



Republic of the Philippines
Department of Education
CARAGA REGION

MARCH 25, 2026

REGIONAL MEMORANDUM
FIN – 2026 –0282

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Cabadbaran City
) Division of Surigao City

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR HUMAN RESOURCE
DEVELOPMENT FOR PERSONNEL IN SCHOOLS AND LEARNING CENTERS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Workshop on the Repackaging of ARAL Modules and Training Resources Packages (TRPs)**, under OSEC-13-26-00129 dated February 24, 2026.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.03.24
16:00:17
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
03/24/2026



Republic of the Philippines
Department of Education
CARAGA REGION

March 16, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
DepEd Caraga Region
Butuan City

Madam:

The undersigned respectfully request authority to transfer the Program Support Fund to the Schools Division Offices, chargeable against the **OSEC-13-26-00129**. This will cover travel expenses of participants during Workshop on the Repackaging of ARAL Modules and Training Resource Packages (TRPs) on March 16-20, 2026, at NEAP Baguio, Teachers Camp, Baguio City to wit:

No.	Particular	Division/ Station	Total Cost
1	Romeo C. Granada Jr.	Cabadbaran City	13,000.00
2	Roseanne Ann P. Momo	Butuan City	13,000.00
3	Maria Cynthia P. Endico	Surigao City	13,000.00
	Total		P39,000.00

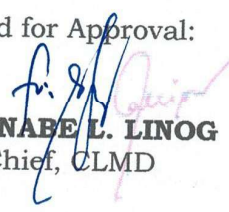
Should the transportation expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

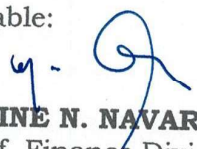
Very truly yours,


MARIA CONSUELO C. JAMERA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/mcj
03/16/2026



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