



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 10, 2026

REGIONAL MEMORANDUM

No. 0329 , s. 2026

To: Schools Division Superintendents
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR DEVELOPMENT AND
PROMOTION OF CAMPUS JOURNALISM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **2026 National Schools Press Conference (NSPC)**, under OSEC-13-26-01173 dated March 29, 2026.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.08
08:40:48
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/07/2026



Republic of the Philippines
Department of Education
CARAGA REGION

March 30, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director

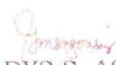
Madam:

This is to respectfully request authority from your office to download funds from the OSEC-13-26-01173 for the support funds for the travel expenses of participants to the 2026 National Schools Press Conference (NSPC) to the following Schools Division Offices (SDOs), to wit:

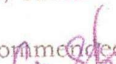
Division	No. of Pax	Unit Cost	Total
1. Agusan del Norte	12	13,180.00	158,160.00
2. Agusan del Sur	34	13,180.00	448,120.00
3. Bayugan City	18	13,180.00	237,240.00
4. Bislig City	15	13,180.00	197,700.00
5. Butuan City	16	13,180.00	210,880.00
6. Cabadbaran City	2	13,180.00	26,360.00
7. Dinagat Islands	1	13,180.00	13,180.00
8. Siargao	1	13,180.00	13,180.00
9. Surigao City	10	13,180.00	131,800.00
10. Surigao del Norte	4	13,180.00	52,720.00
11. Surigao del Sur	3	13,180.00	39,540.00
12. Tandag City	1	13,180.00	13,180.00
Total	117		1,542,060.00

For your approval.

Very truly yours,


GLADYS S. ASIS
EPS, CLMD

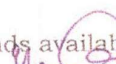
Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Digitally signed by
Asuncion
Maria Ines
Carona
Date:
2026.03.31
16:31:25
+0800

CLMD/gsa
03/30/2026



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