



July 12, 2019



REGIONAL MEMORANDUM

No. 367, s. 2019

PARTICIPATION TO THE ACTIVITIES OF THE DEVELOPMENT OF POLICY AND IMPLEMENTING GUIDELINES FOR THE CERTIFICATION OF LEARNING FACILITATORS

TO: SCHOOLS DIVISION SUPERINTENDENTS

Division of Bayugan City

Division of Butuan City

Division of Surigao del Norte

This Region

1. The National Educators Academy of the Philippines shall conduct series of activities in line with the Learning Facilitators (LFs) Accreditation and Certification and will be participated in by the following regional representatives:

Activities	Dates	Venues	Participants	Division
Writershop for the Enhancement of LFs Certification Implementing Guidelines	July 23-26, 2019	Red Hotel, EDSA, Cubao, Q.C.	Manuel L. Limjoco	Surigao del Norte
Validation of LFs Implementing Guidelines with select RO/SDO Officials	July 30 to August 1, 2019	ECOTECH Center, Lahug, Cebu City	Gilbert L. Gayrama	Regional Office
			Zenylou I. Frias	Regional Office
Finalization of LFs Certification Implementing Guidelines	August 6-9, 2019	ECOTECH Center, Lahug, Cebu City	Gilbert L. Gayrama	Regional Office
			Corazon P. Roa	Butuan City
Orientation on the Utilization of LFs Certification Implementing Guidelines	August 27-29, 2019	Puerto Princesa	Jesus D. Nono	Regional Office
			Violeta C. Nuñez	Regional Office
			Bernabe L. Linog	Regional Office
			Wilson C. Calvo	Bayugan City
			Julieta R. Virtudazo	Surigao del Norte

2. Please see attached Memorandum for further reference.

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3. Immediate dissemination of and appropriate action for this Memorandum to all concerned is highly desired.

for 
FRANCIS CESAR B. BRINGAS, CESO V
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director

hrdd/05/zif
07/12/2019

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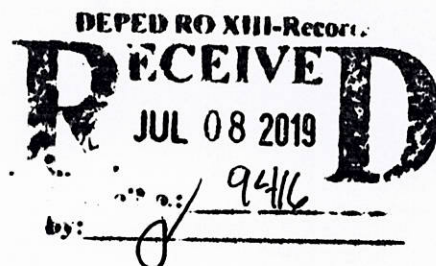
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Republic of the Philippines
Department of Education

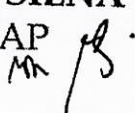
National Educators Academy of the Philippines
Office of the Director

ADVISORY
July 8, 2019



The National Educators Academy of the Philippines announces the dates and venues for the conduct of activities relative to Learning Facilitators (LFs) Accreditation and Certification Program:

Activity	Venue/Region	Date (Exclusive of Travel Time)	Regions Concerned
Writeshop for the Enhancement of LFs Certification Implementing Guidelines	Red Hotel EDSA, Cubao, Q.C.	July 23-26, 2019	See Attached
Validation of LFs Implementing Guidelines with select RO/SDO Officials	ECOTECH Center DepEd, Lahug, Cebu City	July 30-1 Aug. 2019	
Finalization of LFs Certification Implementing Guidelines	ECOTECH Center DepEd, Lahug, Cebu City	Aug. 6-9, 2019	
Orientation on the Utilization of LFs Certification Implementing Guidelines	Puerto Princesa	August 27-29, 2019	


JOHN ARNOLD S. SIENA
Director IV, NEAP






Republic of the Philippines
Department of Education

MEMORANDUM:

TO : DepEd Regional Directors

FROM : 
NEPOMOCENO MALALUAN
Undersecretary/Chief of Staff

SUBJECT : DEVELOPMENT OF POLICY AND IMPLEMENTING GUIDELINES
FOR THE CERTIFICATION OF LEARNING FACILITATORS

DATE : May 8, 2019

1. The Department of Education through the National Educators Academy of the Philippines (NEAP) will conduct the Program for the Development of Policy and Implementing Guidelines for the Certification of Learning Facilitators. Below are the activities to be conducted:

Development of Learning Facilitators Implementing Guidelines	Date	Venue
Planning Meeting with External and Internal Partners	June 5-6, 2019	NEAP – CO
Writeshop for the Enhancement of LFs Certification Implementing Guidelines	June 18-21, 2019	CALABARZON
Validation of LFs Implementing Guidelines with select RO/SDO Officials	June 25-27, 2019	DepEd Ecotech, Cebu City, Region VII
Finalization of LFs Certification Implementing Guidelines	July 16-19, 2019	DepEd Ecotech, Cebu City, Region VII
Orientation on the Rollout/Utilization of LFs Certification Implementing Guidelines	July 30-1 Aug, 2019	Region IV-B (MIMAROPA)

2. The objectives of the activity are:

Terminal Objective:

At the end of the activities, the Department thru the NEAP, Region and Division Offices will have a policy standards and implementing guidelines to be utilized for the conduct of Assessment and Certification of Learning Facilitators, with specific and defined roles and responsibilities of personnel across governance levels.

Enabling Objectives:

- a. develop policy framework, standards and processes that will help program implementers set clear direction for the recruitment, selection, screening, assessment and certification of learning facilitators;

- b. rollout the LF Certification Policy to field implementers to mitigate any problem that may arise in the conduct of assessment and certification of learning facilitators;
- c. utilize the LF Certification Policy and Standards during the Assessment and Certification of Learning Facilitators;
- d. develop a pool of highly competent learning facilitators that will spearhead the continuing professional development (CPD) of the DepEd personnel across governance levels.

Expected Output:

- a. Policy Guidelines and Standards for the Assessment and Certification of Learning Facilitators
 - b. Pool of competent Certified Learning Facilitators
3. The participants to the abovementioned activities are any of the following: Chief of QAD and/or HRDD, Assessors, Learning Facilitators or those who have undergone the 2017 NEAP Accreditation and Certification process. Participants will serve as Contributors, Evaluators and Writers during the specified activities. The NEAP encourage different sets of participants for Activities 2, 3 and 4.
 4. The travel expenses and per diem of DepEd Central Office staff, NEAP, Region and Division participants to and from the venue will be charged to local funds.

In addition, the board and lodging of all participants, management staff, resource persons, supplies and materials, incidental expenses, contingencies will be charged against 2019 Human Resource Training Development (HRTD) Funds, subject to the usual government accounting and auditing rules and regulations.
 5. The **final date/s**, exact venues and other related information for the conduct of activities will be announced through a separate communication/advisory. Further, participants in the abovementioned activities will be requested to confirm their participation thru the email addresses below and to bring their individual laptops.
 6. For more inquiries and information, contact Msdms. Ma. Nida C. Caramat or Ma. Elena B. Deacosta, National Educators Academy of the Philippines (NEAP), Department of Education, Room 216, 2nd Floor, Mabini Building, Deped Complex, Meralco Avenue, Pasig City at telefax no. (02) 633-7207 or email at ma.caramat@deped.gov.ph, or maelenadeacosta@yahoo.com.
 7. Immediate dissemination of this Memorandum is desired.

**Learning Facilitators (LFs) Accreditation & Certification
 Writeshop for the Enhancement of LF Certification Guidelines
 Venue: Red Hotel, 627 EDSA, Cubao, Quezon City
 July 22-26, 2019 (exclusive of travel time)**

The Participants:

- The participants are any of the following: RO Chief/ Asst. Chiefs of QAD and/or HRD, Assessors, Learning Facilitators who have undergone the 2017 NEAP Certification process.
- The participants shall serve as Writers and Contributors for the enhancement of LF Certification Guidelines. The NEAP encourages different sets of participants for Validation and Finalization activities.

Region	Nos. of Pax Per Region
I	1
III	1
CAR	1
VI	1
VII	1
VIII	1
X	1
XII	1
CARAGA	1

CALABARZON	Ms. Jisela Ulpina Ms. Nadina Gatton Mr. Henry P. Contemplacion Mr. Jaypee E. Lopo Ms. Aileen Vocal Ms. Buenalyn Manuel
MIMAROPA	Ms. Richie C. Diola
NCR	Mr. Felicino Trongco Mr. Christian Español Mr. Manuel A. Laguerta

NEAP Participants

OD	Mr. John Arnold S. Siena
PDD	Mr. Leonardo Nuestro, Jr.
QAD	Mr. Edward DJ. Garcia Mr. Ariel C. Dagar Ms. Ma. Nida C. Caramat Ms. Ma. Elena B. Deacosta Ms. Ma. Graciela A. Retardo Mr. Jann Erick Ibañez Mr. Nole D. Curachea

Learning Facilitators (LFs) Accreditation & Certification
Validation and Enhancement of LF Certification Guidelines

Venue: Deped Ecotech Center, Lahug, Cebu

July 30-1August, 2019

- The participants are any of the following: RO Chief/ Asst. Chiefs of QAD and/or HRD, Assessors, Learning Facilitators who have undergone the 2017 NEAP Certification process.
- The participants shall serve as Validators, Contributors and Writers for the enhancement of LF Certification Guidelines. The NEAP encourages different sets of participants for the Validation and Finalization activities.

Region	HRD	QAD	
I	1	1	2
II	1	1	2
III	1	1	2
IV-A CALABARZON			6
IV-B MIMAROPA			2
V	1	1	2
VI	1	1	2
VII	1	1	2
VIII	1	1	2
IX	1	1	2
X	1	1	2
XI	1	1	2
XII	1	1	2
CARAGA	1	1	2
ARMM	1	1	2
CAR	1	1	2
NCR			2
NEAP-CO			8

NEAP Participants

OD	Mr. John Arnold S. Siena
QAD	Mr. Edward DJ. Garcia Mr. Ariel C. Dagar Ms. Ma. Nida Caramat Ms. Ma. Elena B. Deacosta Ms. Ma. Graciela Retardo Ms. Ana Lisa Dulos Mr. Robert John Santos Mr. Jann Erick Ibañez

Learning Facilitators (LFs) Accreditation & Certification
Finalization and Enhancement of LF Certification Guidelines
 DepEd Ecotech Center, Lahug, Cebu City
August 6-9, 2019

The Participants:

- The participants are any of the following: RO Chief/ Asst. Chiefs of QAD and/or HRD, Assessors, Learning Facilitators who have undergone the 2017 NEAP Certification process.
- The participants shall serve as Writers, Validators, Contributors during the finalization of LF Certification Guidelines.
- The NEAP encourages different sets of participants for the Finalization activity.

Region	HRD	QAD	
I	1	1	2
II	1	1	2
III	1	1	2
IV-A CALABARZON			6
IV-B MIMAROPA			2
V	1	1	2
VI	1	1	2
VII	1	1	2
VIII	1	1	2
IX	1	1	2
X	1	1	2
XI	1	1	2
XII	1	1	2
CARAGA	1	1	2
ARMM	1	1	2
CAR	1	1	2
NCR			2
NEAP			9

NEAP Participants

OD	John Arnold S. Siena
PDD	Leonardo Nuestro, Jr.
QAD	Edward DJ. Garcia Ariel C. Dagar Ma. Nida Caramat Ma. Elena B. Deacosta Ana Liza Dulos Ma. Graciela Retardo Jann Erick Ibañez Nole Curachea

Learning Facilitators (LFs) Accreditation & Certification
Orientation on the Rollout/Utilization of LF Certification Guidelines
Venue: MIMAROPA (within the area of Puerto. Princesa)
August 27-29, 2019

Regional Participants

Region	HRD	QAD	CLMD	SGOD	Total per RO
I	1	1	1	2	5
II	1	1	1	2	5
III	1	1	1	2	5
IV-A CALABARZON	1	1	1	2	5
IV-B MIMAROPA	1	1	1	2	5
V	1	1	1	2	5
VI	1	1	1	2	5
VII	1	1	1	2	5
VIII	1	1	1	2	5
IX	1	1	1	2	5
X	1	1	1	2	5
XI	1	1	1	2	5
XII	1	1	1	2	5
CARAGA	1	1	1	2	5
BARMM	1	1	1	2	5
CAR	1	1	1	2	5
NCR	1	1	1	2	5

(85)

DepEd Bureaus/Offices

Bureau of Curriculum Development	2		
Bureau of Learning Delivery	2		
Bureau of Learning Resources	2		
Bureau of Education Assessment	2		
Teacher Education Council	1		
Planning Service	1		
Public Affairs Service	1		
Bureau of Human Resources Organizational Development	2		
Literacy Coordinating Council Secretariat	1		
Alternative Learning System	2		
Bureau of Learners Support Services	1		
School Health Division	1		
Project Management Service	1		
Legal & Legislative Affairs	1		
Information & Communications Technology Service (ICTS)	1		(21)

NEAP Project Management Team

NEAP Participants			
Office of the Director	2		
Professional Development Division	3		
Quality Assurance Division	7		
Secretariat	6		
LF - National Technical Working Group			
National Capital Region	2		
RO IV-A (CALABARZON)	6		
RO IV-B (MIMAROPA)	2		(28)

(total 134)

NEAP Participants

OD	Mr. John Arnold S. Siena (2)
PDD	Mr. Leonardo Nuestro, Jr. (3)
QAD	Mr. Edward DJ. Garcia (12) Mr. Ariel C. Dagar Ms. Ma. Nida C. Caramat Ms. Ma. Elena B. Deacosta Ms. Ma. Victoria Cervantes Ms. Cleofe Velasquez-Ocampo Ms. Erlinda F. Leva Sarah Jane C. Atienza Ana Liza Dulos Ma. Graciela A. Retardo Jann Erick Ibañez Nole D. Curachea