



Republic of the Philippines
Department of Education
Caraga Region
J. Rosales Avenue, Butuan City



January 26, 2018

REGIONAL MEMORANDUM

No. 062, s. 2018

**CLUSTER TRAINING ON THE LEARNING RESOURCE DELIVERY
TRACKING SYSTEM (LRDTS) AND CLUSTER WORKSHOP ON THE
PROCUREMENT, DELIVERY, INSPECTION, AND ACCEPTANCE
OF TEXT AND NON TEXT-BASED LEARNING RESOURCES**

**To: Schools Division Superintendents
CLMD and CID Chiefs
LRMDS Supervisors
Supply Officers
Information Technology Officers
This Region**

1. With reference to the letter sent by the Bureau of Learning Resources (BLR) Director, Edel B. Carag, dated January 26, 2018, the Cluster Training on Learning Resource Delivery Tracking System (LRDTS) and Cluster Workshop on the Procurement, Delivery, Inspection, and Acceptance of Text and Non Text-based Learning Resources, shall be done in Almont Inland Resorts and Hotel, J.C. Aquino Avenue, Butuan City.
2. The activities aim to train participants in the LRDTS processes and orient personnel in-charged in the procurement, delivery, inspection, and acceptance of text and non-text based learning resources.
3. The schedule of activities is indicated below:

Activity	Date	Participants
Text and Non Text-based	Feb 1-4, 2018 Feb. 1, 2018 Dinner – 1 st meal	CLMD Chief Supply officers LR Supervisors Project Development Officers
Learning Resource Delivery Tracking System (LRDTS)	February 5-7, 2018 Feb. 4 2018 Dinner - 1 st meal	CLMD and CID Chiefs Supply officers LR Supervisors Project Development Officers (PDO) Information Technology Officers (ITO)

4. The official participants are listed in Enclosure No. 1 of this memorandum. Participants (except for the ITOs) are expected to be at the venue on February 1, 2018 with dinner as the first meal to be

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served. ITOs are expected to join in on February 4, 2018 for the LRDTs. The first meal to be served shall be dinner, while the last meal shall be breakfast of February 7, 2018.

5. Participants are requested to bring their laptops, extension cords, smartphones and other WIFI device to help facilitate the accomplishment of their tasks.
6. Transportation, board and lodging, and other expenses relative to the above-mentioned activities shall be charged against BLR funds downloaded to the region subject to the usual accounting and auditing rules. Participants shall submit complete required documents to the secretariat for the reimbursement of their travel expenses.
7. Immediate dissemination and compliance of this memorandum to all concerned is desired.


BEATRIZ G. TORNO, Ph.D, CESO IV
Regional Director 

Encl. as stated

Reference: Letter from Dir. Edel B. Carag dated January 26, 2018

To be indicated in the Perpetual Index under the following subjects:

LEARNING RESOURCE TRACKING SYSTEM PROCUREMENT DELIVERY

clmd15/mfm
1/26/2018

Enclosure No. 1 of DepEd Regional Memorandum No. 062, s. 2018

**LIST OF PARTICIPANTS TO THE
Cluster Workshop on the Procurement, Delivery, Inspection, and
Acceptance of Text and Non Text-Based Learning Resources and
Cluster Training for Learning Resources Delivery Tracking System (LRDTS)**

Almont Inland Resorts, Butuan City
February 1-7, 2018

REGIONAL OFFICE	CLMD Chief	LR Supervisor	Supply Officer	IT Officer
	Isidro M. Biol, Jr.	Maripaz F. Magno	Evelyn V. Salacata	Marcelino Ajon

DIVISION	LR Supervisor	Supply Officer	IT Officer	PDO II
Agusan del Norte	Avelina Duquesa	Perla J. Morden	Eugene Arenas	Bernie Pamplona
Agusan del Sur	Abraham Masendo	Dante Sarno	Nino Ree Jayme	Blessy T. Soroyoroy
Bayugan City	Genevieve S. Verceles	Marvin P. Chagas	Marriane Tonjoc	Eljun A. Calimpusan
Bislig City	Jay S. Ayap	Alvin M. Empredo	Christopher P. Jabagat	Celeste Faith R. Almanon
Butuan City	Donald Orbillos	Mayalene S. Dela Rita	Christopher John T. Mortal	Joshua L. Albia
Cabadbaran City	Jessie Torreon	Terry D. Demitillo	Christian Dior Layno	Japhet Salar
Dinagat Islands	Michael Paso	Welfer P. Erno	Eric C. Olasiman	Mark Lorenz Luib
Siargao Islands	Elias Brina	Nicanor Oraliza	Geminiano G. Gemparo	Jhon Eric Jabines
Surigao City	Noemi D. Lim	Michelle	Kevin M. Rosas	Paul Andrew A. Tremedal
Surigao del Norte	Julieta P. Erazo	Elizabeth Camporedondo	Jessy Barry Digol	Paul Ivan Damalerio
Surigao del Sur	Bryan Arreo	Dante A. Grumo	Marvin G. Miguillan	Leopardo P. Cortes
Tandag City	Gemma B. Espadero	Jark Lowell O. Novo	Cheryl Q. Delena	Pinky Rosarie E. Laurente



Republic of the Philippines
Department of Education

BUREAU OF LEARNING RESOURCES

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Office of the Director

January 26, 2018

Dr. Beatriz G. Torno

Regional Director
Department of Education
CARAGA Administrative Region
Butuan City

Attention: **Maripaz Magno**
Chief, CLMD

Dear **Dir. Torno**:

This has reference with the conduct of the Cluster Workshop on Learning Delivery Tracking System (LRDTS) and Cluster Workshop on the Procurement, delivery, Inspection, and Acceptance of Text and Non Text-Based Learning Resources. Please be informed of the schedule of activity:

Activity	Date	Participants
Text & Non Text Based	February 1 to 4, 2018	CLMD Chief, Supply Officers, LR Supervisors, & Project Development Officers
Learning Resources Delivery Tracking System	February 5 to 7, 2018	CLMD Chiefs, Supply Officers, LR Supervisors, Project Development Officers & Information Technology Officers

For your information and guidance. Thank you.

Very truly yours,

EDEL B. CARAG

Director III
OIC Director IV