



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 20, 2026

REGIONAL MEMORANDUM
FIN – 2026 –0483

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned) Division of Agusan del Sur
) Division of Bayugan City
) Division of Bislig City
) Division of Butuan City
) Division of Cabadbaran City
) Division of Dinagat Islands
) Division of Siargao
) Division of Surigao City
) Division of Surigao del Norte
) Division of Surigao del Sur

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR BASIC EDUCATION
CURRICULUM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Workshops for the Language Identification Tool (LIT) Model and for Printing of Senior High School Landas Toolkit**, under FY 2025 GAA and OSEC-13-25-05958.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.05.18
10:12:39
0890
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
05/14/2026



Republic of the Philippines
Department of Education
CARAGA REGION

May 7, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Region
Butuan City

Madam:

The undersigned respectfully request authority to transfer the Program Support Fund to the Schools Division Offices, chargeable against the **BEC Continuing Fund FY 2025 BLD-TLD Activities Travel Expenses**. This will cover travel expenses of participants during series of workshops for the Language Identification Tool (LIT) Model to wit:

No	Particular	LIT Model Development Workshop February 23-25, 2026 ECOTECH Center, Cebu City	LIT Model Refinement Workshop March 4-6, 2026 NEAP General Santos City	LIT Model Finalization Workshop March 25-27, 2026 NEAP Marikina City	Total Cost
1	Marie Joy M. Intong SDO-Butuan City	10,000.00	7,500.00	16,000.00	33,500.00
2	Dores P. Claro SDO-Cabadbaran City	10,500.00	7,500.00	16,000.00	34,000.00
3	Carmen Guilaran SDO-Siargao	16,700.00			16,700.00
4	Luz Sandra R. Fernandez SDO- Siargao		7,500.00	16,000.00	23,500.00
5	Felix N. Bagnol SDO-Surigao City	10,000.00	7,500.00	16,000.00	33,500.00
	Total	47,200.00	30,000.00	64,000.00	P141,200.00

Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph

Doc. Ref. Code		
RO-ASD-F069		
Effectivity	Rev	Page
02.01.23	00	1 of 2



2026-03-03 778



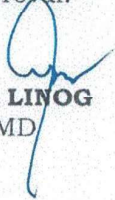
Certificate No. 7787-083
EX-23 0101

2

Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/mcj
03/10/2026



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph

Doc. Ref. Code		
RO-ASD-F069		
Effectivity	Rev	Page
02.01.23	00	2 of 2



2026-03-03778



Caraga Region, Butuan City
DepEd

9



Republic of the Philippines
Department of Education
CARAGA REGION

Office of the Regional Director

May 11, 2026

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from **OSEC-13-25-05958** as Program Support Funds (PSF) for the Printing of Senior High School (SHS) **Landas Toolkit** with Memorandum **DM-OULS-2026-006** as reference Guidelines. Below is the budget allocation per division:

Fund Allocation for the Production and use of LANDAS Toolkit for Strengthened Senior High School				
Division	Name of School	Category	Allocation	Total Allocation
Agusan del Norte	1. Nasipit National Vocational Schl	large	21,000.00	21,000.00
	2. La Paz NHS	large	21,000.00	
Agusan del Sur	3. Agusan del sur NHS	very large	24,500.00	70,000.00
	4. Trento NHS	very large	24,500.00	
Bayugan City	5. Bayugan NCHS	very large	24,500.00	24,500.00
Bislig City	6. Mangagoy NHS	small	14,000.00	14,000.00
Butuan City	7. Agusan National HS	extremely large	31,500.00	31,500.00
Cabadbaran City	8. Cabadbaran City NHS	very large	24,500.00	24,500.00
Dinagat Islands	9. San Jose NHS	small	14,000.00	143,500.00
	10. Ruben Ecleo Sr. NHS	small	14,000.00	
	11. Sering NHS	small	14,000.00	
	12. Tubajon NHS	small	14,000.00	
	13. Loreto NHS	small	14,000.00	
	14. Albor NHS	medium	17,500.00	
	15. Cagdianao NHS	medium	17,500.00	
	16. Dinagat School of Fisheries	medium	17,500.00	
Siargao	17. Don Ruben E. Ecleo Sr. MNHS	large	21,000.00	38,500.00
	18. Pilar NHS	medium	17,500.00	
Surigao City	19. Dapa NHS	large	21,000.00	21,000.00
	20. Caraga RSHS	large	21,000.00	
Surigao del Norte	21. Surigao del Norte NHS	very large	24,500.00	24,500.00
	22. Carmen Nat'l Agricultural HS	small	14,000.00	
Surigao del Sur	23. Tidman NHS	small	14,000.00	84,000.00
	24. Tambis NHS	medium	17,500.00	
	25. Cresencio S. Lago NHS	medium	17,500.00	
	26. Madrid NHS	large	21,000.00	
			497,000.00	

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
05/11/2026

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (085) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph

Doc. Ref. Code		
RO-ASD-F069		
Effectivity	Rev	Page
02.01.23	00	1 of 1



2026-05-07677

