



MEMORANDUM



To : **SCHOOLS DIVISION SUPERINTENDENT**
Asst. Schools Division Superintendent
CID Chiefs

From : **FRANCIS CESAR B. BRINGAS, CESO V**
OIC- Regional Director

Subject : **ADMINISTRATIVE MEETING CUM ORIENTATION ON THE ADM LEARNING
RESOURCES STANDARDS**

Date : April 28, 2019

1. Attached hereto is DM-CI 2019-00099 dated April 5, 2019 from the Office of the Undersecretary for Curriculum and Instruction re: **ADMINISTRATIVE MEETING CUM ORIENTATION ON THE ADM LEARNING RESOURCES STANDARDS** on May 8-10, 2019 at, Oasis Hotel and Resort, Tanza, Cavite.

2. Participants to this activity are the CLMD Chief, Regional ADM Coordinator, and all CID Chiefs.

3. Travelling expenses incurred during the activity shall be charged against the downloaded FLO funds to the Region subject to the usual accounting and auditing rules and regulations.

4. For further inquiries, contact Josephine Chonie M. Obseñares, Education Program Supervisor in Araling Panlipunan, at telephone no. 342- 8207 loc. 123 / 09997855608.

5. For immediate and appropriate action.

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Undersecretary for Curriculum and Instruction

MEMORANDUM
DM-CI 2019-00 099



TO : REGIONAL DIRECTORS
REGIONAL SECRETARY, BARMM

FROM : *Lorna A. Dino*
LORNA DIG DINO
Undersecretary
Curriculum and Instruction

SUBJECT : ADMINISTRATIVE MEETING CUM ORIENTATION ON
THE ADM LEARNING RESOURCE STANDARDS

DATE : April 5, 2019

To ensure the provision of appropriate and quality Alternative Delivery Mode learning resources to be developed by the Region, the Bureau of Learning Delivery Teaching and Learning Division shall conduct the Administrative Meeting cum Orientation on the ADM Learning Resource Standards on May 8-10, 2019 at Tanza Oasis Hotel and Resort, Tanza, Cavite.

In view of the aforementioned activity, this Office would like to request male and female participants from your Region which shall include:

1. One (1) CLMD Chief,
2. one (1) Regional ADM Coordinator, and
3. all CID Chief from your Region.

Participants are expected to be in the venue before the workshop commences at 1:00 in the afternoon of May 8. First meal is lunch on May 8 while last meal is lunch on May 10. The activity shall conclude at 1:00 in the afternoon.

Board and lodging shall be charged against 2019 FLO funds while travelling expenses incurred during this activity shall be charged against the downloaded FLO funds to your Region subject to the usual accounting and auditing rules and regulations.

The List of Participants and the Certificate of Acceptance for the Travel Expense Fund received on or before April 23, 2019 shall be greatly appreciated.

For the submission and other concerns, please contact Ms. Angelika D. Jabines, Bureau of Learning Delivery - Teaching and Learning Division, 4th Floor Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone numbers (02)638-47-99 and (02)687-29-48; mobile number 0920-956-3694 or email address angelika.jabines@deped.gov.ph or Ms. Meriam J. Lepasana, Bureau of Learning Resources at telephone number 02 631-4985.