



January 15, 2020



REGIONAL MEMORANDUM
No. 037, s. 2020

**PARTICIPATION TO THE CAPACITY BUILDING FOR THE PILOT IMPLEMENTATION
OF THE SCHOOL IN A GARDEN (SIGA) PROGRAM**

To: SDS. MA. TERESA M. REAL
Surigao del Norte Division

SDS. MARILOU B. DEDUMO, CESO V
Butuan City Division

SDS. MINERVA T. ALBIS, PhD
Bayugan City Division

SDS. LORENZO O. MACASOCOL, CESO V
Agusan del Sur Division

1. The Bureau of Learners Support Services- Youth Formation Division (BLSS-YFD) will conduct a Capacity Building for the Pilot Implementation of the School Inside A Garden (SIGA) Program on February 3-6, 2020 at Oriental Hotel, Taysan Hill, Sto. Niño Village, Taysan, Legaspi City.
2. As per OUA Memo 09-0120-0544 dated January 3, 2020, Caraga Region is allotted with 4 participants who are preferably Supreme Pupil Government (SPG), Supreme Student Government Advisers, Yes-O Adviser and School in a Garden Adviser. They will lead and oversee the implementation of the School Inside the Garden Program.
3. The following DepEd personnel are requested to attend the above-mentioned activity:

Caraga Region				
DIVISION	NAME	SEX	DESIGNATION	SCHOOL
Surigao del Norte	Jonathan Mabal	M	SPG Adviser	Matin-ao CES
Butuan City	Roldan Alanano	M	SPG Adviser	Tungao CES
Bayugan City	Angelica Magbanua	F	SIGA Adviser	San Juan NHS
Agusan del Sur	Steven Basan	M	SSG Adviser	Datu Lipus Makapandong NHS

essd/ambj
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2020-01-0744

DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



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Certificate No.:
UAE/QMS/2019/1938



(085) 342 - 8207
(085) 342 - 7347
(085) 341 - 3899



caraga@depd.gov.ph



caraga.deped.gov.ph



4. Traveling and incidental expenses of the participants will be charged against HRTD Current Funds 2019 and / or other local fund source subject to the usual accounting and auditing rules and regulations.
5. For more details, please refer to OUA Memo 09-0120-0544 dated January 3, 2020, or contact Ms. Divine D. David of the BLSS-YFD at (02) 637-98-14 or mobile no. 09278602050.
6. For immediate dissemination.


FRANCIS CESAR B. BRINGAS, CESO V
OIC – Office of the Regional Director

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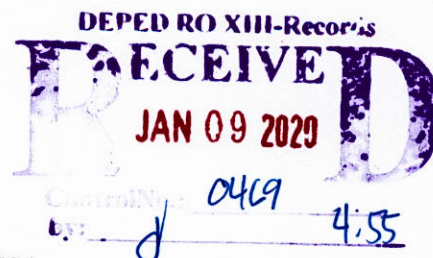
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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim



OUA MEMO 09-0120-0544
MEMORANDUM
3 January 2020

To: **Regional Directors and BARMM Education Minister**

Subject: **CAPACITY BUILDING FOR THE PILOT IMPLEMENTATION
OF THE SCHOOL IN A GARDEN PROGRAM**

The Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD) will conduct a Capacity Building for the Pilot Implementation of the School Inside A Garden (SIGA) Program on 3-6 February 2020 at Oriental Hotel, Taysan Hill, Sto. Nino Village, Taysan Legazpi City.

Participants shall be recipients of the School Inside A Garden (SIGA) Program Funds preferably Supreme Pupil Government (SPG), Supreme Student Government (SSG) Advisers and those who have not yet attended any YES-O Camp or School Inside A Garden (SIGA) Capacity Building. They shall lead and oversee the implementation of the School Inside A Garden (SIGA) Program.

Please submit the consolidated list of Regional Participants to blss.yfd@deped.gov.ph on or before 17 of January 2020 using the template in enclosure 1, based on the allocation below:

Region	Number of Participants	Region	Number of Participants
I	4	VII	4
II	2	VIII	4
III	5	IX	2
CAR	2	X	4
IVA	5	XI	4
IVB	2	XII	2
V	5	CARAGA	4
NCR	4	BARMM	2
VI	4		

Travel and other incidental expenses of the participants shall be charged against HRTD Current Funds 2019 subject to the usual accounting and auditing rules and regulations.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +6326337203,
+6326376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Participants are requested to check-in at 6:00 pm of **2 February 2020** for the registration. First meal to be served is dinner of **2 February** and last meal will be lunch of **6 February 2020**. Participants are also requested to bring laptop and extension cords for the workshop and are expected to be at the venue throughout the duration of the activity.

Participants are entitled to service credits in accordance with DepEd Order No. 53 s. 2003. Likewise, non-teaching personnel and management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No.2 s.2004 on Non-Monetary Remunerations for Overtime Service Rendered.

Please direct all inquiries to Ms. Divine D. David of the Youth Formation Division, at telephone number 8637-98-14 or mobile number 09278602050 or email to blss.yfd@deped.gov.ph.

For immediate and appropriate action.



ALAIN DELA B. PASCUA
Undersecretary

Enclosure 1

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