



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

APRIL 10, 2026

REGIONAL MEMORANDUM  
FIN – 2026 – 0327

To: Schools Division Superintendents ) Division of Surigao City  
All Others Concerned ) Division of Tandag City

SUB-ALLOTMENT RELEASE ORDER FOR MADRASAH EDUCATION PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Capacity Building for the National Festival of Talents for Musabaqah Teacher – Coaches and Learner - Participants**, under FY 2026 GAA.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2026.04.08  
08:39:01  
+0800  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

FIN/nap  
04/07/2026



Republic of the Philippines  
**Department of Education**  
CARAGA REGION

March 26, 2026

**MARIA INES C. ASUNCION**

Regional Director  
This Office

**Madam:**

This is to respectfully request for the transfer of funds from the 2026 Madrasah Education Program (MEP Funds) to SDO Surigao City through the issuance of a Sub-Allotment Release Order (Sub-ARO). The funds will be utilized to cover the expenses incurred for the conduct of Capacity Building for the NFOT- Musabaqah Teacher-Coaches and Learner-Participants and other activities related to Madrasah Education Program implementation.

Below is the breakdown of the required fund allocation:

| Division     | Amount for Downloading |
|--------------|------------------------|
| Surigao City | 131,000.00             |

For your approval.

Very truly yours,

**RHEA J. YPARRAGUIRRE**

EPS-CLMD/ Regional MEP Coordinator

Recommending Approval:

**BERNABE L. LINOG**

Chief ES, CLMD

Funds Available:

**ELAINE N. NAVARRO**

CAO, Finance Division

FY 2026 Madrasah

Approved:

**MARIA INES C. ASUNCION**

Director IV  
Regional Director

CLMD/rjy  
03/26/2026



Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (085) 225-1151

Telefax No: (085) 342-5959

Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)

Website: [caraga.deped.gov.ph](http://caraga.deped.gov.ph)

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Republic of the Philippines  
**Department of Education**  
CARAGA REGION

March 26, 2026

**MARIA INES C. ASUNCION**

Regional Director  
This Office

**Madam:**

This is to respectfully request for the transfer of funds from the 2026 Madrasah Education Program (MEP Funds) to SDO Tandag City through the issuance of a Sub-Allotment Release Order (Sub-ARO). The funds will be utilized to cover the travel expenses of participants during the Capacity Building for the NFOT- Musabaqah Teacher-Coaches and Learner-Participants.

Below is the breakdown of the required fund allocation:

| Division    | No. of Participants | Amount for Downloading |
|-------------|---------------------|------------------------|
| Tandag City | 3                   | 8,500.00               |

For your approval.

Very truly yours,

**RHEA J. YPARRAGUIRRE**

EPS-CLMD/ Regional MEP Coordinator

Recommending Approval:

**BERNABE L. LINOG**

Chief ES, CLMD

Funds Available:

**ELAINE N. NAVARRO**

CAO, Finance Division

Approved:

**MARIA INES C. ASUNCION**

Director IV  
Regional Director

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03/26/2026



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Trunkline No: (085) 225-1151

Telefax No: (085) 342-5959

Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)

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