



Republic of the Philippines
Department of Education
CARAGA REGION



12 August 2020

REGIONAL MEMORANDUM
No. 342, s. 2020

To: Schools Division Superintendents
Division DRRM Coordinators
This Region

**MENTAL HEALTH INTERVENTION AND PSYCHOSOCIAL SUPPORT SERVICES
(MHPSS) FOR ALL LEARNERS IN THE OPENING OF CLASSES**

1. As a response measure against the impact of CoVID-19 pandemic and as a continued effort to prepare the schools and learners for the opening of classes, this office reiterates the importance of conducting mental health intervention and psychosocial support services for learners focused in the 1st-2nd week of the opening of classes.
2. E-copies of the learning resources and materials shall be forwarded by the SDOs to all their schools for reference. Said materials and guidelines may be accessed in the link: <https://tinyurl.com/MHPSS-Materials-for-Printing>. If inaccessible, contact the Division DRRM Coordinators for the copy.
3. List and schedule of the various media platforms are herewith attached for reference of the schools and learners. All schools are encouraged to plan-out strategies on how to conduct MHPSS intervention particularly for learners opted for modular type or areas that do not have access to internet or TV/Cable to ensure smooth implementation.
4. All SDOs shall establish open line communication during the period of MHPSS intervention to receive inquiries and to provide technical assistance. SDOs should also maintain a directory of district/school DRRM/Mental Health Coordinators complete with mobile phone no., e-mail addresses, social media accounts, etc. to readily communicate/coordinate relevant updates and/or concerns.
5. Social media group chats and other online platforms may be utilized to establish communication pathways from SDOs to schools. RO will also schedule a virtual meeting to discuss on-going MHPSS activities in schools. The virtual meeting is tentatively scheduled on September 4, 2020 at 1:00pm via Google Meet. This shall be participated in by the Division and selected District DRRM Coordinators.
6. The RO will notify the SDOs of the new materials and guidelines from the Central Office. RO is also working on the details needed for the reproduction of the learning resources and IEC materials for distribution to schools.



7. Should there be any concerns, contact this office thru Ms. Megnon P. Beldad via mobile phone no. 0910-472-3654 or e-mail add: megnon.beldad@deped.gov.ph.

8. For immediate dissemination.



FRANCIS CESAR B. BRINGAS, CESO IV
Regional Director

Encls.:

DTFC Memo No. 85
OUA Memo 00-0720-0020
OUA Memo 00-0620-0032
OUA Memo 00-0620-0046

Reference: NONE

To be indicated in the Perpetual Index
under the following subjects:

CoVID-19 DRRM IEC Materials

ESS/mpb
08/12/2020



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Republika ng Pilipinas
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Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0620-0107

MEMORANDUM

19 June 2020

For: **Regional Directors and BARMM Minister of Education
Regional and Division DRRM Coordinators
School Division Superintendents**

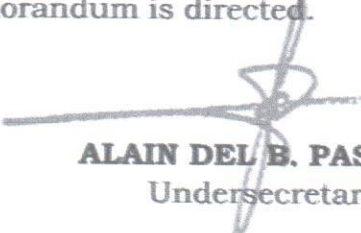
Subject: **IMPLEMENTING GUIDELINES ON THE
REALIGNMENT OF UNOBLIGATED FY 2019
DISASTER PREPAREDNESS AND RESPONSE
PROGRAM (DPRP) FUNDS OF REGIONS AND DIVISIONS**

Relative to the approved realignment of the unobligated FY 2019 Disaster Preparedness and Response (DPRP) Funds of regions and divisions, and in view of the need to support COVID-19 response measures, the **Implementing Guidelines on the Realignment of Unobligated FY 2019 Disaster Preparedness and Response Program (DPRP) of Regions and Divisions** is hereby provided.

The guidelines aim to ensure that the 2019 downloaded DPRP funds are utilized efficiently and effectively even amid the COVID-19 pandemic.

For more information, kindly contact the Disaster Risk Reduction and Management Service (DRRMS) at telefax no. (02) 637-4933 or through email at drmo@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.


ALAIN DEL B. PASCUA
Undersecretary



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Meralco Avenue, Pasig City

Annex A

IMPLEMENTING GUIDELINES ON THE REALIGNMENT OF UNOBLIGATED FY 2019 DISASTER PREPAREDNESS AND RESPONSE PROGRAM (DPRP) FUNDS OF REGIONS AND DIVISIONS

1. Regions and divisions are instructed to coordinate with their budget officers to identify the unobligated FY 2019 DPRP funds. Any unobligated amount and savings from conducted activities may be realigned;
2. Funds downloaded for response interventions are **not** included in the realignment;
3. Funds may be used for the following COVID-19 related Project, Activities and Programs (PAPs), and should be aligned with DO No. 12, s. 2020: *Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in Light of the COVID-19 Public Health Emergency*:
 - a. Printing of Self-Learning Modules (SLMs) to enable distance and home-based learning delivery
 - b. COVID-19 training and webinars
4. Funds may be used for activities and initiatives on Disaster Risk Reduction and Management (DRRM)/Climate Change Adaptation (CCA)/Education in Emergency (EiE), and should be anchored in the following:
 - a. Key Result Areas
 - Risk-informed Plans, Policies and Standards
 - Partnerships for Strengthening Resilience
 - DRRM Information System (DRRMIS) and Research
 - Resilience Education
 - IEC and Advocacy for Resilience
 - Learning Continuity and Resilience Interventions
 - Monitoring and Evaluation
 - b. Major Programs
 - EiE in Armed Conflict
 - Climate Change Adaptation and Mitigation
 - Disaster Preparedness
 - Mental Health and Psychosocial Support Services (MHPSS)
5. Funds may be used for the following expenses incurred during the conduct of the above-mentioned activities:
 - a. Food Expenses;
 - b. Travel Expenses;



- c. Honorarium based on the DBM Budget Circular 2007-1: *Guidelines on the Grant of Honoraria to Lecturers, Resource Persons, Coordinators and Facilitators*;
 - d. Communication expenses of up to Php500 per activity;
 - e. Procurement and delivery of supplies and materials;
 - f. Printing and production of SLM materials;
 - g. Miscellaneous expenses
6. The COVID-19 related policies set by the Office of the President and by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), the *Minimum Public Health Standards* set by the Department of Health (DOH), and DepEd *Required Health Standards* and other COVID-19 related issuances must be strictly observed during the conduct of the activities mentioned above.
7. Regions/divisions are required to submit *Obligation Reports* from region/division budget offices to DRRMS at drmo@deped.gov.ph on a quarterly basis;
8. The regions and divisions are accountable for the disbursement of the realigned funds. A *Status Report of funds Utilization or Statement of Expenditure* following the required accounting and auditing procedures shall be submitted by regions and divisions to the Chief of the Accounting Division, DepEd Central Office, copy furnished DRRMS. Strong coordination with regions and divisions finance officers is instructed.
9. Judicious utilization of the fund in accordance to Executive Order No. 91, s. 2019 is expected. Misuse and/or mismanagement of these funds for the purposed other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.
10. These guidelines shall take effect upon its approval.





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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0620-0046

MEMORANDUM

09 June 2020

**For: Regional Directors
School Division Superintendents
DRRM Regional and Division Coordinators**

**Subject: SUPPLEMENTARY GUIDELINES ON THE USE OF PROGRAM
SUPPORT FUNDS DOWNLOADED TO REGIONS FOR THE
REPRODUCTION OF IEC MATERIALS ON COVID-19 AND
DISASTER PREPAREDNESS**

In relation to the released OUA MEMO 00-620-0016: Guidelines on the Use of Program Support Funds Downloaded to Regions for the Reproduction of Information Education and Communication (IEC) materials on COVID-19 and Disaster Preparedness, the DepEd Disaster Risk Reduction and Management Service (DepEd-DRRMS) issues supplementary guidelines which allow the use of the aforementioned downloaded funds for the **production of videos as alternative to printed IEC materials on COVID-19 and Disaster Preparedness.**

In this regard, Regional Offices may allocate the funds to produce a video (AVP or animated) as substitute to printed materials to be distributed to DepEd Regional Offices, Schools Division Offices, and Schools. The content may be based on what is indicated in the soft copies of the IEC materials on COVID-19 and Disaster Preparedness. Regional Offices may also develop their own content provided that it is based on information from legitimate sources such as the Department of Health (DOH), the Healthy Pilipinas, the World Health Organization (WHO) for COVID-19, the Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAG-ASA), the Office of Civil Defense (OCD), or the National Disaster Risk Reduction and Management Council (NDRRMC).

Regional Offices may disseminate the material online. It may be posted through the official Facebook page of the Regional Offices and Schools Division Offices. Sharing of the video through the official Facebook pages of schools is also highly encouraged.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

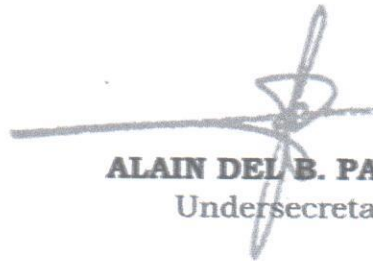
Department of Education, Central Office, Meralco Avenue, Pasig City



The issuance of these supplementary guidelines is in recognition of the need to use other media in reinforcing lessons on COVID-19 and Disaster Preparedness in the absence of face-to-face learning.

For more information, please contact Disaster Risk Reduction and Management Service at telephone number (02) 8637-4933 or through email at drmo@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.


ALAIN DEL B. PASCUA
Undersecretary



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Republika ng Pilipinas
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OUA MEMO 00-0620-0032

MEMORANDUM

03 June 2020

**For: Regional Directors and BARMM Minister of Education
School Division Superintendents
Regional and Division DRRM Coordinators**

**Subject: IMPLEMENTING GUIDELINES ON THE ALLOCATION,
UTILIZATION, DOCUMENTATION AND REPORTING OF
DOWNLOADED FUNDS FOR MENTAL HEALTH AND
PSYCHOSOCIAL SUPPORT SERVICES (MHPSS) INTERVENTIONS**

1. The Disaster Risk Reduction and Management Service (DRRMS) is mandated to ensure safety and learning continuity for all DepEd personnel and learners at all levels; institutionalize DRRM, CCA and EiE in the curriculum; and strengthen the resilience of basic education in the context of both natural and human-induced hazards.
2. The office, through its major programs and key result areas, contributes to the achievement of the (3) three educational outcomes of the Department: Access, Quality and Governance.
3. DRRMS downloaded to the regions Disaster Preparedness and Response Program (DPRP) funds in the first quarter of 2020 through a **Sub-ARO for FY 2020 Program Support Funds and Travel Expense Funds**.
4. The nature and uncertainties of the Coronavirus Disease (COVID-19) challenge the implementation of these projects as it aims to involve the participation of a number of personnel. With the pandemic, congregation of people should be extremely avoided.
5. With this, and recognizing the possible effects and mental health related responses to the COVID-19 pandemic, the DRRMS realigns funds downloaded initially for Climate Change Adaptation and Mitigation programs to MHPSS Interventions.
6. Therefore, the DRRMS issues the **Implementing Guidelines on the Allocation, Utilization, Documentation and Reporting of Downloaded Funds for Mental Health and Psychosocial Support Services (MHPSS) Interventions**.



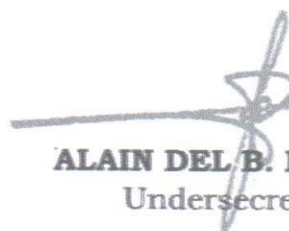
Office of the Undersecretary for Administration (OI

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learning Services (BLS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City



7. This defines the processes and reportorial requirements to ensure the proper, efficient, and effective implementation of downloaded funds.
8. For more information, contact the Disaster Risk Reduction and Management Service (DRRMS), DepEd Central Office, 2nd Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telephone number (02) 8637-4933 or through email at drmo@deped.gov.ph.
9. Immediate dissemination of this Memorandum is directed.


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Undersecretary



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Annex A

General Guidelines

1. The summary of Sub-Allotment Release Order (Sub-ARO) released to the regions are as follows:

No	Original Purpose	Realigned Purpose	Region/ Division	Amount (Php)	Total Amount (Php)	Sub-ARNo.	Sub-ARO Details
1	Regional Climate Change Caravan (RCCC)	MHPSS interventions amidst COVID-19	All Regions and BARM	150,000 per region	2,550,000	OSEC-CAR-200342 OSEC-NCR-200344 OSEC-1-20-005 OSEC-2-20-005 OSEC-3-20-007 OSEC-4A-20-008 OSEC-4B-20-009 OSEC-5-20-000 OSEC-6-20-003 OSEC-7-20-002 OSEC-8-20-003 OSEC-9-20-004 OSEC-10-20-005 OSEC-11-20-006 OSEC-12-20-001 OSEC-13-20-003	FY 2020 Program Support Funds and Travel Expense Funds
2	Travel Expenses for Hackathons	MHPSS interventions amidst COVID-19	NCR Region II Region V Region VIII Region X	10,500 75,000 75,000 75,000	310,500	OSEC-NCR-200344 OSEC-2-20-006 OSEC-5-20-000 OSEC-8-20-003 OSEC-10-20-005	
3	Travel Expenses for Climate Action Advocacy Show	Original Purpose and COVID-19 Interventions	SDO Navotas SDO Malabon SDO Pasig	50,960 32,760 63,700	147,420	OSEC-NCR-200344	
4	Learning Activity on Major Disasters	MHPSS interventions amidst COVID-19	Region IV-A Region VI Region XI BARM	200,000 200,000 200,000 400,000	1,000,000	OSEC-4A-20-008 OSEC-6-20-003 OSEC-11-20-006	
TOTAL					4,007,920		



2. Allowable Expenses

- A. Honorarium for resource speakers based on the guidelines set by Department of Budget and Management (DBM) for online training on COVID-19 and Mental Health and Psychosocial Support Services (MHPSS) organized by Region/Division DRRM coordinators;
- B. Communication allowance of up to Php 500.00 per activity for Region and Division DRRM coordinators to organize, facilitate and attend online training and MHPSS provision;
- C. Communication allowance of up to Php300.00 per activity for School DRRM coordinators, to attend online training and MHPSS provision;
- D. Printing of the Supplemental Psychological First Aid Modules for Secondary Learners and the Manual for Elementary Learners (details to follow);
- E. Other expenses relevant for the MHPSS provision and online training which may include the following:
 - Supplies and materials
 - Printing, reproduction and dissemination of MHPSS IEC materials (e.g. posters)
 - Headset with microphone for region and division DRRM coordinators, as necessary
 - Pocket WiFi for region and division DRRM coordinators organizing or facilitating online training and MHPSS provision, as necessary
- F. Expenses charged to specific funds:
 - Charged to *Travel Expenses for Climate Action Advocacy Show*
 - Travel, food, communication and miscellaneous expenses of learners and personnel incurred during the rehearsal for Climate Action Advocacy Show last 1 February 2020,
 - Travel and food expenses of DepEd personnel rendering duty for COVID-19 in Incident Command Center

3. Due to limited funds, discretion of the regions and their coordination to respective divisions are encouraged. Regions may download funds to divisions as necessary.

4. Judicious utilization of the fund is expected. Obligation, implementation and payment shall be completed by 31 December 2020.

5. All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

6. Responsibilities

- A. The Regional DRRM coordinators may utilize the funds through any mode of payment whichever is applicable - direct payment, cash advance or through reimbursement;
- B. The Regional Coordinators in coordination with Regional and Division Finance Officers shall be accountable for the disbursement and liquidation of funds support/downloaded to their respective offices;



C. Monitoring tools are provided as **Annex C**. Regional DRRM Coordinators should submit the accomplished and vetted monitoring tool/report to the Central Office through the DRRMS at drmo+covid19@deped.gov.ph on a quarterly basis. All submitted reports shall be supported with photo documentations. Regional DRRM coordinators are directed to compile all original copies of the signed reports;

D. Liquidation and Budget Utilization reports shall be submitted to the DRRMS, copy furnished the Budget Division on a quarterly basis.

6. Effectivity

These guidelines shall take effect upon its approval.





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OUA MEMO 00-0720-0020
MEMORANDUM
19 June 2020

For: Regional Directors and BARMM Minister of Education
School Division Superintendents
DRRM Regional and Division Coordinators

Subject: SUPPLEMENTARY GUIDELINES ON THE UTILIZATION OF
FY 2020 COMPREHENSIVELY RELEASED FUNDS FOR
DRRM/CCA/EiE INITIATIVES AND CAPACITY BUILDING

Following the issuance of DepEd Order No. 14, s. 2020 or the *Guidelines on the Required Health Standards in Basic Education Offices and Schools* based on the Department of Health (DOH) Administrative Order No. 2020-0015 or the *Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation*, the Department of Education, through the Disaster Risk Reduction and Management Service (DRRMS) issues **Supplementary Implementing Guidelines to the released OUA Memo-12-0220-0633: Implementing Guidelines on the Allocation, Utilization, Documentation and Reporting of Program Support Funds for Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation (CCA) and Education in Emergencies (EiE) Implementation** to support the Required Health Standards through the **disinfection of DepEd schools**.

The supplementary guidelines (see **Annex I**) direct regions and divisions to utilize the unobligated funds allocated for the **DRRM/CCA/EiE Initiatives and Capacity Building** for the disinfection of school buildings and facilities.

For more information, please contact the DRRMS at telephone number (02) 8637-4933 or through email at drmo@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.



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Undersecretary



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City

- c. Honorarium based on the DBM Budget Circular 2007-1: *Guidelines on the Grant of Honoraria to Lecturers, Resource Persons, Coordinators and Facilitators*;
 - d. Communication expenses of up to Php500 per activity;
 - e. Procurement and delivery of supplies and materials;
 - f. Printing and production of SLM materials;
 - g. Miscellaneous expenses
6. The COVID-19 related policies set by the Office of the President and by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), the *Minimum Public Health Standards* set by the Department of Health (DOH), and DepEd *Required Health Standards* and other COVID-19 related issuances must be strictly observed during the conduct of the activities mentioned above.
7. Regions/divisions are required to submit *Obligation Reports* from region/division budget offices to DRRMS at drmo@deped.gov.ph on a quarterly basis;
8. The regions and divisions are accountable for the disbursement of the realigned funds. A *Status Report of funds Utilization or Statement of Expenditure* following the required accounting and auditing procedures shall be submitted by regions and divisions to the Chief of the Accounting Division, DepEd Central Office, copy furnished DRRMS. Strong coordination with regions and divisions finance officers is instructed.
9. Judicious utilization of the fund in accordance to Executive Order No. 91, s. 2019 is expected. Misuse and/or mismanagement of these funds for the purposed other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.
10. These guidelines shall take effect upon its approval.



ANNEX I

SUPPLEMENTARY GUIDELINES ON THE UTILIZATION OF FY 2020 DPRP FUNDS FOR DRRM/CCA/EIE INITIATIVES AND CAPACITY BUILDING

I. Objective

Pursuant to DepEd Order No. 14, s. 2020 or the *Guidelines on the Required Health Standards in Basic Education Offices and Schools*, these supplementary guidelines aim to ensure the safety and protection of learners and teaching and non-teaching personnel as soon as the return to DepEd schools and offices is allowed by the Department of Health (DOH), the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), or the Office of the President.

II. Activities

- A. The unobligated funds shall be used for disinfection of school buildings, facilities, frequently touched areas (e.g. doorknobs, switches, etc.) and workstations of school teaching and non-teaching personnel. Disinfection shall be done at least twice a day, preferably before the start of scheduled physical classes. More intensive cleaning/disinfection shall be done on weekends.
- B. In the event that the school disinfection is assumed by the Local Government Units (LGUs) or partners, the funds may be used for the following activities:
- COVID-19 trainings and webinars;
 - Procurement of hygiene kits (e.g. cloth masks, gloves, alcohol, etc.) for learners and school teaching and non-teaching personnel;
 - Procurement of supplements to boost the immune system of learners and school teaching and non-teaching personnel;
 - Procurement of personal protective equipment (PPE) and medical supplies (e.g. thermal scanner);
 - Mental Health and Psychosocial Support Services interventions;
 - Contingency Planning on natural and human-induced hazards, including COVID-19;
 - Printing and production of Information, Education and Communication (IEC) materials on COVID-19, disaster preparedness, and peacebuilding;
 - Printing of Self-Learning Modules (SLMs) to enable distance and home-based learning delivery;
 - Other COVID-19 related activities in adherence to DepEd No. 12, s. 2020 or the *Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in Light of the COVID-19 Public Health Emergency* subject to the approval of the Regional Directors (RDs) or Schools Division Office Superintendents (SDSs);
 - DRRM/CCA/EiE activities/initiatives as detailed in OUA Memo-12-0220-0633 or the *Implementing Guidelines on the Allocation, Utilization, Documentation and Reporting of Program Support Funds for Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation (CCA) and Education in Emergencies (EiE) Implementation* which was the supposed purpose of the funds prior to COVID-19 pandemic



- C. Implementation of above-mentioned activities shall ensure compliance to standards of physical distancing and other health protocols measures such as policies set by the Office of the President and by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF), the *Minimum Public Health Standards* set by the Department of Health (DOH), and DepEd *Required Health Standards* and other COVID-19 related issuances.

III. Expenses

- A. Unobligated funds shall be used for the expenses related to the implementation of school disinfection. See suggested budget estimate in **Annex II**. Regions and divisions may alter the items as needed.
- B. For activities in section II-B mentioned above, the funds may be used for the following expenses:
- Food Expenses;
 - Travel Expenses;
 - Honorarium based on the DBM Budget Circular 2007-1: Guidelines on the Grant of Honoraria to Lecturers, Resource Persons, Coordinators and Facilitators;
 - Communication expenses of up to Php 500.00 per activity;
 - Procurement and delivery of supplies and materials;
 - Printing and production of materials;
 - Miscellaneous expenses

IV. Scope

- A. This Memorandum shall cover the disinfection of all DepEd schools. Given the limitation of funds, regions and divisions shall exercise due diligence and rigorous assessment in determining the priority schools.
- B. This Memorandum also applies to the portion of funds from **Development and Enhancement of Contingency Planning of Regions and Divisions** that is allocated for disinfection of school buildings and facilities. See OUA Memo 00-0620-0022 or the *Supplementary Implementing Guidelines on the Allocation, Utilization, Documentation and Reporting of Program Support Funds for the Development and Enhancement of Contingency Plans of Regions and Divisions*.

V. Responsibilities

- A. Regions/divisions are required to submit *Obligation Reports* from region/division budget offices to DRRMS at drmo@deped.gov.ph on a quarterly basis. A separate submission of photo documentation and accomplished template shall also be submitted to DRRMS quarterly. See attached **Annex III** for the Monitoring Templates.
- B. Regions and divisions are accountable for the disbursement of the funds. A *Status Report of funds Utilization or Statement of Expenditure* following the required accounting and auditing procedures shall be submitted by regions and divisions to the Chief of the Accounting Division, DepEd Central Office.



copy furnished DRRMS. Strong coordination with regions and divisions finance officers is instructed.

- C. Judicious utilization of the funds in accordance to Executive Order No. 91, s. 2019 is expected.
- D. All expenses shall be subject to usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for purpose other than those authorized in this guideline is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

VI. Effectivity

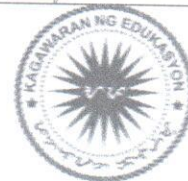
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ANNEX II

Disinfection of School Buildings and Facilities Budget Estimate (Period covered: One month)

Item	Description	Distribution	Estimated Unit Cost	Unit of Measure	Frequency	Quantity per School (for 1 month)	Cost
Disinfection Sprayer	Knapsack, 16-18L, 3kg	Issued per Set	3,000.00	unit	one time	3	9,000.00
Disinfectant Solution	Concentrated	Gallons per day	600.00	gallon	Daily	66	39,600.00
Cloth Mask	Washable, with multiple layer of fabric	2 pcs/ person/ week	25.00	pcs	Weekly	12	300.00
Gloves	Natural latex, powder-free, non-sterile	2 pcs/ person/ day	5.00	pcs	Daily	264	1,320.00
Coverall (washable)	Polycotton material	1 pc / Person	2,000.00	pcs	Weekly	5	10,000.00
Rubber Boots	PVC Material, black	1 pair / person	500.00	pair	one time	5	2,500.00
Goggles (reusable)	Standard safety goggles	1 pc / Person	200.00	pcs	Weekly	5	1,000.00
Total							63,720.00

Note: Items may be altered as needed.





Republika ng Pilipinas
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Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 85
11 August 2020

**For: Regional Directors and BARMM Education Minister
Schools Division Superintendents**

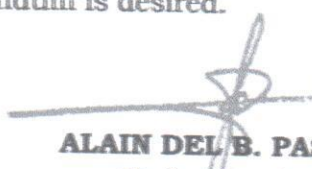
**Subject: RELEASE OF RECORDED VIDEOS OF DRRMS BOOKLATAN
AND OKKK TAMBAYAN FOR MENTAL HEALTH AND
PSYCHOSOCIAL SUPPORT SERVICES (MHPSS) ACTIVITIES
OF ELEMENTARY AND SECONDARY LEARNERS**

In view of the earlier pronouncement of the Department of Education (DepEd), the **week before** and **first week** of the SY 2020-2021 opening of classes will be devoted for the provision of Mental Health and Psychosocial Support Services (MHPSS) for learners.

In light of the DepEd Task Force COVID-19 Memorandum No. 84, s. 2020 on Corrigendum to DTFC Memo No. 82 s. 2020 on Mental Health and Psychosocial Support Services (MHPSS) for learners, parents and DepEd Personnel, and Printing of MHPSS Materials, the Disaster Risk Reduction and Management Service (DRRMS) releases the recorded videos of DRRMS Booklatan and OKKK Tambayan for MHPSS activities of elementary and secondary learners. The materials may be accessed through this link: deped.in/OnlineLearningVideos. The link contains recorded videos of DRRMS Booklatan, an online story session, which features stories of renowned writers, conducted for elementary learners; and OKKK Tambayan, an online art-based activity, which showcases different activities designed to help secondary learners cope with the current pandemic. Teachers may utilize these materials in the provision of MHPSS for learners.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City, through email at drmo@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.


ALAIN DEL B. PASCUA
Undersecretary
Chairperson, DepEd Task Force COVID-19



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO))

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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 82
04 August 2020

For: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
School Division Superintendents
Public Elementary and Secondary School Heads

Subject: MENTAL HEALTH AND PSYCHOSOCIAL SUPPORT SERVICES
FOR LEARNERS, PARENTS AND DEPED PERSONNEL, AND
PRINTING OF MHPSS MATERIALS

In response to the mental health impacts of COVID-19 and as part of the 2020 *Oplan Brigada Eskwela* and *Oplan Balik Eskwela*, the Department of Education (DepEd) thru the Disaster Risk Reduction and Management Service (DRRMS) organized various Mental Health and Psychosocial Support Services (MHPSS) for learners, parents and DepEd personnel. As earlier pronounced by DepEd, the week before, first week and second week (as necessary) of the opening of classes will be devoted for the MHPSS for learners. See Enclosure 1 for the details of MHPSS activities to be conducted for learners, parents and DepEd personnel and the corresponding schedules.

The following MHPSS materials could be printed by the regions, divisions or schools, using the DRRMS downloaded program support funds (PSF) for the (1) Reproduction of IEC Materials on COVID-19 and Disaster Preparedness, (2) PSF for MHPSS Interventions, and (3) PSF for the Development and Enhancement of Contingency Plans:

- Fostering Wellness, Solidarity and Services (FWSS) Booklet (Filipino and English versions) for parents and care givers of learners
- Teachers' Activity Guides for Remote Psychosocial Support for Elementary School-aged Learners
- 2020 Online and Self-guided PFA Modules: Supplemental to the SEES Manual for Secondary School-aged Learners



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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- COVID-19 Comics for Elementary Learners

See Enclosure 2 for the breakdown of DRRMS downloaded PSF per regions. All MHPSS materials for printing and approved guidelines of the DRRMS downloaded PSF can be accessed in this link: <https://tinyurl.com/MHPSS-Materials-for-Printing>. If the link cannot be accessed, it is encouraged to coordinate with your respective Division DRRM Coordinators.

For more information, please contact the **Disaster Risk Reduction and Management Service**, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph or telefax no. (02) 8637-4933.

For immediate and appropriate action.



ALAIN DEL B. PASCUA

Undersecretary
Chairperson, DepEd Task Force COVID-19



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ENCLOSURE 1. SCHEDULE OF MHPSS ACTIVITIES FOR LEARNERS

A. MHPSS to be Broadcast through TV

Activity	Date	Time	Target Audience
MHPSS Provision for Learners (Recorded DRRMS Booklatan Videos)	19, 21 August 2020 24 – 28 August 2020	8:00 AM-9:30 AM	Elementary Learners
MHPSS Provision for Learners (Recorded OKKK! Tambayan Videos)		10:00 AM-11:30 AM	Secondary Learners
MHPSS Provision for Parents (Recorded Gabay Bahay Videos)	31 August -4 September 2020 (As needed)	1:00 PM-2:30 PM	Parents
MHPSS Provision for Personnel (Recorded Wellness Check Series Videos)		4:00 PM-5:30 PM	Personnel

ENCLOSURE 1. SCHEDULE OF MHPSS ACTIVITIES FOR LEARNERS
(Continuation)

C. MHPSS via Online and Self-Guided to be facilitated by Teachers

Activity	Date and Time	Participants	Remarks
Remote Psychosocial Support Through Play	August 25-28 and August 31- September 4 (as necessary) Can be conducted after the TV broadcast of MHPSS episode	Elementary Learners	Using the Teachers' Activity Guides for Remote Psychosocial Support for Elementary School-aged Learners During Disasters and Emergency Situations
Remote Psychological First Aid (PFA)	August 25-28 and August 31- September 4 (as necessary) Can be conducted before the TV broadcast of MHPSS episode	Secondary Learners	Using the Online and Self-Guided PFA Modules: Supplemental to the SEES Manual

D. ONGOING MHPSS TRAINING FOR DEPED PERSONNEL

Activity	Date	Time	Participants
Training for Remote Psychosocial Support Through Play for Elementary Learners	August 3 – 6, 2020 Streamed live via Facebook	1:00 PM – 5:00 PM	Elementary Teachers
MHPSS Wellness Training for DepEd Personnel	August 7 - September 11, 2020 Streamed live via Facebook	9:00 AM – 10:30 AM Every Friday	Teaching and Non-Teaching DepEd Personnel

ENCLOSURE 2. DRRMS DOWNLOADED PROGRAM SUPPORT FUNDS THAT CAN BE USED FOR PRINTING OF MATERIALS FOR PROVISION OF MHPSS TO LEARNERS

Region	Realigned Funds to MHPSS Intervention on COVID-19*	IEC for COVID-19 and Disaster Preparedness	Disinfection of School Buildings and Facilities**
CAR	150,000.00	673,400.00	1,588,500.00
NCR	307,920.00	953,260.00	2,280,800.00
I	150,000.00	841,260.00	2,321,000.00
II	225,000.00	673,400.00	1,596,800.00
III	150,000.00	1,177,260.00	3,545,600.00
IV-A	350,000.00	1,233,260.00	3,461,800.00
IV-B	150,000.00	539,000.00	1,396,000.00
V	225,000.00	785,260.00	2,456,900.00
VI	350,000.00	1,121,260.00	3,665,600.00
VII	150,000.00	785,260.00	3,353,100.00
VIII	225,000.00	785,260.00	2,549,000.00
IX	150,000.00	505,400.00	1,576,400.00
X	225,000.00	841,260.00	2,628,900.00
XI	350,000.00	673,400.00	2,100,800.00
XII	150,000.00	505,400.00	1,512,200.00
CARAGA	150,000.00	729,260.00	2,217,000.00
BARM	550,000.00	617,400.00	1,920,400.00
TOTAL	4,007,920.00	13,440,000.00	40,170,800.00

**These are downloaded funds for Regional Climate Change Caravan, Travel Expenses for Hackathons, Learning Activity on Major Disasters, Travel Expenses for Climate Advocacy Show realigned for MHPSS Interventions on COVID-19*

***Included in the Program Support Funds for the Development and Enhancement of Contingency Plans of Regions and Divisions*

***Breakdown per divisions is included in the approved guidelines that can be accessed at <https://tinyurl.com/MHPSS-Materials-for-Printing>*

***Can be used for printing of MHPSS Materials if the LGUs will shoulder the cost of disinfections of school buildings and facilities*