



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 4, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0411

To: Schools Division Superintendent) Division of Bayugan City
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR THE GENERAL
MANAGEMENT AND SUPERVISION – REGIONAL OFFICE PROPER**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Special Planning Meeting**, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.29
16:58:27
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/29/2026



Republic of the Philippines
Department of Education
CARAGA REGION

April 23, 2026

MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

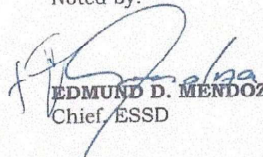
This is to request your office for the authority to download funds from **ORD MOOE** to the Schools Division Office of Bayugan City for the conduct of **Special Planning Meeting** in the amount of **P 24,000.00**

Thank you.

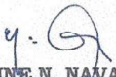
Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved by
Digitally signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.24
08:47:06
MARIA INES C. ASUNCION
Director IV
Regional Director



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2026-04-08 5:40

