



October 8, 2019

REGIONAL MEMORANDUM

No. 607, s. 2019



CAPABILITY BUILDING FOR SCHOOL LEADERS

TO: Schools Division Superintendents

Chiefs of the Functional Division

This Region

1. There shall be a Capability Building for School Leaders on October 17-18, 2019 to be held at Balanghai Hotel & Convention Center, Butuan City.
2. The activity aims to:
 - a. assimilate basic knowledge to manage education institution effectively;
 - b. intensify understanding of the unique situation in educational leadership;
 - c. amplify one's emotional intelligence;
 - d. discover the art of time management;
 - e. principles and fundamentals of management;
 - f. build up strategic thinking and strategic leadership; and
 - g. escalate leadership and managerial skills (organizing, prioritizing, delegating, etc.).
3. The participants to this activity are found in Enclosure No. 1.
4. Please refer to the matrix below regarding meals, board and lodging.

Date	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner	Board & Lodging
October 17	✓	✓	✓	✓	✓	✓
October 18	✓	✓	✓	✓	✓	

5. Foods and accommodation of participants, resource speakers and technical working group shall be charged against HRD Funds while travel expenses and other incidental expenses of participants shall be charged against their local funds subject to the usual accounting and auditing rules.
6. Immediate and wide dissemination of this memorandum is desired.


FRANCIS CESAR B. BRINGAS, CESO V
Director III
OIC – Office of the Regional Director

HRDD3/vcn
10/8/2019



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Enclosure 1: List of Participants

NO	NAME	PLANTILLA POSITION	DESIGNATION	DIVISION OF ASSIGNMENT
1	ROSELL P. ABELLANA	Principal II	Principal II, Cogon CES	Agusan del Norte
2	RIMONETTE C. TALAN	Education Program Supervisor	EPS	Agusan del Norte
3	ADELAIDA S. PACON	Public Schools, District Supervisor	PSDS	Agusan del Norte
4	JANE C. BASUL	Education Program Supervisor	EPS	Agusan del Norte
5	RAYFROCINA T. ABAO	Education Program Supervisor	Chief, CID	Agusan del Norte
6	SWEET LOUELJE R. ANTIGUA	Senior Education Program Specialist	SEPS	Agusan del Norte
7	ESTHER G. SANORIA	Principal IV	District In-Charge	Agusan del Norte
8	CAROLINE E. TAYTAYAN	Principal I	Principal I, Camagong	Agusan del Norte
9	CHRIS D. POMOY	Principal II	Principal III, Bunawan NHS	Agusan del Sur
10	REY B. PERODEZ	Principal I	Principal I, Esperanza NHS	Agusan del Sur
11	LEILANI R. ABUTAY	Education Program Supervisor	EPS	Agusan del Sur
12	BETCHEBA E. PROCHINA	Principal II	Principal II, San Luis NHS	Agusan del Sur
13	GINA A. SEROY	Principal III	Principal III, Bonifacio CES	Agusan del Sur
14	MINERVA T. ALBIS	Acting Assistant Schools Division Superintendent	OIC-SDS	Agusan del Sur
15	GEMMA A. DE PAZ	Assistant Schools Division Superintendent	ASDS	Agusan del Sur
16	FERNANDO M. CALO	Assistant School Principal II	Assistant School Principal II, San Juan NHS	Bayugan City
17	IMELDA N. SABORNIDO	Acting Assistant Schools Division Superintendent	OIC-SDS	Bayugan City
18	ROLAN R. UGMAD	Principal II	Principal II, John Bosco School	Bislig City
19	IRENE G. AJOC	Education Program Supervisor	EPS	Bislig City
20	LILIFREDA P. ALMAZAN	Education Program Supervisor	EPS	Bislig City
21	LILYBETH P. MONTANEZ	Public Schools District Supervisor	PSDS	Bislig City

22	ISRAEL B. REVECHE	Principal II	Principal II, Agusan NHS	Butuan City
23	MARIA DINA D. ABALOS	Education Program Supervisor	EPS	Butuan City
24	ELSIE JOY B. LEAL	School Head	School Head, Florida NHS	Butuan City
25	LANI O. GARGUENA	School Principal III	School Principal III, Southwest Butuan- District I	Butuan City
26	FE C. VARONA	Public Schools District Supervisor	PSDS	Butuan City
27	LEWELYNE S. BACLEON	Education Program Supervisor	Chief, SGOD	Cabadbaran City
28	JONIVIL L. VIDAL	Education Program Supervisor	Education Program Supervisor	Cabadbaran City
29	LOVE EMMA B. SUDARIO	Senior Education Program Specialist	SEPS	Cabadbaran City
30	ANTONIETA O. NARRA	Education Program Supervisor, Bislig City	OIC-ASDS	Cabadbaran City
31	MARVIN P. EBUEZA	Accountant III	Accountant III	Dinagat Islands
32	JOEL B. ROSALES	Supervising Admin Officer V	Admin Officer V	Regional Office
33	ALEJANDRO P. MACADATAR	Education Program Supervisor	DepED Regional Office	Regional Office
34	MANUEL O. CABERTE	Education Program Supervisor	Chief, ESSD	Regional Office
35	LUZ SANDRA R. FERNANDEZ	Principal IV	PSDS	Siargao Islands
36	FERNANDO A. DONES, JR.	Senior Education Program Specialist	SEPS	Siargao Islands
37	JOVY C. LIZA	Principal IV	Dapa NHS	Siargao Islands
38	MA. TERESA M. REAL	Assistant Schools Division Superintendent	OIC-SDS	Siargao Islands
39	HAREM L. TARUC	Education Program Supervisor	OIC-ASDS	Siargao Islands
40	LINDA T. GERALDINO	Principal II	Division Coordinator	Surigao City
41	MARINO L. PAMOGAS	Education Program Supervisor	EPS	Surigao City
42	ANGELINE R. VILLASOR	Public Schools District Supervisor	PSDS	Surigao City
43	JULIETA R. VIRTUDAZO	Education Program Supervisor	Chief, SGOD	Surigao del Norte
44	VILMA O. JUANITE	Education Program Supervisor	EPS	Surigao del Norte

45	DORIS R. NOVAL	SHS Assistant Principal II	SHS Assistant Principal II, Campo NHS	Surigao del Norte
46	CECILIA M. SACLOLO	Principal III	District In-Charge	Surigao del Norte
47	JOSELITO P. MANONGAS	Principal III, Public Schools District In-Charge	PSDS, Gagaquit District	Surigao del Norte
48	GREGORIA T. VILLAMOR	Principal II	Principal II, Matinao NHS	Surigao del Norte
49	CORSINO M. GALELA	Principal III	Principal III, Madrid NHS	Surigao del Sur
50	MYRNA E. MOZO	Public Schools District Supervisor	PSDS	Surigao del Sur
51	FELISA B. BATISTIL	Public Schools District Supervisor	PSDS	Surigao del Sur
52	JASMIN P. RENDON-LACUNA	Education Program Supervisor, Bislig City	OIC-ASDS	Surigao del Sur
53	GREGORIA T. SU	Assistant Schools Division Superintendent	OIC-SDS	Tandag City