



September 18, 2019

REGIONAL MEMORANDUM

No. 535, s. 2019



SEAMEO RELC SCHOLARSHIP PROGRAMMES

TO: SCHOOLS DIVISION SUPERINTENDENT
This Region

1. Attached is **DepEd Memorandum no. DM-CI-2019-00266** from **Dir. Diosdado M. San Antonio**, Office of the Undersecretary for Curriculum and Instruction, announcing the **SEAMEO RELC Scholarship Programmes** for the calendar year 2020.
2. All SDOs shall send one (1) nominee for each of the course title with complete documents to the Human Resource Division (HRDD) through email at hrrddeped13@gmail.com on or before **September 26, 2019**. Qualification and documentary requirements are specified in **Annex A**.
3. Refer to the attached communication for the list of SEAMEO RELC Course Titles and the eligibility requirements for interested applicants.
4. The following are the documents to be scanned and submitted in one pdf file:
 - a. Accomplished Application Form (see attached)
 - b. Updated Personal Data Sheet
 - c. Endorsement from the School Principal/ Division Chief
 - d. Endorsement from the Schools Division Office through the Office of the Schools Division Superintendent (SDS)
5. Application form and other details of the program are enclosed hereto for reference.
6. Immediate dissemination and compliance of this memorandum is desired.


FRANCIS CESAR B. BRINGAS, CESO V
Schools Division Superintendent
OIC – Office of the Regional Director

Incl.: As stated

Reference: DM-CI-2009-00266

To be indicated in the Perpetual Index under the following subjects:

Scholarship

Training Program

Learning & Development

hrrd04/mmv
09/18/2019



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ISO 9001:2015 CERTIFIED
Certificate No.:
UAE/QMS/2019/1938



(085) 342 - 8207
(085) 342 - 7347
(085) 341 - 3899



caraga@deped.gov.ph



caraga.deped.gov.ph



Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2019-00 266

TO : Minister of Ministry of Basic Higher and Technical Education, BARMM
Regional Directors
School Division Superintendents
Heads of Public Elementary and Secondary Schools
All Others Concerned

FROM : DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

SUBJECT : SEAMEO RELC Scholarship Programmes

DATE : 29 August 2019

The Southeast Asian Ministers of Education Organization Regional Language Centre announces its scholarship programmes for the calendar year 2020:

Course Code/ Course Title	Course Dates	Objectives of Programme	No. of Scholarships Available	Deadline of Submission of Requirements
C111 Advance Specialist Certificate in Teaching Listening and Speaking	6 - 23 Jan 2020	For experienced language educators who would like to update their knowledge on theories, principles and practices in the teaching of listening and speaking skills.	One (1) Slot	27 Sept 2019
C112 Advanced Specialist Certificate in Teaching Reading and Writing	11 - 28 Feb 2020	For experienced language educators who would like to update their knowledge on theories, principles and practices in the teaching of reading and writing skills.	One (1) Slot	27 Sept 2019
MA TESOL Master of Arts in Teaching English to Speakers of Other Languages	28 Feb 2020 - 19 Feb 2021	A prestigious post-graduate degree offered by an established University and RELC to uplift language education in the region, with minimum demand on time- out of the country	One (1) Slot	27 Sept 2019

jointly offered by the Victoria University of Wellington (VUW) in New Zealand and SEAMEO RELC				
C422 Specialist Certificate in Teaching English as an International Language	31 March - 17 April 2020	Engages course participants in learning how to use and teach English across cultures.	One (1) Slot	27 Sept 2019
C113 Advanced Specialist Certificate (I) in Language Assessment	13 - 30 April 2020	Provide teachers and school leaders a firm grounding in the basic theoretical principles and practices in planning, constructing and conducting assessment of learning	One (1) Slot	27 Sept 2019
C103 Blended Postgraduate Diploma in Applied Linguistics	6 Jul -18 Dec 2020	A SEAMEO RELC's flagship programme designed to enhance understanding and practical teaching skills of English language professionals and offering minimum demand on time-out of the country	One (1) Slot	7 Feb 2020
C419 Specialist Certificate in Professional Development of Teacher Leaders/Supervisors	13-30 October 2020	This course is meant for teacher leaders and supervisors who are engaged in the planning of language professional development programmes for in-service ELT teachers	One (1) Slot	7 Feb 2020

The scholarships cover all registration fees, tuition fees, subsistence allowance, airfare and accommodation for the period of stay at RELC, Singapore.

Nominees to all programmes except MA TESOL that do not hold the minimum IELTS or TOEFL requirement would be required to sit for a Selection Test to assess their language proficiency level. Nominees to the MA TESOL programme on the other hand, are required to meet the IELTS or TOEFL requirement.

To be eligible for the program, interested parties must:

1. Have an approved bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL or education;

2. Have at least two (2) years of full-time English language teaching experience in English language/ curriculum planning and language development programmes;
3. Meet the minimum language scores set for the specific programmes;
4. Be below fifty (50) years old;
5. Be proficient in spoken and written English; and,
6. Be in good mental and physical condition.

All required documents (Annex A) must be submitted via email at scholarships@deped.gov.ph on or before the deadline.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarification, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at scholarships@deped.gov.ph.

Immediate dissemination of and appropriate action for this memorandum is desired.

SEAMEO RELC'S SCHOLARSHIPS PROGRAMME

Application of **(NAME of NOMINEE)**

Submitted on **(DATE and TIME)**

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Work Station (School/Office Unit):	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of Years in DepEd	
10. Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
11. Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
12. What challenges had you experienced as a teacher? What did you learn from them?	
13. What initiatives do you plan to implement so your school/office will benefit from this program?	
14. How did you hear about this scholarship opportunity?	

ANNEX A
LIST OF REQUIREMENTS

Qualification	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet
b. Must be 50 years old below	2. Endorsements from the head of office
c. Must have rendered at least five (5) years of service in the government (DepEd) at the time of nomination	a. endorsement from school principal/division chief
d. Must hold a permanent appointment at the organization nominating him/her	b. endorsement from the Schools Division Office through the Office of the SDS
e. Must have no pending administrative and/or criminal case	c. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
f. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
g. Must have a good command of the English language (spoken and written)	
h. Must have professional development needs aligned with the KRAs of the organization	
i. Must have outstanding accomplishments related/leading to the program applying for	
j. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
k. Physically and mentally fit	
l. Not an expectant mother	