



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 18, 2026

REGIONAL MEMORANDUM

No. 0476, s. 2026

To: Schools Division Superintendents
All Others Concerned

CONDUCT OF COPILOT CHAT TRAINING PROGRAM WORKSHOP ON
AI-DRIVEN SUPPORT SYSTEMS FOR FUTURE-READY TEACHERS

1. To strengthen teacher productivity, innovation, and digital competence, the National Educators Academy of the Philippines (NEAP) in collaboration with Microsoft and its partners – Trainocate Philippines and YEAPS Corporation – will implement the **Copilot CHAT (Continuous Help and Assistance for Teachers): A Training Workshop on AI-Driven Support Systems for Future Ready Teachers on 30 May – 03 June via Microsoft Teams.**
2. This online training program has been given a provisional approval for Continuing Professional Development (CPD) units by the Professional Regulation Commission (PRC).
3. Designed to train 100,000 participants, the training program **is open to all teachers and school leaders.** All interested participants must access the Program Landing Page on **“first-come, first-served basis”** through this link **<https://projectteachneap.my.canva.site/copilotlandingpage>** which covers the following:
 - a. Registration Form
 - b. DepEd Learning Management System
 - c. Microsoft Teams Meeting/Townhall Link, and
 - d. Other Updates and Announcements
4. In this connection, all School Division Offices (SDOs) shall submit the following documents through the link <https://tinyurl.com/caragaPDCSC> before March 15, 2026:
 - a. Composition of Personnel Development Committees and Scholarship Committees
 - b. Copies of Schools Division Memoranda establishing the composition of the PDCs and SCs
 - c. Pool of Potential Scholars on or before March 27, 2026.
5. For further guidance please see the attached national memo and annexes for the Training Matrix and List of Facilitators.

6. For immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

HRDD/ea/c
05/12/2026



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-156

TO : **Minister, Ministry of Basic, Higher, and Technical Education, BARMM**
Regional Directors
Schools Division Superintendents
School Heads
All Others Concerned

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-In-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CONDUCT OF COPILOT C.H.A.T. (CONTINUOUS HELP AND ASSISTANCE FOR TEACHERS): A TRAINING WORKSHOP ON AI-DRIVEN SUPPORT SYSTEMS FOR FUTURE-READY TEACHERS**

DATE : **22 April 2026**

In support of the Department of Education's continuing efforts to strengthen teacher productivity, innovation, and digital competence, the National Educators Academy of the Philippines (NEAP), in collaboration with Microsoft and its partners—Trainocate Philippines and YEAPS Corporation—will implement the **Copilot C.H.A.T. (Continuous Help and Assistance for Teachers): A Training Workshop on AI-Driven Support Systems for Future-Ready Teachers** on May 30, June 3, and June 4, 2026 via Microsoft Teams.

In connection to this, the program will capacitate participants to:

1. Describe the core functions and capabilities of Copilot Chat while demonstrating ethical, responsible, and privacy-conscious practices in its application within educational settings,
2. Apply Copilot Chat to support teaching, assessment creation, and school administration by integrating the tool into standard instructional and operational workflows, and
3. Leverage the value of Copilot Chat to strengthen professional practice and enhance overall teacher productivity.

Designed to train 100,000 participants, the training **is open to all teachers and school leaders**. All interested participants must access the **Program Landing Page**

through <https://projectteachneap.my.canva.site/copilotlandingpage> which covers the following:

- Registration Form
- DepEd Learning Management System
- Microsoft Teams Meeting/Townhall Link, and
- Other Updates and Announcements

For further guidance, please see enclosed annexes for the Training Matrix and List of Facilitators.

Should you require more information, please contact National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) via email at neap.pdd@deped.gov.ph or through the landline no. (02) 8715-9919.

Thank you.

CR



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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

PROGRAM OF ACTIVITIES

**Copilot C.H.A.T: A Training Workshop on AI-Driven Support Systems for
Future-Ready Teachers**

May 30, June 02, June 04, 2026

Time	Session
May 30, 2026	
8:00 am - 12:00 pm	Flight Mission 1: Foundations of Copilot Flight Mission 2: Admin & Compliance Flight Mission 3: Lesson Planning & Instructions Flight Mission 4: Assessments, Rubrics, Exams, Quizzes Flight Mission 5: Professional Growth
June 02, 2026	
8:00 am - 11:00 am	Guided Workshop on Admin & Compliance
01:00 pm - 4:00 pm	Guided Workshop on Lesson Planning & Instructions
June 04, 2026	
8:00 am - 11:00 am	Guided Workshop on Assessments, Rubrics, Exams, Quizzes
01:00 pm - 4:00 pm	Guided Workshop on Professional Growth



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Enclosure 2

LIST OF PROGRAM FACILITATORS

**Copilot C.H.A.T: A Training Workshop on AI-Driven Support Systems for
Future-Ready Teachers**

May 30, June 02, June 04, 2026

Class	Facilitator
1	Anjannette Marie B. Magno Virna Liza B. De Ocampo
2	Ruby Ann Gali Leo M. Atienza
3	Zander Christopher Mercado Ryhan R. Katigbak
4	Jovic L. Gernal Gina Rosita Dimailig
5	Mark Roland N. Abello Alexander Simagala
6	Jeremie Cobarrubias- Gallardo Joy S. Magalona
7	Marife T. Morcilla Millie Jane T. Fudolig
8	Marvin Villafuerte Rizza Pereyra
9	Billy Rei Pagba Hanifa Hadji Abas