



Republic of the Philippines
Department of Education
CARAGA REGION



September 28, 2020

REGIONAL MEMORANDUM

No. 415, s. 2020

To: SCHOOLS DIVISION SUPERINTENDENTS
This Region

CORRIGENDUM TO REGIONAL MEMORANDUM NO. 337, S. 2020 RE:
UTILIZATION OF THE REVISED CUSTOMIZED DIVISION TECHNICAL
ASSISTANCE PLAN (CDTAP) TEMPLATE

1. With reference to Regional No. 337, s. 2020 titled, "UTILIZATION OF THE REVISED CUSTOMIZED DIVISION TECHNICAL ASSISTANCE PLAN (CDTAP) TEMPLATE, replacing the title of column 2 of the revised Quarterly CDTAP and the CDTAP Accomplishment Report templates from **"Previous Data (Quarter/SY)"** to **"Performance Baseline Data"**. (See Enclosure No 1 Quarterly Customized Division Technical Assistance Plan and Enclosure 2 Customized Division Technical Assistance Plan Accomplishment Report)
2. It is also emphasized that the Key Performance Indicators (KPIs) which are unavailable in the preceding quarter under column 2 of the "Performance Baseline Data" the data of the same quarter of the preceding school year should be used.
3. All other provisions of the said memorandum shall remain enforce.
4. Immediate and wide dissemination of this Memorandum is highly directed.


FRANCIS CESAR B. BRINGAS, CESO IV
Regional Director 

Encls.: As stated

Reference: RM no. 26, s. 2019; RM no. 131, s. 2020; RM no. 337, S. 2020

To be indicated in the Perpetual Index
under the following subjects:

TECHNICAL ASSISTANCE

TEMPLATES

FTAD/jfg
09/28/2020



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QUARTERLY CUSTOMIZED DIVISION TECHNICAL ASSISTANCE PLAN

DIVISION: _____
 QUARTER _____ 1 _____
 SCHOOL YEAR: _____

PERFORMANCE INDICATORS	Performance Baseline (For KPIs which are unavailable in the preceding quarter, please prefer to the data of the same quarter of the preceding SY)	DIVISION TARGET FOR THIS QUARTER	CONCERNS/ISSUES/GAPS/PROBLEMS (CIGPs)	PROPOSED DIVISION TA (Intervention Program/Activities)	RESOURCES NEEDED	
					FINANCIAL	HUMAN
A. ACCESS						
Enrolment						
B. QUALITY						
C. GOVERNANCE						
Other KPIs						

Prepared by:

 Chief, SGOD

 Chief, CID

 SEPS, M & E

 Division Planning Officer

Reviewed by:

 Assistant Schools Division Superintendent

Approved by:

 Schools Division Superintendent

Enclosure No. 1 to RM No. 415, s. 2020

**CUSTOMIZED DIVISION TECHNICAL ASSISTANCE PLAN (CDTAP)
ACCOMPLISHMENT REPORT**

DIVISION: _____
QUARTER: _____ 1 _____
SCHOOL YEAR: _____

PERFORMANCE INDICATORS	Performance Baseline (For KPIs which are unavailable in the preceding quarter, please refer to the data of the same quarter of the preceding SY)	DIVISION TARGET FOR THIS QUARTER	PERFORMANCE FOR THIS QUARTER	VARIANCE (Actual accomplishment for the Quarter vis-a-vis the SDO's Target)	Implemented Division TA	FACILITATING FACTORS (Contributory factors to the provision of TA leading to increased Performance)	HINDERING FACTORS (factors hindering the implementation of TA and achievement of the target)	ISSUES TO BE ADDRESSED BY RO
A. ACCESS								
B. QUALITY								
C. GOVERNANCE								
Other KPIs								

Prepared by:

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Schools Division Superintendent

Division Planning Officer

Enclosure No. 2 to RM No. 45, s. 2020