, Jonathan F. Garzon
ESSD (2)	Bernabe Linog, Dr. Adreline Mae Castaños
CLMD (10)	Dr. Isidro M. Biol, Dr. Elizabeth Bautista, Elizabeth Ysulan, Dr. Elena Capangpangan, Jozzephine Chonie Obseñares, Dr. Gladys Asis, Bernard Abellana, Ma. Consuelo Jamera, Maripaz F. Magno, Rhea Yparaguirre
PPRD (2)	Marilyn F. Antiquina, Dr. Caroline Guerta
QAD (7)	Dr. Gilbert Gayrama, Dr. Elan Elpidang, Dr. Celsa M. Cataluna, Dr. Jesus Nono, Dr. Virgina A. Sena, Dr. Marygold C. Silao, Dr. Edmund Mendoza
Total	29

6. All participants are required to register online for the issuance of certificate of participation and certificate of appearance on or before the start of the first session on November 20, 2020 through <https://forms.gle/XNBaA4SsC8DU876H7>.

7. Furthermore, the participants are requested to read in advance the Manual which can be accessed at <https://tinyurl.com/yxzfxfyn>.

8. RFTAT members who are onsite shall be provided with meals and snacks while participants including those from the SDOs and schools, who are working at home shall be accorded with internet expenses chargeable against FTAD MOOE subject to the usual auditing rules and regulations. To claim the internet expense, the participants shall fill-out and sign the hard copy of the attached template (Annex A) and to be emailed to ftad_caraga@deped.gov.ph.

9. For questions about this matter, please contact Mr. Alejandro P. Macadatar, Regional SBM Coordinator through email @ alejandro.macadatar@deped.gov.ph.

10. For proper guidance and compliance.


FRANCIS CESAR B. BRINGAS, CESO V
Regional Director 

Encls.: Annex A

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

SBM Orientation

FTA/apm
11/09/2020

Enclosure to RM No. _____

Annex A: Declaration of Work From Home Arrangement

I, (name) _____, of (school) _____, Division of _____ do hereby certify that I render my service while on **Work From Home Arrangement** this November 20, 2020.

I further certify that I am using my personal resources in attending the One-Day Virtual Orientation on "Lagda sa Kadumalahan": A Contextualized SBM Manual on same date.

Name and signature of the Principal

Name and Signature of District Supervisor/
Or Chief of the Functional Division

Please send the scanned or photo copy of this declaration to ftad_caraga@deped.gov.ph attention Alejandro P. Macadatar on November 20, 2020