



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 21, 2026

REGIONAL MEMORANDUM

No. 0484, s. 2026

To: Schools Division Superintendents
All Other Concerned

ORIENTATION OF TEACHERS ON THE IMPLEMENTATION OF THE FUNCTIONAL
EDUCATION AND LITERACY PROGRAM (FELP)-FINANCIAL EDUCATION
COURSE FOR LIMITED SCALE-UP

1. Pursuant to Memorandum DM-OULS-2026-065 titled "Guidance on the Conduct of Training for the Limited Scale-Up of Functional Education and Literacy Program (FELP)-Financial Education Course" this Office, through the Curriculum and Learning Management Division (CLMD), will conduct the **Orientation of Teachers on the Implementation of the Functional Education and Literacy Program (FELP) – Financial Education Course for Limited Scale-Up** on May 28–30, 2026 at Southville Hotel & Convention Center in Butuan City.
2. The orientation aims to:
 - a. deepen participants' understanding of the Functional Education and Literacy Program (FELP) – Financial Education Course, its objectives, core financial literacy pillars, implementation guidelines, and alignment with the ALS curriculum.
 - b. strengthen ALS implementers' capacity to use standardized learning resources, session guides, and contextualized strategies in delivering effective financial education sessions.
 - c. enhance participants' competencies in facilitating, demonstrating, monitoring, and reporting the implementation of the FELP–Financial Education Course in pilot divisions.
 - d. develop implementation and cascading plans to support effective rollout, sustainability, and promotion of financial wellness among ALS learners in pilot divisions.
3. Please refer to Enclosure No. 1 for the list of participants.
4. Travel expenses shall be charged against the participants' respective Local Funds or Division Program Support Funds (PSF), while board and lodging shall be covered by the Regional/Host Division ALS Funds, subject to standard accounting and auditing rules and regulations.
5. For inquiries, please contact the Regional ALS Focal Person, Josephine Chonie M. Obsenares, via email at josephinechonie.obsenares@deped.gov.ph
6. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

CLMD/jcmo
05/20/2026

Enclosure No. 1 to Regional Memorandum No. 0484, s. 2026

LIST OF PARTICIPANTS

FOCAL PERSONS

1. Nilo R. Verdon
2. Ivy Claire P. Morales
3. Jerry P. Salino
4. Victor A. Odtohan
5. Ana Marie L. Ceniza
6. Marie Fe C. Dultra
7. Gilbert H. Japay
8. Aniesol C. Lasala
9. Hermiette F. Lerog
10. Leonila J. Floria
11. Menerba M. Dapar
12. Eric C. Cabaluna

ALS TEACHERS-BUTUAN CITY DIVISION

1. Bonivie B. Punta
2. Romar B. Amolo
3. Charlo J. Galay
4. Noel M. Bolotano
5. Cipriano T. Batingal
6. Jessie A. Escoro
7. Erl Kevin M. Garay
8. Joanna Marie G. Salazar
9. Jella T. Jaojao
10. Vina D. Plaza
11. Danilo Q. Loma
12. Christmar Labador
13. Roy J. Empuesto
14. Portia T. Carmelo
15. Jerome B. Topdas
16. Denneth Mae A. Garguena
17. Salazar M. Leop
18. Sharon F. More
19. Celso P. Amplayo
20. Felixberto G. Anub
21. Noel R. Montil
22. Jayward T. Alampayan
23. Julius A. Ayon
24. Alpio S. Abao

EPSA

1. Rachel S. Cassion
2. Leonil A. Obiedo
3. Jhun Clifford P. Reyna
4. Jonalyn C. Medrano

SURIGAO DEL SUR DIVISION

1. August Marie S. Jabujab
2. Dennis B. Agonia
3. Bonifacio T. Romoroza
4. Judith M. Pasilong
5. Marites D. Coleta
6. Renante P. Tagyam
7. Mia B. Villaroza
8. Jockey Boy D. Callote
9. Wers E. Wareza
10. Marvin Jann Y. Uriarte
11. Mark Louie D. Iroy
12. Rosbert L. Bacol
13. Rosa A. Alimboyong
14. Marlo B. Araño
15. Emie G. Angela
16. Jeramel D. Bataan
17. Genalyn C. Campos
18. Crestiene Joy R. Lobo
19. Marvin T. Diaz
20. Jadelyn B. Epis
21. Darwin G. Olasiman
22. Sarah Jean P. Bandola
23. Lucelle P. Cabeliño
24. Haiky V. Sereno

PROGRAM OF ACTIVITIES**ORIENTATION OF TEACHERS ON THE IMPLEMENTATION OF THE FUNCTIONAL EDUCATION AND LITERACY PROGRAM (FELP)-FINANCIAL EDUCATION COURSE FOR LIMITED SCALE-UP****Venue:** at Southville Hotel & Convention Center in Butuan City May 28–30, 2026

Results Objective	To achieve a 100% rollout of the FELP-Financial Education Course across the designated pilot sites in Butuan City and Surigao del Sur for the 2025–2026 school year, resulting in measurable improvements in the functional financial literacy (budgeting, saving, and debt management) of out-of-school youth and adult beneficiaries.
Application Objective	To apply the specialized pedagogical tools, 4As instructional approach, and localized FELP-Financial Education materials in conducting teaching simulations and integrating financial literacy modules into daily Alternative Learning System (ALS) sessions across pilot Community Learning Centers (CLCs).
Terminal Objective	To capacitate ALS implementers in effectively delivering, facilitating, monitoring, and cascading the FELP–Financial Education Course to promote financial wellness among learners in pilot divisions
Enabling Objectives	a. Deepen participants’ understanding of the Functional Education and Literacy Program (FELP) – Financial Education Course, its objectives, core financial literacy pillars, implementation guidelines, and alignment with the ALS curriculum. b. Strengthen ALS implementers’ capacity to use standardized learning resources, session guides, and contextualized strategies in delivering effective financial education sessions. c. Enhance participants’ competencies in facilitating, demonstrating, monitoring, and reporting the implementation of the FELP–Financial Education Course in pilot divisions. d. Develop implementation and cascading plans to support effective rollout, sustainability, and promotion of financial wellness among ALS learners in pilot divisions.

TIME	DAY OF ARRIVAL	DAY 1	DAY 2	DAY 3	
6:30 – 7:30 AM			Breakfast		
7:30 – 8:00 AM		Pre-test Program Management Team	MOL Program Management Team		
8:00 – 9:00 AM		Preliminaries Opening Program Program Management Team	Session 7: FELP Financial Education Course Kit 4 – Spending and Budgeting Ana Marie L. Ceniza	Workplace Application Plan (WAP) • Discussion on the process of preparing workplace application plan • Drafting of workplace application plan Menerba M. Dapar	
9:00 – 10:00 AM		Session 1: Discussion on the Functional Education and Literacy Program (FELP) – Rationale and Framework Ana Marie L. Ceniza	Session 8: FELP Financial Education Course Kit 5 – Borrowing Rachel S. Cassion		
10:00 – 12:00 PM			Session 9: FELP Financial Education Course Kit 6 – Investing Jonalyn C. Medrano		
12:00 – 1:00 PM			Lunch Break		
1:00 – 2:00 PM		Session 2: Orientation on the FELP Course Elements• FELP Course Design• FELP Course Kits (Facilitator's Guide and Learner's Course Kits) Rachel S. Cassion	Session 10: FELP Financial Education Course Kit 7 – Protecting Your Finances Jonalyn C. Medran	Submission of Final Outputs Ana Marie L. Ceniza	
2:00 – 3:00 PM		Arrival / Registration and Billeting Program Management Team	Session 3: FELP-Financial Education Course 1. Overview and Rationale, 2. Course Requirements, 3. Target Learners, 4. Walkthrough of the Course Contents, 5. Course Outcomes, 6. Performance-based Assessment, 7. Micro-certification Rachel S. Cassion	Session 11: FELP Financial Education Course Kit 8 – Financial Planning Jonalyn C. Medrano	Closing Program Program Management Team
3:00 – 4:00 PM			Session 4: FELP Financial Education Course Kit 1 – Introduction to Personal Finance Session 5: FELP Financial Education Course Kit 2 – Managing Income Ana Marie L. Ceniza	Session 12: The 4As Approach in Teaching ALS Learners Session 13: Instructional Strategies Menerba M. Dapar	
4:00 – 5:00 PM			Session 6: FELP Financial Education Course Kit 3 – Saving Rachel S. Cassion	Session 14: Lesson Planning and Contextualization• Recall the parts of Lesson Plan for ALS and its corresponding contents and use• Prepare a contextualized Lesson Plan based on the Facilitator's Guide Jonalyn C. Medrano	